

**School Building Committee (2020)**  
**Regular Meeting**  
**Held via ZOOM & City Hall Room 335**  
**100 Broadway, Norwich**  
**Tuesday July 18, 2023**  
**5:30 PM**

**Committee Members Present:** Chairman Mark Bettencourt, President Pro Tem Joe DeLucia, Alderwoman Stacy Gould, Cindy Beauregard, Peter Gauthier, Mark Kulos, Christine DiStasio and Shiela Hayes.

**Committee Members Absent:** Greg Ballasi and Gregory Carabine.

**Ex-Officio Members Present:** Mayor Peter Nystrom, Bob Castronova, Jim Guiliano (ZOOM) and Mike Faenza from CSG.

**Citizens Present:** None.

**I. Call to Order and Quorum:** Chairman Mark Bettencourt called the meeting to order at 5:30 PM.

**II. Approval of Previous Meeting Minutes:** Mark Kulos made a motion to approve the June 20, 2023 regular meeting and July 10, 2023 special meeting minutes with some revisions. Alderwoman Stacy Gould seconded. The chairman called the roll of members present and all were in favor. The motion passed unanimously.

**III. Executive Session: Presentation and interviews of three architectural firms for the Stanton and Greeneville school building projects.**

Alderwoman Stacy Gould made a motion to enter executive session for the purpose of interviewing candidates for the purposes of selecting an architectural firm for the Stanton and Greeneville school building projects; which would include any present ex-officio members, staff from CSG and members from the three presenting firms. William Hull seconded. The chairman called the roll of members present and all were in favor. The motion passed unanimously.

The committee exited the executive session and no votes were taken during that time.

William Hull made a motion to add the approval of the CSG invoices for professional services for the Stanton and Greeneville school projects to the agenda. Mark Kulos seconded. The chairman called the roll of members present and all were in favor. The motion passed unanimously.

**IV. Selection of the project architect(s):** William Hull made a motion that the School Building Committee (2020) hire Drummey Rosane Anderson, Inc. for the Stanton and Greeneville architectural projects, pending reference checks. Alderwoman Stacy Gould seconded. Peter Gauthier stated he felt all three firms presented very well and all had viable arguments for why their firm should be chosen. Chairman Mark Bettencourt agreed. William Hull, Alderwoman Stacy Gould, Chairman Mark Bettencourt, President Pro Tem Joe DeLucia, Cindy Beauregard, Peter Gauthier, Christine DiStasio and Shiela Hayes voted in favor. Mark Kulos voted in opposition. The motion passed (8-1).

**V. Meeting schedule – next steps:** Chairman Bettencourt asked if a special meeting should be scheduled in regards to the RFP for the project construction manager. Mike Faenza responded that given the status of the educational specifications there would not be much for a construction management firm to do at this point. Mike Faenza stated that based on the project timeline the committee should begin to review a draft of the RFP, but the criticality in getting the educational specifications completed takes priority. Mike Faenza stated he is still awaiting feedback on the last space allocation from the last time he met with school administrative staff. Mike Faenza stated the goal is for the educational specifications to be completed and voted on at the July Board of Education meeting. Discussion ensued in regards to requesting a special Board of Education if needed to approve the education specifications in order to follow the project timeline. Mike Faenza stated he would have a draft RFP ready for review at the next regular School Building Committee meeting and a decision could be made following that if the committee felt they were ready to advertise. Discussion ensued regarding reaching out to the superintendent's office about returning the remaining education specification data so that CSG can put the final specifications together for approval by the end of July.

Chairman Bettencourt noted that the city requested use of Room 335 during the time of the regular August schedule meeting, so the August 15, 2023 meeting would be held in the lower level conference room at 23 Union street.

**VI. Invoices for approval:**

- **CSG – (2): Invoice 4\_1451 and Invoice 4\_1452**

William Hull made a motion to approve the CSG Invoice #4\_1451 for \$15,879.33 for Professional Services Rendered for June 1, 2023 - June 30, 2023 in regards to the Stanton Elementary School. Christine DiStasio seconded. The chairman called the roll of members present and all were in favor. The motion passed unanimously.

- Alderwoman Stacy Gould made a motion to approve the revised CSG Invoice #4\_1452 for \$16,169.95 for Professional Services Rendered for June 1, 2023 - June 30, 2023 in regards to the Greeneville Elementary School. Cindy Beauregard seconded. The chairman called the roll of members present and all were in favor. The motion passed unanimously.

**VII. Anything Else to be Brought Before the Committee:** None.

**VIII. Adjournment:** Alderwoman Stacy Gould made a motion to adjourn at 9:3 PM. Shiela Hayes seconded. The chairman called the roll of members present and all were in favor. The motion passed unanimously.

*Respectfully Submitted, Katherine Rose*