

MINUTES OF NORWICH ETHICS COMMISSION MEETING

January 14, 2019

MEMBERS PRESENT

Robert (Mac) Ballard
Christopher Dixon
Kathryn Lord
Carol Menard
Robin Lawson

MEMBERS ABSENT

All present

ALTERNATES PRESENT

Scott Camassar
Karen Lucas

ALTERNATES ABSENT

None

OTHERS PRESENT

Recording Secretary Melinda Wilson

1. Call to order: Chair Carol Menard called the January 14, 2019 meeting to order at 5:00 PM.
2. Determination of Quorum: It was determined a quorum was present.
3. Approval of Minutes: The minutes of the November 13, 2018 Ethics Commission (EC) meeting were presented. On a motion by Chris Dixon, seconded by Mac Ballard, the November 13, 2018 minutes were unanimously approved as presented.
4. Citizen Comment: None
5. New Business: Chair Menard introduced Scott Camassar and Karen (Cami) Lucas who were appointed as Alternates to the Ethics Commission by the City Council. She gave them guidance as to reading the ordinance which established the Ethics Commission. She clarified that alternates can participate in discussions. Corporate Counsel Michael Driscoll is available for legal questions regarding the Ethics Commission.

Carol and Chris Dixon described the processes for handling cases including no probable cause found, investigations and public hearings. Five members must be present to hold a public hearing.
6. Old Business: Chris inquired as to the term expirations for EC members. On October 18, 2019 all terms expire.
7. Adjournment: On a motion to adjourn by Mac Ballard, seconded by Robin Lawson, the meeting of the Ethics Commission adjourned at 5:15 PM.