

**CITY OF NORWICH**  
**DEPARTMENT OF PUBLICWORKS**

February 24, 2022

**TO:** City Clerk  
**FROM:** Director of Public Works  
**FILE#:** PWD 021-22  
**SUBJECT: MINUTES OF PUBLIC WORKS & CAPITAL IMPROVEMENTS COMMITTEE – DRAFT**

The regular meeting of the Public Works and Capital Improvements Committee was held on Tuesday February 22, 2022 at 4:00 p.m. via Zoom virtual meeting. Attendance was as follows:

**Committee Members**

President Pro-Tempore Joseph DeLucia  
Alderswomen Stacey Gould  
Alderman Swarnjit Singh

**Administration**

Patrick McLaughlin, Director  
Tara Cardelle, Recording Secretary

**1. CALL TO ORDER**

The meeting was called to order at 4:00 p.m

**2. APPROVAL OF MINUTES**

The minutes of the January 18, 2022 meeting were unanimously approved. (Motion: Gould  
Second: Singh)

**3. CITIZEN COMMENT – None**

**4. OLD BUSINESS**

**A. Public Works Projects Updates**

- Sherman Street Bridge – Bids were opened on February 9<sup>th</sup>, Manafort came in as lowest bidder for this project at \$10.3 million. The three lowest bids were all very competitive and close to the Engineer’s estimate. Bids are still under evaluation.
- Uncas Leap Heritage Park – SLR International Corp. has finalized the scope and man hour fee for the design of the park. In process of awarding for design work.
- Mohegan Park Playground – new playground equipment has been ordered through ARP funds with a lead time of about 4-5 months.
- Mohegan Park Fitness Course - Fitness equipment has been selected for the new fitness center. PW will likely install the pads and equipment in-house due to the fact that the manufacturer does not do installs. Project went to bid twice but no bidders offered the equipment that was requested.
- Mohegan Park Disc Golf – PW is moving along with the design for the expansion.
- West Town Street Sidewalks – This project will be funded through a \$600k Community Connectivity grant that was awarded to the city. The city will be responsible for the cost of the design for this project and plans to use one of our 3 on-call engineering firms, which will be paid for through the Infrastructure Improvement Bond funds.

**B. Property Disposition**

- a. 98 Washington St. – Gould suggested that once RFP's have been sent out and the responses have been received we could decide how to move forward with this property. Motion: Gould, Second: Singh to have the reviewing body of the RFP's be the PW&CIC, and they would also determine if they would need to consult with the Dangerous Building Board once proposals are recieved.
- b. 11 Grove Street (0.09 ac.), 14 Grove Place (0.07 ac.), and Grove Place Parcels – the abutting property owner has inquired about getting these parcels from the City to better develop his existing property. Motioned: Gould, Second: Singh to bring to the City Council a favorable recommendation to convey properties to the abutter as long as they are combined into his existing property.

**5. NEW BUSINESS** – Waterfowl Control at Brown Park – McLaughlin mentioned hiring Wing Man Goose Control, a DEEP certified Nuisance Wildlife Control service to come in to move out the waterfowl from Brown Park. This would help clean up the excrement left behind from the birds, and lessen the impact on the water quality. McLaughlin will reach out to DEEP and also Harbor Management regarding this.

**6. OTHER BUSINESS** – 9 Champlin Drive – a letter from the resident at 9 Champlin Drive was received regarding the removal of trees on the adjacent City owned property, which is maintained by the recreation department. The resident was also addressing some possible draingage issues from Champlin Dr. After some discussion PW will coordinate with the recreation department to see, what trees if any, can be removed. PW will also look into the drainage that they had put in a few years ago to eliviate any water going towards the residence to ensure that it is still operating correctly.

**7. ADJOURNMENT**

The meeting adjourned at 4:48 p.m. by unanimous vote. (Motion: Gould Second: Singh)



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Patrick McLaughlin, P.E.  
Director of Public Works

Committee Members:

President Pro-Tempore Joseph DeLucia (Chair), Alderwoman Stacy Gould, Alderman Swarnjit Singh Mayor and Members of the City Council, City Manager, City Planner