

**CITY OF NORWICH**  
**DEPARTMENT OF PUBLIC WORKS**

February 23, 2023

**TO:** City Clerk  
**FROM:** Director of Public Works  
**FILE#:** PWD 061-23  
**SUBJECT: MINUTES OF PUBLIC WORKS & CAPITAL IMPROVEMENTS COMMITTEE**

The regular meeting of the Public Works and Capital Improvements Committee was held on Tuesday February 21, 2023 at 4:00 p.m at 50 Clinton Ave. Attendance was as follows:

**Committee Members**

President Pro-Tempore Joseph DeLucia  
Alderman Stacy Gould  
Alderman Swarnjit Singh

**Administration**

Patrick McLaughlin, Director  
Brian Long, City Engineer  
Kendra Cook-Eggert, Recording Secretary

**Guests**

John Raymond, PW Fleet Superintendent  
Tracy Montoya, City of Norwich Fire Chief

**1. CALL TO ORDER**

The meeting was called to order at 4:00 p.m

**2. APPROVAL OF MINUTES**

The minutes of the January 17, 2023 meeting were unanimously approved, with a correction to the year of the meeting. (Motion: Singh Second: Gould)

**3. CITIZEN COMMENT**

Joann Philbrick was present to inquire about possible plans to take down the dead end sign at Connecticut Ave Ext., as you enter it from Connecticut Ave., because it confuses traffic. McLaughlin said he would cover the sign up.

**4. OLD BUSINESS**

**A. Public Works Projects Updates**

- Sherman Street Bridge – Utility work on Asylum St. is continuing. Finishing up the water connection and coordinating with NPU for gas and the fire hydrant. The project is on schedule to start work on the second bridge this spring.
- Uncas Leap Heritage Park – going out to Bid shortly.
- Annual Paving Contract – opening Bids this Friday, February 24th.
- Armstrong Tennis Courts – The project is on hold for the winter. The improvements to the parking lot will be bid shortly, with a spring/summer construction expected. Lighting for the parking lot will be included.
- Sidewalk Project (Prospect St) – The project is out to Bid.
- Pickle Ball – going out to Bid this spring.
- Mohegan Park Toddler Playscape – woodchips were delivered this week. Playground will be ready within the next two weeks, as a result of the mild winter.

**B. Property Disposition**

- The demo for 702 New London Turnpike is complete. Transfer to Habitat is good to go. Holding retainage on the demo contractor until grass is established on the newly seeded area.
- 504 E Main St – McLaughlin suggested selling the property to abutting properties.

**C. Rotary Clock**

Carrie Symanski of the Rotary was present. Approval from the Harbor Management Committee has been obtained, and a copy of the minutes were submitted. A recommendation to City Council for a favorable disposition of the Memo of Understanding (MOU) and to approve the location of the clock was approved (Motion: Singh Second: Gould).

**5. NEW BUSINESS**

**A. Capital – Fire Apparatus Replacement**

John Raymond, PW Fleet Superintendent, and Fire Chief Tracy Montoya, Norwich City Fire Dept., were in attendance. Discussion included a brief review of the McGrath Study suggesting which apparatus needed replacing or removal. Both Tracy and John agreed that Squad A from the Norwich Fire Dept. was a priority with Engine 52 from the East Grain Plains Vol. Fire Dept. being the next apparatus needing replacement. They also agreed that specifications on fire apparatus could be standardized but not universal. John brought up that the city is behind on the replacement schedule for fire apparatus as a whole. Chief Montoya stated that the three committees which the study had recommended would be established this week at the meeting with the Chiefs. The committees would provide direction on the replacement of fire apparatus.

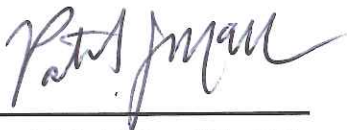
**B. Taftville Traffic Calming**

Delucia stated that the Taftville Neighborhood Watch brought up concerns about increased volume of traffic and increased speeds. There was discussion on which particular areas were of the most concern. These areas included two intersections on Providence Street, at School St., and at Hunters Rd. Brian Long suggested taking a look at the areas in question, along with possibly adding bump outs at the crosswalks to help slow traffic and shorten the length of road pedestrians have to cross. Will need state approval since some of the area of concern is a state maintained road.

**6. OTHER BUSINESS – None**

**7. ADJOURNMENT**

The meeting adjourned at 5:00 p.m. by unanimous vote. (Motion: Gould Second: Singh)



Patrick J. McLaughlin, P.E.  
Director of Public Works

**Committee Members:**

President Pro-Tempore Joseph DeLucia (Chair), Alderwoman Stacy Gould, Alderman Swarnjit Singh, Mayor and Members of the City Council, City Manager, City Planner