

**CITY OF NORWICH
DEPARTMENT OF PUBLIC WORKS**

October 22, 2019

TO: City Clerk
FROM: Director of Public Works
FILE #: PWD 185-19
SUBJECT: MINUTES OF PUBLIC WORKS & CAPITAL IMPROVEMENTS COMMITTEE

A meeting of the Public Works and Capital Improvements Committee was held on Monday, October 21, 2019 in the conference room at the Public Works Headquarters, 50 Clinton Avenue. Attendance was as follows:

Committee Members

Alderswoman Stacy Gould
Alderman Sam Browning
Mayor Peter Nystrom (absent w/notice)

Administration

Patrick McLaughlin, Director
Brian Long, City Engineer
Nicole Doyle, Recording Secretary

1. CALL TO ORDER

The meeting was called to order at 8:02 a.m.

2. APPROVAL OF MINUTES

The meeting minutes of the September 16, 2019 meeting were unanimously approved.
(Motion: Browning, Second: Gould)

3. CITIZEN COMMENT:

- Tucker Braddock requested to discuss the city owned property located at 702 Norwich New London Tpke and the recommendation of disposition. Stacy gave an update that the city is waiting to hear back from the Assistant Attorney General for the state of CT on the release of Restrictions for low income housing.
- Mr. Braddock requested to discuss 18 Falls Avenue and how Thayer's might be interested in acquiring the property. Pat asked Mr. Braddock if he could stay for the meeting as to discuss this property during the Old Business portion of the meeting, and Mr. Braddock agreed.

4. OLD BUSINESS:

A. Public Works Projects Updates

- Sherman Street Bridge – State is reviewing the 30% preliminary design submission. Archeologist is preparing a report on the site. Public informational meeting is expected to be on 11/19/19.
- Annual Paving – currently paving in Greeneville.
- Franklin Square Roundabout –the three short listed firms are working on proposals.
- Capital Sidewalk Project – bid awarded to Prime Electric LLC and they will be starting work soon on approximately 10-11 properties.
- Recreation Building Entrance – bids all above the \$60,000 budget.
- Fire Escape at 23 Union Ave – Scholar Painting started work and estimated completion date is November 2019.
- Yantic Street Parking Lot – bid awarded to Prime Electric LLC and work to be completed before Thanksgiving.

- Uncas Leap Project – partial demolition plans are about 75% complete and will be submitted to SHPO, expecting to bid in winter.
- Transfer Station Truck Scale – completed as of September 2019 under budget. Expect to, request approval from Town Council, to appropriate remaining funds to bring the employee bathroom, at 50 Clinton Ave, up to OSHA standards.
- Sunnyside Bridge – will need to re-bid in November and construction expected to start next year.

B. Property Disposition

- 36 Huntington Ave – Dangerous Buildings Board of Review and the Building Inspector both agree that the property should be demolished. Browning motioned to bring the recommendation to the City Council, to demolish this property; Gould seconded and all in favor.
- 115 Central Ave / 58 Division Street – Browning suggested to view these properties before going forward with a recommendation from the committee, and will discuss at the November meeting.
- 21 Fairmount St – old MLK building. Recommendation to investigate cost for a survey to configure the lot line revision and determine who will pay for it.
- 82-84 Franklin St – committee recommends not selling the property. (Motion: Browning, Second: Gould; all in favor)
- Martin Ave – committee recommends the City should offer the property to the adjacent/abutting property owner with the requirement of a parking easement in favor of the City. (Motion: Browning, Second: Gould; all in favor)

Browning motioned to suspend rules for the discussion of 18 Falls Ave and to include Mr. Braddock's suggestions; Gould seconded and all in favor.

- 18 Falls Ave – upon review of the survey map and discussions with Atty. Mike Driscoll, Deanna Rhodes and Patrick McLaughlin; due to concerns of the RFP process, the committee is considering a boundary line adjustment sale to the abutter of the property so as not to create a non-conforming lot. The Committee recommends to extend the RFP, with the option to sell the property to the abutter with boundary line adjustment. (Motion: Browning, Second: Gould; all in favor)

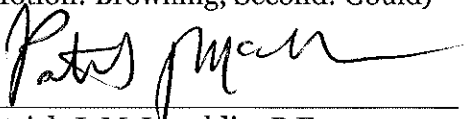
5. NEW BUSINESS:

- Meeting Schedule for 2020 – will discuss at the November meeting.
- Solid Waste updates – in January 2021 the refuse from Norwich will be brought to the Lisbon incinerator, operated by Wheelabrator. SCRRA is working on a resolution to amend the City Ordinance to clarify this change.
- Capital Transfer – Browning motioned to approve the use of the budget surplus from the Truck Scale to renovate the bathrooms located at 50 Clinton Ave, per OSHA's standards; Gould seconded and all in favor.

6. ADJOURNMENT

The meeting adjourned at 9:15 a.m. by unanimous vote.

(Motion: Browning, Second: Gould)



Patrick J. McLaughlin, P.E.
Director of Public Works

Committee Members:

Alderwoman Stacy Gould (Chair), Mayor Peter Nystrom, Alderman Sam Browning
Mayor and Members of the City Council, City Manager, City Planner