

**CITY OF NORWICH  
NORWICH PUBLIC PARKING COMMISSION**

The following are the minutes of the Regular Meeting of the Public Parking Commission held at 5: 00 PM, September 17, 2019 at the Intermodal Transportation Center.

**PRESENT:** Mr. Sam Browning, Mr. Jeff Lord, Mr. William Nash, Mr. Sean Ryan and Mr. John Salomone

**ABSENT:** None

**ALSO:** Ms. Deanna Rhodes, Planning Director, City of Norwich

**Mr. Lord called the meeting to order at 4:58 pm, noting a quorum was present.**

**PUBLIC COMMENT:**

**NONE**

**MINUTES:**

A motion was made by Mr. Ryan, second by Mr. Nash, to accept the minutes of the May 21, 2019 regular meeting.

Attending members voted unanimously to accept the minutes.

**FINANCIAL REPORTS & BILLS TO BE PAID:**

A motion was made by Mr. Ryan, second by Mr. Browning to accept the financial reports and accounts payable reports for May through August 2019.

The motion was voted on and passed unanimously.

**2020 MEETING SCHEDULE:**

The Commission members requested that the meeting date of March 2020 be changed to March 10, 2020 rather than March 17, 2020. All members were in agreement with the change.

An adjusted meeting schedule will be provided to the City Clerk's office and will be distributed in the November PPC meeting packets.

**ANYTHING ELSE BEFORE THE COMMISSION:**

Ms. Deanna Rhodes provided a brief overview of the presentation by the parking management team from Colorado.

After a brief discussion, it was the concensus of the Commission members, that there is no need for outside parking management at the present time. Should the need arise, with future development, a parking management RFP would be considered. There are several options available for use with parking management, and an RFP would be define what would be necessary for our needs. There was interest expressed in the option of having information regarding "real time" available parking spaces through a phone app. Cost and implementation would be the major considerations.

The Commission members stated that other options to be considered would include increasing the levels of the existing lots and garages. Shuttles to and from the ITC would also be a consideration. The members were in agreement that as of now, the parking is adequate for our needs. If there is increased, sizable development the parking situation would be reconsidered.

**ADJOURNMENT:**

Having no further business to discuss, a motion was made by Mr. Nash , second by Mr. Browning, to adjourn the meeting. Voted on and passed unanimously.

Meeting was adjourned at 5:32 pm.

Respectfully Submitted,

Judith A. Rizzuto, Administrator  
Norwich Public Parking Commission