

I. Roll Call

Meeting called to order by Paul Schroder at 5:02pm

A. Members Present

1. Paul Schroder, Chair (voting member)
2. Rich Morelli, Vice Chair (voting member)
3. Chris Golas (voting member)

B. Members Absent

1. Mike Dziavit (voting member)
2. Bob Pouch (voting member)
3. Gary Gross (alternate)
4. Francis Gavigan (alternate)

C. Others Present

1. Brigid Marks, Director of Human Resources
2. Evelyn Lopez, Retirement Plan Administrator
3. Michael Gualtieri, Treasurer
4. Marc Shegoski, UBS (via phone)
5. David Sears, UBS (via phone)

II. Minutes

A. Minutes of February 21, 2023 Personnel & Pension Board Meeting.

Motion to accept February 21, 2023 minutes with correction needed to the adjourning time of 5:37pm to 5:47pm made by Rich Morelli, seconded by Chris Golas, all in favor.

III. Old Business

A. Review draft update of the Fire Pension Plan Summary Book

Motion to accept Fire Pension Plan Summary Book made by Chris Golas, seconded by Rich Morelli, all in favor.

IV. New Business

A. Request from Attorney Gasser to release George Gadue's pension contributions plus interest.

Motion made by Paul Schroder to release George Gadue's pension contributions plus interest in the amount of \$ 125,877.42. Refund check is to be made out to George C. Gadue Jr. Estate and forwarded to Attorney Catherine Gasser, 487 Nissan Drive, Suite 500, Smyrna, TN 37167, seconded by Chris Golas, all in favor.

Paul Schroder made a motion to add an item to the agenda under suspension of rules, B to section IV New Business, seconded by Chris Golas, all in favor.

B. **UBS Investment approval**

Marc Shegoski and David Sears from UBS Financial Services, Inc. provided a brief overview of the market with regard to the current banking situation. UBS is moving forward with their plan to input (invest) cash in to the stock/bond market and asked the P&P board members for their approval on their recommendation.

UBS recommended the following change to the portfolio:

1. Invest \$7.2 million from the POB proceeds as planned

Motion made by Chris Golas to approve investment of \$7.2 million as planned, seconded by Rich Morelli, all favor.

C. **(Formerly B.) Application for retirement:**

1. Ruthanne D. Collins, Library Technical Assistant – BOE, for a deferred retirement effective June 23, 2010, payable May 12, 2024.

2. Mark V. Sicuso, Fire Lieutenant, for a normal retirement effective July 16, 2023.

Motion to approve retirement applications made by Chris Golas, seconded by Rich Morelli, all in favor.

D. (Formerly C.) Pension Calculations:

1. Ruth Anne D. Collins, Library Technical Assistant – BOE, retired June 23, 2010. Her annual pension calculation is \$ 5,048.76. Her application is on the agenda at this meeting.

Motion to approve the pension calculations made by Rich Morelli, seconded by Chris Golas, all in favor.

E. (Formerly D.) Applications for refund/rollover of pension contributions:

1. Lisa Foster, Paraeducator – BOE, who terminated effective October 07, 2016. Refund of \$ 11,566.62 including interest.

2. Michelle Kolodziejczak, Police Records Computer Operator, who terminated February 23, 2023. Refund of \$ 5,534.19 including interest.

3. Ashley Steele, Registered Behavior Tech. – BOE, who terminated effective October 24, 2022. Refund of \$ 1,205.93 including interest.

Motion to approve the refund/rollover applications made by Rich Morelli, seconded by Chris Golas, all in favor.

F. (Formerly E.) Notifications of Death:

1. Marie Neugent, Senior Data Entry Clerk (NPU), DOD February 16, 2023, who retired on February 02, 1989 (no obituary). No further benefit due.

2. Raymond Stewart, DOD February 20, 2023, surviving spouse of Janice, who retired on January 02, 2000 from Human Services. No further benefit due.

Motion to acknowledge notification of deaths made by Rich Morelli, seconded by Chris Golas, all in favor.

G. (Formerly F.) Eligibility List Extensions:

1. Request from Christopher LaRose, NPU General Manager, to extend the Associate Utility Engineer eligibility list for one (1) year. The list expires May 10, 2023.

2. Request from Joshua Pothier, Comptroller, to extend the Accounting Generalist eligibility list for one (1) year. The list expires April, 7, 2023.

Motion to extend all eligibility lists for six (6) months made by Chris Golas, seconded by Rich Morelli, all in favor.

H. (Formerly G.) Employees to be admitted into the City of Norwich Employees’ Retirement Fund:

Motion to admit the following employees into the City of Norwich Employee’s Retirement Fund made by Rich Morelli, seconded by Chris Golas, all in favor.

NAME	POSITION	DATE OF HIRE	ACADAMY GRADUATION DATE	LAST DAY ON PROBATION	REQUEST/EVAL RECEIVED
Ontaka Charles	Paraeducator	08/26/2022	N/A	01/31/2023	02/17/2023
Jessica Chase	Paraeducator	08/26/2022	N/A	01/26/2023	02/17/2023
Joanne Colton	Early Learning Facilitator	11/08/2022	N/A	01/25/2023	03/07/2023
Felicia Hernandez	Registered Behavior Tech	01/03/2023	N/A	01/03/2023	02/16/2023

Tiffany Lee	Paraeducator	08/26/2022	N/A	01/27/2023	02/22/2023
Dane Majewski	911 Emer. Dispatcher	03/21/2022	N/A	03/20/2023	03/13/2023
Phillip McMahon	Sewer Collection System Maint. Tech	05/16/2022	N/A	02/15/2023	02/16/2023
Marcus Ransom	Custodian	07/12/2022	N/A	01/14/2023	02/22/2023

I. (Formerly H.) New Employees:

Motion to acknowledge new employees made by Chris Golas, seconded by Rich Morelli, all in favor.

Name	Position	Date of Hire	City/State
Ontaka Charles	Paraeducator	08/26/2022	Norwich, CT
Jessica Chase	Paraeducator	08/26/2022	Lisbon, CT
Joanne Colton	Early Learning Facilitator	11/08/2022	Norwich, CT
Jacob Dilts	Youth & Family/Recreation Assistant Program Coordinator	02/21/2023	Storrs, CT
Felicia Hernandez	Registered Behavior Tech	07/12/2022	Norwich, CT
Tiffany Lee	Paraeducator	08/26/2022	Griswold, CT
Jennifer Morris	Police Records Clerk	02/27/2023	Lebanon, CT

IV. Correspondence

None

V. Adjournment

Motion to adjourn made by Rich Morelli, seconded by Paul Schroder, all in favor. Meeting adjourn at 5:26pm.

Respectfully submitted,

 Evelyn Lopez, Secretary