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# Ad Hoc Tennis Committee Special Meeting Minutes

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Sept. 13, 2021 DRAFT

## **Call to order**

A meeting of the Ad Hoc Tennis Committee was called to order online on Monday, Sept. 13 at 6:03 pm by Fred Phelps, Chairman. Members in attendance included: Paul Zinewicz, Martha Healy, Fred Phelps, Cheryl Hancin Preston (ex-officio), Roy Wentworth. Absent was Erin Challinor.

## **Citizen Comments**

No other members of the community were present online or attempting to enter the meeting.

Many citizens have called the Rec Dept. this summer asking about when the Armstrong tennis courts will be back up and running, and for the plan to repair them.

## **Old Business**

**Minutes** for meeting June 14 were reviewed and accepted as written unanimously. (Wentworth/Healy)

## **New Business**

### **Meeting Schedule 2022**

Committee will continue to meet on the second Monday of each month via Zoom until the city notifies us that meeting in person is approved. Two conflicts have been noted: Feb 14, Valentine's Day and October 11, Columbus/Indigenous Peoples Day. Therefore, we would like to hold February meeting will be on February 7 and the October meeting will be October 17.

The Stanton Courts need to be repatched. The cracks have separated. Pro Paving and Painting who did that job last year did not leave the left-over paint and materials. Fred is going to call them.

The fence at the parking lot side of those courts bows. Maybe wrapping a rail at the bottom and top will correct this issue.

## **Fundraising.**

The fundraising banner at the Depina field needs to be filled in with the current totals.

Norwich Times article published a nice article on the fundraising effort for the courts.

Fred continues to pen thank you notes to the donors.

Fred met with Angela Adams About the tennis courts. A meeting with Cheryl, Fred and Angela is needed to have an in depth discussion on working collaboratively.

USTA and New England USTA needs to be contacted about funding options.

USTA "Grow the Game" grant provided approx. \$800 in funding for adult and children's' lessons this summer.

## **Budget Update**

The google document has been updated. Total in community donations is \$14,367.

The American Rescue Plan monies will give \$300,000 for the tennis court. The city has already approved \$100,000. Thanks to Fred and the committee to their hard work helping to make this happen.

The committee can now apply for USTA grant dollars of up to \$50,000 as the funding must be in place before one can apply and the city also needs to be chosen for funding across the U.S.

The city engineer has made up a site plan and specs. Construction costs have increased 20-30% since we were given an estimate, so another current estimate needs to be completed.

We talked about the options of going out to bid vs. using the Cooperative purchasing options. Cheryl is going to check with the purchasing agent on the best options.

## **Action Items**

All will continue to contact others for funds and update the spreadsheet.

Fred will contact Pro Paving and Painters about the supplies to redo Stanton Courts left from last year.

Cheryl will have the fence at the Stanton lot reviewed.

Cheryl will do an email blast about the progress in funding.

Cheryl will update the thermometer of fundraising.

## **Next Meeting; October 18 at 6 pm on the internet**

**Adjournment** at 6:35

Motion to adjourn unanimous

(Healy/Wentworth)

Respectfully submitted,

Martha Healy  
Secretary