

~This was a virtual/remote meeting. ~

I. Roll Call

Meeting called to order by Shiela Hayes at 3:03 pm.

A. Members Present

1. Shiela Hayes (voting member)
2. Chris Golas (voting member)
3. Rich Morelli (alternate – seated as a voting member)
4. Bob Pouch (alternate– seated as a voting member)

B. Members Absent

1. Paul Schroder, Chair (voting member)

C. Others Present

1. Brigid Marks, Director of Human Resources
2. Sandra Pimentel, P&P Secretary

II. Minutes

A. Minutes of the March 16, 2021 Personnel & Pension Board Meeting.

Motion to approve the March 16, 2021 minutes made by Rich Morelli, seconded by Bob Pouch, all in favor.

III. Old Business

A. Annual Pension Plans Comparison Review was accepted at the February 2021 meeting. UBS will review with the Board at a future date.

Motion to table review with UBS to the next meeting made by Rich Morelli, seconded by Bob Pouch, all in favor.

B. Update on special election for an employee representative.

Sandy Pimentel reported there are two nominees and the special election will be held electronically next week.

C. Discussion of pension contribution choices upon termination for vested participants.

Because these former participants are also eligible to receive a deferred pension, an opinion was requested from Corporation Counsel, Mike Driscoll.

Mike Driscoll is researching the differences there may be for vested participants.

Motion to table until an opinion is received from Mike Driscoll made by Rich Morelli, seconded by Bob Pouch, all in favor.

IV. New Business

A. Applications for Retirement:

1. Debra Frank, School Nurse-BOE, for a deferred retirement effective November 6, 2020.
2. Athena Nagel, Business Administrator-BOE, for a deferred retirement effective February 1, 2021.
3. Danette Thornton, Administrative Assistant-BOE, for a deferred retirement effective February 6, 2021.
4. Laura Danao, General Management Secretary-NPU, for a deferred retirement effective May 7, 2021.
5. Donna Ralston, Assessor, for a normal retirement effective July 13, 2021.

6. Franz Redanz II, Public Works Superintendent, for an early retirement effective August 4, 2021.
Motion to approve the retirement applications made by Rich Morelli, seconded by Bob Pouch, all in favor.
- B. Pension Calculations:
1. Debra Frank retired November 5, 2020. Her annual pension calculation is \$6,428.73, payable August 21, 2023. Her application is on the agenda at this meeting for approval.
 2. Athena Nagel retired February 1, 2021. Her annual pension calculation is \$36,791.76, payable December 31, 2026. Her application is on the agenda at this meeting for approval.
 3. Danette Thornton retired February 6, 2021. Her annual pension calculation is \$11,913.91, payable June 12, 2029. Her application is on the agenda at this meeting for approval.
 4. Beth Desmond retired March 11, 2021. Her annual pension calculation is \$26,220.75. Her application was approved at the August 2020 meeting.
 5. Kevin Wilbur retired March 15, 2021. His annual pension calculation is \$56,447.48. His application was approved at the March 2021 meeting.
Motion to approve the pension calculations made by Rich Morelli, seconded by Bob Pouch, all in favor.
- C. Applications for refund/rollover of pension contributions:
1. Nancy Roberts, School Nurse-BOE, who terminated effective July 10, 2020. Refund of \$4,141.60 including interest.
 2. Jesse Jusseume, School Nurse-BOE, who terminated effective October 8, 2020. Refund of \$8,991.94 including interest.
 3. Maloyid Perkins, Safety Officer-BOE, who terminated effective March 12, 2021. Refund of \$7,188.43 including interest.
 4. Gabriel Martinez, Safety Officer-BOE, who terminated effective March 12, 2021. Refund of \$14,991.59 including interest.
 5. Alexander Choiniere, Safety Officer-BOE, who terminated effective March 12, 2021. Refund of \$7,188.43 including interest.
Motion to approve the refund calculations made by Rich Morelli, seconded by Bob Pouch, all in favor.
- D. Notifications of Death:
1. Rita Rossi, DOD February 27, 2021, surviving spouse of Guiglio Rossi who retired from Public Utilities on February 22, 1992. No further benefit due.
 2. Edward Luty, DOD March 14, 2021, surviving spouse of Elaine Luty who retired from the BOE on December 31, 1994. No further benefit due.
Motion to acknowledge the notifications of death made by Rich Morelli, seconded by Bob Pouch, all in favor.
- E. Eligibility List Extensions:
1. Request from Christopher LaRose, General Manager-NPU, to extend the Utility Construction Inspector eligibility list for one year.
Motion to extend the Utility Construction Inspector eligibility list for six months made by Rich Morelli, seconded by Bob Pouch, all in favor.
 2. Request from Chief Daley, Police, to extend the Police Sergeant eligibility list to December 31, 2021.

Motion to extend the Police Sergeant eligibility list to December 31, 2021 made by Rich Morelli, seconded by Chris Golas, all in favor.

3. Request from Chief Daley, Police, to extend the Police Lieutenant eligibility list to December 31, 2021.

Motion to extend the Police Lieutenant eligibility list to December 31, 2021 made by Rich Morelli, seconded by Bob Pouch, all in favor.

F. New Employees:

Motion to acknowledge the new employees made by Rich Morelli, seconded by Bob Pouch, all in favor.

NAME	POSITION	DATE OF HIRE	CITY/STATE
Idiaris Andino	Revenue Collection Clerk (Bilingual)	03/22/2021	Norwich CT
Bryan Barkley	Technician	03/29/2021	Storrs CT

G. Employees to be admitted into the City of Norwich Employees' Retirement Fund:

Motion to admit the following employees into the City of Norwich Employees' Retirement Fund made by Rich Morelli, seconded by Bob Pouch, all in favor.

NAME	POSITION	DATE OF HIRE	ACADAMY GRADUATION DATE	LAST DAY ON PROBATION	REQUEST /EVAL RECEIVED
Jessica Chappelle	School Nurse-BOE	11/23/2020	n/a	2/22/2021	03/12/2021
Matthew Aubin	Assessment Technician Clerk	9/14/2020	n/a	3/13/2021	03/17/2021
Evelyn Lopez	Accounting Generalist	9/14/2020	n/a	3/13/2021	03/16/2021
Robert Sirpenski	Business Administrator-BOE	3/29/2021	n/a	n/a	03/04/2021
Justin Zeigler	YFS Caseworker	10/05/2020	n/a	4/4/2021	03/22/2021
Matthew Perras	Laborer	04/13/2020	n/a	4/12/2021	04/19/2021

IV. Correspondence

A resignation letter was received from John A. John on April 16, 2021.

Motion to acknowledge the resignation letter from John John and to send him a letter to thank him for his years of dedicated service made by Rich Morelli, seconded by Bob Pouch, all in favor.

V. Adjournment

Motion to adjourn made by Rich Morelli, seconded by Bob Pouch, all in favor. Meeting was adjourned at 3:38 pm.

Respectfully submitted,

 Sandra Pimentel, Secretary