



# City of Norwich Special Permit Application

Staff Only:	CAM:	HD:	OD:	SFHA:
Date Filed:	_____			
Date Rec'd by CCP:	_____			
File Number:	_____			

## **SPECIAL PERMIT: FEE SCHEDULE**

*Effective July 1, 2009 per Ordinance 1620*

\$560 Application Fee

\$85 Costal Site Plan Application Fee (If Applicable)

**A \$60 FEE IS INCLUDED IN THE APPLICATION FEE AS REQUIRED BY THE STATE OF CONNECTICUT**

Please fill out this application completely. If the application is not properly completed with documentation submitted as requested, it will create unnecessary delays. In addition to this application, the following items **MUST** be provided, if deemed applicable:

1. Two (2) copies of bond estimate, certified by a Professional Engineer.
2. Two (2) copies of the drainage calculations, certified by a Professional Engineer.
3. Ten (10) folded, full-size sets of the complete plans.
4. Two (2) color renderings of elevations.
5. A-2 Survey or reference thereto with certification as to its accuracy.
6. List of any waivers being requested, with associated justification.
7. Elevation drawings of all proposed buildings and details for all signage.
8. Letter(s) from City Engineer, Connecticut DOT, or copies of any permits received such as variances, special permits, wetland approvals, and/or other outside agency approval, etc.
9. A narrative as to why the proposed Special Permit complies with **Section 7.7.6** of the Norwich Zoning Regulations and any other provision identified in the specific section of the regulations that addresses the Special Permit use.
10. A copy of the Deed referenced below.
11. Fee – See Schedule.

**PROPERTY LOCATION:** \_\_\_\_\_

**Parcel Information:**      **Map:** \_\_\_\_\_ **Block:** \_\_\_\_\_ **Lot:** \_\_\_\_\_

**Zoning District:** \_\_\_\_\_ **Lot Size:** \_\_\_\_\_ **Deed Vol:** \_\_\_\_\_ **Deed Page:** \_\_\_\_\_

**Is any portion of the property within 500 ft. of the City Boundary?**      **Yes:** \_\_\_\_\_ **No:** \_\_\_\_\_

**If yes, please provide the name of Municipality:** \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_

**Applicant Email:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Owner Name:** \_\_\_\_\_

**Owner Email:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Identify the Proposed Use:** \_\_\_\_\_

