



## City of Norwich

Department of Finance – Purchasing Agent  
100 Broadway, Room No. 105  
Norwich, CT 06360

Phone: (860)823-3706  
Fax: (860)823-3812  
E-mail: rcastronova@cityofnorwich.org

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### Invitation for Proposal

#### RFP 23-31

The Purchasing Agent, City of Norwich will receive proposals for an **Owner's Representative for the Construction of Three New Schools** until **2:00 P.M. prevailing time on January 27, 2023**, at which time they will be opened on the Procurement website and be available to view. All bids are to be submitted via the City of Norwich Procurement Portal at the following website:

[City of Norwich Procurement Portal](#)

The bid documents may be downloaded from the following website:

[City of Norwich Procurement Portal](#)

Addenda, if any, will be posted on the website listed above. All bidders, prior to submitting their bids, should check the website to ensure they have received all issued addenda.

The City of Norwich reserves the right to reject any and all bids, in whole or in part, to waive minor irregularities in the bidding and to award the bid to other than the low bidder if deemed in the best interest of the City.

No Bidder may withdraw its bid within sixty (60) days of the bid opening date. Should there be reason why the contract cannot be awarded within the specified time, the time may be extended by mutual agreement between the City of Norwich and the designated, qualified low bidder.

All final awards of the bid shall be in compliance with the City of Norwich Code of Ordinances §7-46 – Delinquent Tax Setoff Against Money Due Bidder or Contractor.

All bidders must submit bids/proposals through the City Procurement Portal.

Responding bidders must ensure that employees and applicants for employment are not discriminated against because of their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to blindness, unless it is shown by such bidder that such disability prevents performance of the work involved.

Robert R. Castronova  
Purchasing Agent