

**CITY OF NORWICH  
DEPARTMENT OF PUBLIC WORKS**

January 18, 2024

**TO:** City Clerk  
**FROM:** Director of Public Works  
**FILE #:** PWD 005-24  
**SUBJECT: MINUTES OF PUBLIC WORKS & CAPITAL IMPROVEMENTS  
COMMITTEE**

The regular meeting of the Public Works and Capital Improvements Committee was held on Tuesday January 16, 2024 at 4:00 p.m at 50 Clinton Ave. Attendance was as follows:

**Committee Members**

Alderman Swarnjit Singh  
Aldерwoman Stacy Gould – Absent w/ notification  
Aldерwoman Sheila Hayes

**Administration**

Patrick McLaughlin, Director  
Brian Long, City Engineer  
Kendra Cook-Eggert, Recording Secretary

**1. CALL TO ORDER**

The meeting was called to order at 4:00 p.m.

**2. APPROVAL OF MINUTES**

The minutes of the December 18, 2023 meeting were unanimously approved. (Motion: Hayes, Second: Singh)

**3. CITIZEN COMMENT**

None

**4. OLD BUSINESS**

**A. Public Works Projects Updates**

- Sherman Street Bridge – Project is on schedule for completion in August 2024. Currently on hold for the winter. Work is expected to start by April 1st.
- Uncas Leap Heritage Park – Work on retaining walls continues as weather permits.
- Armstrong Tennis Courts Parking Lot & Detention Basin –Cleanup work, seeding & loam work will happen in the Spring.
- Master Park Plan – A Draft Plan was presented to the City Council at the meeting on 12/18.
- Floating Docks at Howard Brown Park – On hold, awaiting docks from supplier.
- Browning Road Water Main Project –On hold for the winter.
- Former YMCA – Abatement work is in progress.

**B. Property Disposition**

None

**C. Aquatics Center**

Pat McLaughlin to reach out to East Lyme for the operating costs of their facility with a goal of having something to present by April.

**5. NEW BUSINESS**

**A. Curbing Reimbursement Sidewalk Program**

Pat McLaughlin suggested increasing the reimbursement to \$50 per linear foot from the current reimbursement of \$21.50 per linear foot. Brian Long also suggested the ability to utilize 5" curbing. The reimbursement price has not been adjusted since it was set in 1991. The expectation is that by increasing the reimbursement cost to align with current market pricing, more residents will be interested in participating in the Curbing Reimbursement Program.

It was suggested by Alderwoman Hayes that McLaughlin think about how to write flexibility into a potential resolution to allow for an increase in the price per foot, as prices rise in the future.

**B. Discontinuance of Lucas Street**

Discussion ensued about how the discontinuance of a City street would release half of the right of way to the abutters on each side of the street. The decision was made to not discontinue Lucas Street, and to leave as is, as the owner of the adjacent property on South Thames St. would not be content with only half of the right of way.

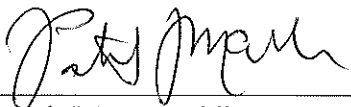
**6. OTHER BUSINESS**

City Parking Garages; Alderwoman Hayes expressed a concern for safety in the Main Street Garage in regards to the possibility of reduced lighting and visibility in the stairwell with the window films in place.

An RFP for the Market Street Garage will be going out for a structural engineer to do assessments of the building.

**7. ADJOURNMENT**

The meeting adjourned at 4:49 p.m. by unanimous vote. (Motion: Hayes, Second: Singh)



Patrick J. McLaughlin, P.E.  
Director of Public Works

**Committee Members:**

Alderman Swarnjit Singh (Chair), Alderwoman Stacy Gould, Alderwoman Sheila Hayes, Mayor and Members of the City Council, City Manager, City Planner