

DRAFT
Community Development Advisory Committee (CDAC)
Meeting Minutes of April 16, 2020 – 5:00 PM

ZOOM Platform Audioconference – Meeting ID: 996 2305 7456 Password: 409762
Public Dial-In +1 312 626 6799 US (Chicago) +1 646 876 9923 US (New York)

Members Present: Les King, Sean Barnes, Gemma Fabris, Mark Marcy
Members Present: Kevin Saythany
Others Present: Kathy Crees and Tianne Curtis

- I. The CDAC meeting was called to order at 5:00 PM.
- II. Upon motion by Mark Marcy, second by Gemma Fabris, the Committee voted to approve the minutes of the 3/30/20 and 4/09/20 meetings. Motion passed unanimously
- III. Les King asked if there were any questions the Committee had on the applications before moving to deliberations. Gemma Fabris noted it was unclear if the failed retaining wall appearing in the Boswell Ave Sidewalks proposal was the responsibility of the property owner or the City. Kathy Crees stated the response she received from Civil Engineer Teresa Hanlon was that it's the property owner's responsibility if it was holding up their property.

The Committee continued to deliberations.

1. CD Administration – The request is calculated at 20% of the grant formula. Additional funding will be created by return of loan to cover any necessary expenses. Funded \$179,004.00
2. Children in Placement – Benefits an underserved group. - Funded \$15,000.00
3. Rapid Rehousing & Shelter Diversion – Established program that continues to perform as preventative measure. - Funded \$15,000.00
4. Norwich Works – Successful program with a direct benefit to LMI residents of Norwich and improvement of quality of life. - Funded \$50,000.00
5. Immigration Advocacy & Support (CLEAR) – There was some concern of the budget verbiage “In lieu of” when referring to the church charging rent and the implication. It will be noted for any future applications. - Funded \$3,000.00
6. TVCCA Home Again – Will directly benefit LMI Norwich families. - Funded at \$20,000.00
7. OIC of NL County – The OIC acts as an important conduit but provides soft-services before referral onto another entity. – Not Funded \$0.00
8. Safe Futures – Serves the presumed benefit client. - Funded \$15,000.00
9. NCDC Working Lab – The Committee recommended a pilot program and agreed to partial funding. – Funded \$10,000.00
10. ARC of NL County – Kathryn Crees stated she could not confirm the application was eligible. The HUD CPD Rep had been consulted and, while energy efficiency improvements are an acceptable activity, it refers only to residential properties. The Committee recommended the applicant contact NPU about their energy audit program. – Not Funded \$0.00

11. Rosewood Manor III Ductless Splits, Norwich Housing Authority – There is a direct benefit to the LMI residents of the public housing complex. – Funded \$100,000.00
12. Boswell Ave Sidewalks, DPW – The funding amount was reduced to reflect the failed retaining wall that was the financial responsibility of the private-property owner. – Funded \$200,000.00
13. WWI Memorial Park 540 Norwich Ave, DPW – There was not funding available to make the project a priority. – Not Funded \$0.00
14. Futures, Inc. - Kathryn Crees stated she could not confirm the application was eligible. The HUD CPD Rep had been consulted and, while energy efficiency improvements are an acceptable activity, the reference is to residential properties. – Not Funded \$0.00.
15. Taftville Basketball Courts – Funding amount was reduced. – Funded \$70,000.00
16. McKeon Park Occum – The proposal included a combination of eligible and ineligible activities. – Not Funded \$0.00
17. Property Rehabilitation – CD – Funding was reduced to balance out the recommendations – Funded \$246,447.72

After careful consideration, motion was made by Mark Marcy, second by Gemma Fabris to fund the applications as stated. Motion passed unanimously. Award recommendations will be referred to City Council.

IV. Upon motion by Mark Marcy, second by Les King, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
Tianne Curtis
CD Program Assistant

CDBG Requests - PY46 (2020-2021)

| | | |
|--------------------------------|----|------------|
| Anticipated PY 2020 Allocation | \$ | 861,120.00 |
| PY 44 Recapture | \$ | 55,551.72 |
| ROL Admin | \$ | 6,780.00 |
| | \$ | 923,451.72 |

| | PY 2020 Request | CDAC Recommendation | Council Recommendation |
|--|------------------------|----------------------|------------------------|
| CD Office - Administration | \$ 172,224.00 | | |
| 20% of ROL | \$ 6,780.00 | \$ 179,004.00 | \$ - |
| Public Services | | | |
| Children in Placement | \$ 15,000.00 | \$ 15,000.00 | \$ - |
| Rapid Rehousing & Shelter Diversion - NHS | \$ 15,000.00 | \$ 15,000.00 | \$ - |
| Norwich Works - NHS | \$ 50,000.00 | \$ 50,000.00 | \$ - |
| Immigration Advocacy & Support - CLEAR | \$ 3,000.00 | \$ 3,000.00 | \$ - |
| TVCCA Home Again | \$ 20,000.00 | \$ 20,000.00 | \$ - |
| OIC of NL County | \$ 25,000.00 | \$ - | \$ - |
| Safe Futures | \$ 15,000.00 | \$ 15,000.00 | \$ - |
| NCDC Working Lab | \$ 40,000.00 | \$ 10,000.00 | \$ - |
| Total Public Services | \$ 143,000.00 | \$ 128,000.00 | \$ - |
| Non-Public Services | | | |
| ARC of NL County | \$ 22,331.25 | \$ - | \$ - |
| Rosewood Manor III Ductless Splits - NHA | \$ 100,000.00 | \$ 100,000.00 | \$ - |
| Boswell Ave Sidewalks - DPW | \$ 227,183.00 | \$ 200,000.00 | \$ - |
| WWI Memorial Park 540 Norwich Ave - DPW | \$ 86,018.00 | \$ - | \$ - |
| Futures, Inc | \$ 41,786.53 | \$ - | \$ - |
| Taftville Basketball Courts - Norwich Recreation | \$ 70,080.00 | \$ 70,000.00 | \$ - |
| McKeon Park Occum - Norwich Recreation | \$ 160,800.00 | \$ - | \$ - |
| Property Rehabilitation - CD | \$ 250,000.00 | \$ 246,447.72 | \$ - |
| Total Non-Public Services | \$ 958,198.78 | \$ 616,447.72 | \$ - |
| Public Service | \$ 143,000.00 | \$ 128,000.00 | \$ - |
| Non-Public Service | \$ 958,198.78 | \$ 616,447.72 | \$ - |
| CD Administration | \$ 179,004.00 | \$ 179,004.00 | \$ - |
| Total All Requests | \$ 1,280,202.78 | \$ 923,451.72 | \$ - |