



CITY OF NORWICH
CONNECTICUT

AGENDA – MEETING OF THE COUNCIL OF THE CITY OF NORWICH
February 3, 2020
7:30 PM

PRAYER

PLEDGE OF ALLEGIANCE

ADOPTION OF MINUTES: January 6 and 21, 2020.

PETITIONS AND COMMUNICATIONS

1. Audit report presented by Ron Nossek from BlumShapiro.
2. Annual report from the Commission for Persons with Disabilities.

CITY MANAGER’S REPORT

CITIZENS COMMENT ON RESOLUTIONS

NEW BUSINESS-RESOLUTIONS

1. Relative to appointing a certified public accounting firm to perform the regular general audit for fiscal year 2019-2020.
2. Relative to reappointments, appointments of regular member and appointment of alternate members to the Ethic Commission.
3. Relative to a reappointment of regular member to the CT Municipal Electric Energy Cooperative (CMEEC) as the Rate Payer Representative.
4. Relative to a reappointment to the Public Parking Commission.
5. Relative to a reappointment of an alternate member to the Inland Wetlands, Water Courses and Conservation Commission (COCP representative).
6. Relative to the sale of 87 Fifth Street.
7. Relative to the sale of 58 Division Street.

8. Relative to the Norwich Events Organization holding the St. Patrick's Day Parade March 1, 2020.
9. Relative to authorizing the use of a portion of the parking lot located on 82-84 Franklin Street for an outside event March 1, 2020 for the St. Patrick's Day Parade.
10. Relative to establish a Recreation Ad Hoc Committee to resurface the Armstrong Tennis Courts.
11. Relative to the approval of the Municipal Employees Union Independent/City Hall Supervisors collective bargaining unit agreement and the related budget changes to fiscal year 2019-20.
12. Relative to the approval of the Local 892, International Association of Fire Fighters collective bargaining unit agreement and the related budget changes to fiscal year 2019-20.

EXECUTIVE SESSION: Contract Negotiations

City Clerk

Bob W. Bama

Norwich Commission for Persons with Disabilities
2019 Summary of Activities

January 27, 2020

Meetings

The Commission met every month in 2019. This includes a Special Meeting in July when a regular meeting was scheduled for July 4.

Activities in 2019

The Commission worked closely and collaboratively with the City's ADA Coordinator, Brigid Marks; Mayor Peter Nystrom and his assistant, Bonnie Cuprak; Teresa Hanlon of Public Works; and the City Building Department. Specific activities/initiatives included:

- Advocacy for improved structural accessibility on City property (for example, temporary remediation of problematic pavement at Brown Park);
- Advocacy for installation of accessible parking at a local shopping center (Although not an ADA Title II issue, the Commission felt that the ability of the City's Building Official to enforce the CT State Building Code in this matter made the Commission's involvement appropriate on a limited basis);
- Hosting of three guest speakers at meetings: Ryan Thompson and Teresa Hanlon of DPW and Chris Riley of NPU;
- Revision of Commission website, including changes to By-Laws and brochure (By-Laws revision included change that allows, under limited circumstances, attendance via phone at meetings);
- Founding Members Reception on November 7 following regular meeting;
- In collaboration with Mayor's Office and NPU, development of an initiative to install at least one wheelchair charging station at an outdoor public location in the City;
- Participation on the Norwich Census Complete Count Committee 2020 (initial meetings in 2019) to ensure an accurate count of people with disabilities;
- Organization/sponsorship of Disability Awareness Week in October (see Addendum).

Commission Meeting Calendar for 2020

The Commission has submitted its 2020 meeting calendar to the City Clerk's office for public posting. This calendar includes a time change from 6:00 PM to 4:00 PM. This change was made to comport with the hours of paratransit transportation.

In conclusion, the Commission again thanks the City Of Norwich for its exceptional support of our many activities that further municipal compliance with Title II of the ADA, as well as related activities that enhance inclusion and equity.

Respectfully submitted,

Elanah Sherman, Chair

Addendum
Disability Awareness Week Calendar 2020

Voting Rights for People with Disabilities (radio)

Monday, October 7, 11:00 AM

Norwich Registrars of Voters Dianne Daniels and Diane Slopak, along with Norwich Commission for Persons with Disabilities members Kevin Harkins and Elanah Sherman, discuss voting rights on the Stu Bryer Show, WICH-1310 Radio.

Government Benefits for People with Disabilities

Monday, October 7, 6:30 PM – 8:00 PM

Presenter: Stuart Hawkins, Founder and Financial Advisor, Futures Planned

Where: Disabilities Network of Eastern CT (DNEC), 19 Ohio Avenue

Working It Out: Presentation and Panel Discussion on ADA Employment Rights

Tuesday, October 8, 10:30 AM – 12:00 PM

Presenters: Attorneys from CT Commission on Human Rights and Opportunities, plus others

Where: Community Room, Otis Library, 261 Main Street

Lunch & Learn: Disability Sensitivity Workshop

Wednesday, October 9, 12:00 PM – 1:30 PM

Registration required. Call Julie at 860-889-2365, ext. 128 to register.

Presenter: Melissa Marshall, Coordinator, CT Cross Disability Lifespan Alliance.

Where: Meeting Room, Otis Library, 261 Main Street

Resource Table and Voter Registration

Wednesday, October 9, 2:00 PM – 7:00 PM

Where: Atrium, Otis Library, 261 Main Street

Municipal Roundtable (featuring key City employees on topics of ADA relevance)

Thursday, October 10, 10:30 AM – 11:45 AM

Where: Rose City Senior Center, 8 Mahan Drive

Legislative Panel Discussion on Past and Upcoming Disability-Related Legislation

Friday, October 11, 10:30 AM – 11:45 AM

Where: Rose City Senior Center, 8 Mahan Drive

All events free and open to the public. For a calendar of events, go to www.otislibrarynorwich.org. For material in alternative format or sign language interpretation, please contact elanahs@gmail.com or 860-614-7200. (Request deadline: September 30)

Disability Awareness Week is sponsored by the Norwich Commission for Persons with Disabilities, with the essential support of the City of Norwich Office of the Mayor, Norwich Public Utilities, Otis Library, and Rose City Senior Center.

RESOLUTION #1

Relative to appointing a certified public accounting firm to perform the regular general audit for fiscal year 2019-2020.

WHEREAS, the Finance Department selected the proposal by the certified public accounting firm of Blum, Shapiro & Company, P.C. with request for proposals number 18-08 to perform the audits for the fiscal years ending June 30th 2018 through 2022; and

WHEREAS, Connecticut General Statutes §§7-391 through 397 require each municipality to file financial statements prepared in accordance with generally accepted accounting principles and audited by an independent public accountant in accordance with generally accepted auditing standards by December 31st; unless an extension is granted by the Connecticut Office of Policy & Management; and

WHEREAS, the independent auditor must be appointed by the “appointing authority” on or before May 31st; and

WHEREAS, the Council of the City of Norwich is the appointing authority for the City of Norwich.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that the accounting firm of Blum, Shapiro & Company, P.C. be and hereby is, appointed to perform the regular general audit for the City of Norwich for fiscal year 2019-2020.

City Manager John Salomone

RESOLUTION #2

BE IT RESOLVED, that the below names and hereby are reappointed as regular members to the Ethics Commission for terms to expire October 18, 2021 or until a successor is appointed.

Robin Lawson (R)
Robert Ballard (U)

BE IT RESOLVED, that the below names be and hereby are appointed as regular members to the Ethics Commission for terms to expire October 18, 2021 or until a successor is appointed.

Karen Lucas (D)
Scott Camassar (R)

BE IT RESOLVED, that the below names be and hereby are appointed as alternate members to the Ethics Commission for terms to expire October 18, 2021 or until a successor is appointed.

Robert Drozynski (D)
Lori Ploof (U)

**President Pro Tem Mark M. Bettencourt
Alderwoman Stacy Gould
Alderwoman Ella C. Myles**

RESOLUTION #3

BE IT RESOLVED, that the below named be and hereby is reappointed to the CT Municipal Electric Energy Cooperative (CMEEC), as the Rate Payer Representative, for a term to expire January 15, 2022 or until a successor is appointed.

David Eggleston (D)

President Pro Tem Mark M. Bettencourt
Alderwoman Stacy Gould
Alderwoman Ella C. Myles

RESOLUTION #4

WHEREAS, the City Manager John L. Salomone has recommended the following reappointment to the Public Parking Commission;

Reappointed as a regular member of the Public Parking Commission for a term to expire on 12/31/21 or until successors are appointed:

Jeffrey Lord (R)

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Norwich hereby approves the reappointment of the above named to the Public Parking Commission.

City Manager John L. Salomone

RESOLUTION #5

WHEREAS, the City Manager John L. Salomone, with Council approval shall reappoint as an **alternate member** of the Inland Wetlands, Water Courses and Conservation Commission for a term to expire on February 28, 2022 or until a successor is appointed:

Swarnjit Singh Bhatia (D)

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Norwich hereby acknowledges the appointment of the above named to the Inland Wetlands, Water Courses and Conservation Commission.

City Manager John L. Salomone

RESOLUTION #6

WHEREAS, the Council of the City of Norwich, by a resolution adopted September 3, 2019, authorized City Manager John Salomone to enter into an individual Real Estate Listing Agreement with Allyn and Associates Realtors offering to sell the property at 87 Fifth Street at a price to be recommended by Allyn and Associates Realtors; and

WHEREAS, the Council further resolved that upon receipt of a Purchase and Sales Agreement containing an offer to purchase at a price recommended by Allyn and Associates Realtors and containing such terms and conditions as are satisfactory to the City Manager, he was to notify the Council of the proposed Purchase and Sales Agreement for its consideration and possible approval; and

WHEREAS, Allyn and Associates Realtors has received offers to purchase the property, the highest offer being the sum of \$ _____ the property to be conveyed in “as is” condition.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that City Manager John Salomone be and hereby is authorized and directed to enter into a Purchase and Sales Agreement on behalf of the City of Norwich to sell said property at a price of \$ _____ to _____ of _____, pursuant to the terms of said Purchase and Sales Agreement and, upon timely tender of the purchase price subject to standard adjustments, to execute and deliver a deed of conveyance to _____ of _____, or acceptable designee for the property known as 87 Fifth Street, and to execute, deliver, and receive such other documents as are necessary to complete the transfer of title in keeping with the terms and conditions of the Purchase and Sales Agreement.

Mayor Peter Albert Nystrom
Alderwoman Stacy Gould

RESOLUTION #7

WHEREAS, the Council of the City of Norwich, by a resolution adopted December 16, 2019, authorized City Manager John Salomone to enter into an individual Real Estate Listing Agreement with Allyn and Associates Realtors offering to sell the property at 58 Division Street at a price to be recommended by Allyn and Associates Realtors; and

WHEREAS, the Council further resolved that upon receipt of a Purchase and Sales Agreement containing an offer to purchase at a price recommended by Allyn and Associates Realtors and containing such terms and conditions as are satisfactory to the City Manager, he was to notify the Council of the proposed Purchase and Sales Agreement for its consideration and possible approval; and

WHEREAS, Allyn and Associates Realtors has received offers to purchase the property, the highest offer being the sum of \$ _____ the property to be conveyed in "as is" condition.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that City Manager John Salomone be and hereby is authorized and directed to enter into a Purchase and Sales Agreement on behalf of the City of Norwich to sell said property at a price of \$ _____ to _____ of _____, pursuant to the terms of said Purchase and Sales Agreement and, upon timely tender of the purchase price subject to standard adjustments, to execute and deliver a deed of conveyance to _____ of _____, or acceptable designee for the property known as 58 Division Street, and to execute, deliver, and receive such other documents as are necessary to complete the transfer of title in keeping with the terms and conditions of the Purchase and Sales Agreement.

Mayor Peter Albert Nystrom
Alderwoman Stacy Gould

RESOLUTION #8

WHEREAS, the Council of the City of Norwich wishes to acknowledge the efforts of the Norwich Events Organization, Inc. as the current organizer of the planned St. Patrick's Day Parade, among other events; and

WHEREAS, local business owners, Norwich residents and other interested individuals, assisted by the Norwich Events Organization, Inc. and the St. Patrick's Day Parade subcommittee will promote and present a St. Patrick's Day Parade in downtown Norwich to be held on Sunday, March 1, 2020, the parade to be funded by private contributions and sponsorships; and

WHEREAS, the Council of the City of Norwich by this resolution intends to express its support for the St. Patrick's Day Parade and to convey its gratitude to the organizers, donors and other supporters of the St. Patrick's Day Parade this year and in past years and to invite and welcome Norwich residents and visitors to the parade

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that it supports and encourages all to support and attend the St. Patrick's Day Parade and welcomes the participants and spectators who will come to Norwich on March 1, 2020 for the event, inviting them to enjoy the hospitality and entertainments provided with this event by its sponsors and the ambience by downtown Norwich; and

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that the Council of the City of Norwich offers its thanks and appreciation to the Norwich Events Organization, Inc. and the St. Patrick's Day Parade Subcommittee and all donors and sponsors for their efforts.

Mayor Peter Albert Nystrom
Alderwoman Stacy Gould
Alderman Joseph A. DeLucia

RESOLUTION #9

WHEREAS, These Guys Brewing Company LLC has requested permission to conduct an event on March 1, 2020, the St. Patrick's Day Parade, which will involve the consumption of alcoholic beverages on City property at a parking lot located on 82-84 Franklin Street immediately outside These Guys Brewing Company; and

WHEREAS, the event will commence at 2:00 p.m. and last until 5:00 p.m.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that, as required pursuant to section 13.14.2 of the Norwich Code of Ordinances, City Manager John Salomone be and hereby is authorized and directed to grant Raymond J. Albert, Jr., Permittee and the These Guys Brewing Company LLC permission to use a portion of the abutting municipal parking lot at 82-84 Franklin Street for these purposes, subject to their maintaining appropriate insurance coverage, an extension of use permit granted by the State of Connecticut, Department of Liquor Control, adequate supervision, and their agreement to restore the premises to pre-event condition should a tent or other temporary structure be erected.

Mayor Peter Albert Nystrom
Aldерwoman Stacy Gould
Alderman Joseph A. DeLucia

RESOLUTION #10

WHEREAS, the tennis courts, located on Mohegan Road at the Armstrong Tennis Courts, have clay playing surfaces which have deteriorated over time such that they will be costly to restore and to maintain; and

WHEREAS, clay courts take longer to dry following rain events than do many other tennis court surfaces, this uncertainty of playing conditions making the scheduling of competitions and events on clay courts more difficult and chancy; and

WHEREAS, a number of supporters of tennis have indicated a willingness to donate funds to the City of Norwich to be used with respect to the restoration of the clay courts, or the resurfacing of the existing courts at the Armstrong Tennis Courts with a new type of surface, and for the continuing maintenance and improvement of the city's tennis courts; and

WHEREAS, the City of Norwich may solicit and accept such donations, contributions, and assistance and provide for the proper administration of the same; and

WHEREAS, the Recreation Division of the Department of Human Services proposes to accept such donations as have been offered to date, and to solicit additional donations, as well as to seek grants, to be used for the purposes described herein relative to improving and maintaining the city's tennis facilities.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that, the Recreation Division of the Department of Human Services be and hereby is authorized to accept currently offered donations, contributions and grants ("Project Revenues") given to the City of Norwich for the purposes described herein of improving and maintaining the city's tennis facilities, including, but not limited to, the Armstrong Tennis Courts, and to solicit Project Revenues to be used for the purpose described herein of improving and maintaining the city's tennis facilities, including, but not limited to, the Armstrong Tennis Courts; and

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that, any such Project Revenues shall be deposited into an account of the City of Norwich established as the Tennis Facilities Repairs and Improvement Project Account assigned number R0010; and

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that, any Project Revenues and the expenditure of the same shall be required to follow all policies and procedures of the City of Norwich including, but not limited to, accounting, purchasing, risk management, administrative cost allocation, and cash handling; and

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that, should the Project Revenues exceed the expenditures required to restore or resurface and rebuild the Armstrong Tennis Courts, funds in this account in excess of the required expenditure will remain in a City of Norwich Tennis Facilities Repairs and Improvement Project Account to be used for necessary repairs and improvements to tennis facilities owned by the City of Norwich as determined by the Recreation Division of the Department of Human Services; and

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that, if after a period of 24 months following the passage of this resolution, the Project Revenues received by the City of Norwich are insufficient to restore or resurface and rebuild the Armstrong Tennis Courts, the use of the Armstrong Tennis Courts for tennis purposes may be discontinued, and such Project Revenues will remain in the City of Norwich Tennis Facilities Repairs and Improvements Project Account to be used for future repairs and improvements to tennis facilities owned by the City of Norwich.

Mayor Peter Albert Nystrom
Alderman Bill Nash
Alderman Derell Q. Wilson

RESOLUTION #11

Relative to the approval of the Municipal Employees Union Independent/City Hall Supervisors collective bargaining unit agreement and the related budget changes to fiscal year 2019-20.

RESOLVED, that the Collective Bargaining Agreement between the City of Norwich and Municipal Employees Union Independent/City Hall Supervisors (“MEUI”), covering the period between July 1, 2019 through June 30, 2023, be, and the same hereby is, approved in accordance with the provisions of Connecticut General Statutes, Section 4-474; and further, that the City Manager, John L. Salomone, be, and hereby is, authorized and directed to execute the same in the name of the City.

RESOLVED, that the following 2019-20 budget transfers be made related to the settlement of the MEUI collective bargaining unit agreement:

Department/ Division	Org	Budget Transfer Needed
Finance	10411700	10,633
Assessor	10413100	1,928
Planning & Neighborhood Services	10415100	5,012
PW Engineering	10430500	2,120
Senior Center	10441700	2,583
Recreation	10450300	1,764
Transfer out of Contingency		(24,040)

City Manager John L. Salomone

RESOLUTION #12

Relative to the approval of the Local 892, International Association of Fire Fighters collective bargaining unit agreement and the related budget changes to fiscal year 2019-20.

RESOLVED, that the Collective Bargaining Agreement between the City of Norwich and Local 892, International Association of Fire Fighters (“IAFF”), covering the period between July 1, 2019 through June 30, 2020, be, and the same hereby is, approved in accordance with the provisions of Connecticut General Statutes, Section 4-474; and further, that the City Manager, John L. Salomone, be, and hereby is, authorized and directed to execute the same in the name of the City.

RESOLVED, that the following 2019-20 General Fund budget transfers be made related to the settlement of the IAFF collective bargaining unit agreement:

Department/ Division	Org	Budget Transfer Needed
Norwich Fire	10420200	13,492
Transfer out of Contingency		(13,492)

City Manager John L. Salomone