

NORWICH HISTORIC DISTRICT COMMISSION

Minutes of the June 15, 2022 Regular Meeting

The regular meeting of the Historic District Commission was held Wednesday June 15, 2022 at 5:30 PM via Zoom virtual meeting.

Members Present:

Timothy Dowhan (Chairman)

Regan Miner

Nancy O'Neil

Members Absent: Jacob Stahl, Richard Guidebeck, Gregory Farlow and Gregory Johnson

Guests: None.

Timothy Dowhan reviewed the rules of a virtual meeting and clearly notified participants that the meeting would be recorded.

I. Public Meeting

The public meeting was convened at 5:33 pm. The order of COA presentations and discussions are at the discretion of the commission to accommodate all participants.

- COA 490 – 348 Washington Street (Society of the Founders of Norwich) – *New Construction, Perimeter*

The applicant was not in attendance.

II. Regular Meeting

The regular meeting was convened at 5:34 PM.

A. Action on COA's

- COA 490 – 348 Washington Street (Society of the Founders of Norwich) – *New Construction, Perimeter*
Regan Miner noted the application was for the replacement of the side fence to match what was replaced in 2021. Nancy O’Neil made a motion to accept the COA as written. Regan Miner seconded. Nancy O’Neil, Regan Miner and Timothy Dowhan voted in favor. The motion passed unanimously.

B. Minutes of the Wednesday May 18, 2022 Meeting Minutes

- Regan Miner made a motion to approve the meeting minutes as written. Nancy O’Neil seconded. Nancy O’Neil and Regan Miner voted in favor. Timothy Dowhan abstained. The motion passed.

C. Chairman Report

- Timothy Dowhan stated he sent the Village District recommendation discussed at the last meeting to the city. Timothy Dowhan stated he received a request from a citizen for a letter of attestation from the Norwich Historic District Commission that their home was in compliance or not within a district, which it was not. Timothy Dowhan stated he sent an email of attestation in lieu of a letterhead on behalf of the HDC. Timothy Dowhan discussed developing a letterhead or template for the future. Timothy Dowhan stated he also was contacted by the homeowner of 377 Washington Street regarding a notification from Frontier that fiber optic equipment was planned to be installed on the pole in front of his home. Timothy Dowhan reported that he spoke with Deanna Rhodes and Frontier who notified him that the homeowner’s request was taken into consideration and the plan changed so that the upgraded equipment would not be placed within the district.

D. Old Business

- None.

E. New Business

- None.

F. Next Meeting Date

- Scheduled for Wednesday July 20, 2022 at 5:30 PM.

G. Adjournment

- Nancy O'Neil made a motion to adjourn the Regular Meeting at 5:48 PM. Regan Miner seconded. Nancy O'Neil, Regan Miner and Timothy Dowhan voted in favor. The motion passed unanimously.

Respectfully submitted,

Katherine Rose
Recording Secretary

DRAFT