

Agenda
Health Equity Committee
March 13, 2:30pm

Minutes

1. Call to order
2. Update on Recording Secretary- Chair, Duso is acting recording secretary
 - a. We do not have funding for a recording secretary.
 - b. The committee will work around the Recommendation is to find out if the City Manger will be writing funding for the health equity committee into the budget.
3. Ethics Requirements
 - a. Chair requested revised list- request from Jackie.
 - b. Chair will email those still needing to complete and look into the due date for completion or set a date.
 - c. If someone is non-compliant, what is the consequence?
4. Review/Updates regarding the Demographic Perspectives survey
 - a. Idea was to outsource the work.
 - b. Now that we have more players at the table we will take on the work.
 - c. Healthy Equity Solutions may be a better option
 - d. Kate M.'s department paid for the Demo survey
 - e. Define our scope and identify next-level data.
5. Dividing the work into subcommittees:
 - a. Send out all 13 areas of the resolution and have members sign up for the sub-committee work they would like to complete.
6. The committee determined that 6 areas should be divided into areas of focus/interest
 - a. Health Equity Plan (3 & 4)
 - b. Data (aggregation and analysis) (5 & 6)
 - c. Direct Services (7 & 8)
 - d. Internal city processes (internal operations 9 & 10)
 - e. Umbrella/scope Mission and Vision (2 & 11)
 - f. Legislative advocacy (13 & 14)
 - g. Goals and objectives (12)
7. Other Items
 - a. <https://www.hesct.org/what-we-do/> Has a whole path that we can follow. Connecticut's path to equity a guide to state policy for equity.
8. Health Equity Committee semi-annual report summary due by 3/26
9. Set Agenda for next meeting
 - a. Review members of each area of focus/expertise (not another meeting)
 - b. Original appointments to the equity committee and who is no longer able to attend or does not want to attend. The City Council will need a list of members. If you miss more than three meetings consecutively you may be asked to resign.
 - c. Chair to reach out to members who have not attended. If they will not be attending, who will be their designee.
 - d. Report out who will no longer be on committee or who will replace the original member. Prepare a report for the city council on who is no longer attending and what representation is needed.
10. Adjournment