



**CITY OF NORWICH**  
CONNECTICUT

**AGENDA MEETING OF THE COUNCIL OF THE CITY OF NORWICH**  
**June 19, 2023**  
**7:30 PM**

The meeting will be televised on the Public Access Channel and posted on the city website, [www.norwichct.org](http://www.norwichct.org), in real time.

**PRAYER**

**PLEDGE OF ALLEGIANCE**

**CITIZENS COMMENT GENERAL (30 MINUTES)**

**PUBLIC HEARING**

1. Relative to a Resolution regarding the Neighborhood Assistance Act recommendations.
2. Relative to a Resolution regarding the Community Development Block Grant allocation recommendations.

**PETITIONS AND COMMUNICATION**

1. Letter of resignation from Joshua Chapman from the Board of Education.

**CITIZENS COMMENT ON RESOLUTIONS (on agenda items only)**

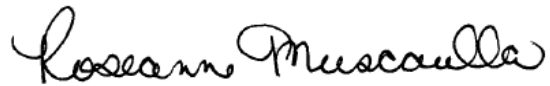
**NEW BUSINESS RESOLUTIONS**

1. Relative to approve the applications relative to the Neighborhood Assistance Act recommendations.
2. Relative to approve the Community Development Block Grant allocation recommendations.
3. Relative to cancelling the July 3, 2023 City Council Meeting.
4. Relative to the fill a vacancy on the Board of Education.
5. Relative to amending the Rules of Procedure 2021-2023.
6. Council appointments of Council Members to Standing Committees:
  - a. Public Works & Capital Improvements Committee
  - b. Public Safety Committee
  - c. Appointment & Reappointment Sub Committee

7. Relative to the City Manager accepting a deed in lieu of foreclosure for 49 Sturtevant Street.

**EXECUTIVE SESSION** – Property acquisition

8. Relative to authorizing the City Manager to file a grant application through the Connecticut Community Investment Fund for the Waterfront Revitalization Project.

A handwritten signature in black ink, reading "Roseann Musculla". The signature is written in a cursive style with a large initial 'R' and 'M'.

Assistant City Clerk

**WHEREAS**, the R.E. Van Norstrand Neighborhood Assistance Act, Chapter 228a of the Connecticut General Statutes (C.G.S. 12-630aa-12-638) offers certain benefits to municipalities desiring to obtain the same and is administered by the State Department of Revenue Services (Commission of Revenue Services); and

**WHEREAS**, the Neighborhood Assistance Act provides a tax credit for business firms which sponsor local programs; and

**WHEREAS**, such programs must be proposed and conducted by private non-profit agencies or municipalities and be approved by the local legislative body;

**WHEREAS**, a public hearing has been duly noticed and held on applications submitted to the City Manager's office.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH** that it approves the following program proposals under the Neighborhood Assistance Act:

1. United Community & Family Services – Governor Samuel Huntington Mansion Window Replacement Project
2. Eastern Connecticut Housing Opportunities, Inc. – Elizabeth St. Windows
3. Norwich Historical Society – Energy related upgrades to the circa 1789 East District School House
4. Norwich Historical Society, Inc. – Energy related upgrades to the c. 1772 Joseph Carpenter Silversmith Shop
5. Norwich Historical Society, Inc. - Energy Related Upgrades to the c. 1763 David Greenleaf House
6. St. Vincent de Paul Place Norwich, Inc. – Energy Upgrade: Replacement of Windows
7. Calkins Family Association, Inc. - Hugh Calkins House roof restoration

Mayor Peter Albert Nystrom  
President Pro Tem Joseph A. DeLucia  
Alderwoman Stacy Gould

**PUBLIC HEARING #2**

**WHEREAS**, the City of Norwich is an entitlement community receiving U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) dollars of \$806,276; \$27,800 anticipated return of loan (administration) for program year 2023; and

**WHEREAS**, the Community Development Advisory Committee (CDAC) has held public meetings and voted on their recommendations for CDBG allocations in the months of March and April; and

**WHEREAS**, the allocation process is subject to a 30-day comment period prior to being placed into effect and the Council of the City of Norwich must hold a public hearing regarding the recommendations prior to the final vote on the allocation.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH** that the Council shall and hereby does schedule a public hearing to be held at 7:30 p.m. during the June 19, 2023 Council meeting on the subject of Community Development Block Grant allocation recommendations for PY 2023

<b>CDBG Requests - PY49 (2023-2024)</b>		<b>REVISED FUNDING</b>		<b>REVISED FUNDING</b>	
Anticipated PY 2023 Allocation	\$ 844,233.00	\$ 806,276.00	\$	806,276.00	
Total Anticipated Funding for PY49 program year	\$ 844,233.00	\$ 806,276.00	\$	806,276.00	
	PY49 Request	CDAC Recommendation		Council Recommendation	
CD Office - Administration (20% of Grant Funds)	\$ 168,846.60	\$ 161,255.20			
Anticipated Return of Loan Admin	\$ 27,800.00	\$ 27,800.00			
Total Projected Admin Expenditures	\$ 176,250.00	\$ 176,250.00			
<b>Public Services</b>					
Children in Placement - Guardian at Litem (GAL)	\$ 25,000.00	\$ 25,000.00			
NHS Norwich Works	\$ 70,000.00	\$ 70,000.00			
Immigration Advocacy Support Center (IASC)	\$ 8,000.00	\$ 8,000.00			
Three Rivers Community College Food Pantry	\$ 15,000.00	\$ -			
TVCCA Homelessness Prevention	\$ 20,000.00	\$ 20,000.00			
Madonna Place COPE	\$ 15,000.00	\$ 15,000.00			
Safe Futures	\$ 15,000.00	\$ 15,000.00			
The Lefty Cycles Project Inc	\$ 15,000.00	\$ -			
OIC of NLC	\$ 30,000.00	\$ 30,000.00			
<b>Total Public Services</b>	\$ 213,000.00	\$ 183,000.00			
<b>Non-Public Services</b>					
NHA Rosewood Manor Exterior Renovations	\$ 200,000.00	\$ 200,000.00			
Futures Inc Air Quality	\$ 26,090.20	\$ -			
CD Property Rehabilitation	\$ 250,000.00	\$ 250,000.00			
Thermos Owner Assoc Parking	\$ 75,000.00	\$ -			
DPW Taftville Sidewalks	\$ 480,000.00	\$ 12,020.80			
<b>Total Non-Public Services</b>	\$ 1,031,090.20	\$ 462,020.80			
<b>TOTALS</b>					
Public Service	\$ 213,000.00	\$ 183,000.00			
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Mayor Peter Albert Nystrom  
 President Pro Tem Joseph A. DeLucia  
 Alderwoman Stacy Gould

Dear City clerk,  
I must hereby, humbly & regrettably step down from my seat on the Board of Education. I've recently moved out of Norwich for work and can no longer fulfil my duties. I apologize to the board and to the public schools as a whole, it was a great pleasure to work with everyone!

Joshua Chapman



TOWN CITY CLERK  
NORWICH CT

2023 JUN - 7 A 11:40

RECEIVED

## RESOLUTION #1

**WHEREAS**, the R.E. Van Norstrand Neighborhood Assistance Act, Chapter 228a of the Connecticut General Statutes (C.G.S. 12-630aa-12-638) offers certain benefits to municipalities desiring to obtain the same and is administered by the State Department of Revenue Services (Commission of Revenue Services); and

**WHEREAS**, the Neighborhood Assistance Act provides a tax credit for business firms which sponsor local programs; and

**WHEREAS**, such programs must be proposed and conducted by private non-profit agencies or municipalities and be approved by the local legislative body;

**WHEREAS**, a public hearing has been duly noticed and held on applications submitted to the City Manager's office.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH** that it approves the following program proposals under the Neighborhood Assistance Act:

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Mayor Peter Albert Nystrom  
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Mayor Peter Albert Nystrom  
 President Pro Tem Joseph A. DeLucia  
 Alderwoman Stacy Gould

## RESOLUTION #3

**WHEREAS**, Chapter V, Section 4 of the Charter of the City of Norwich provides that the council shall meet regularly on the first Monday of each month at 7:30 p.m. and may, by resolution, establish additional regular meeting dates, and

**WHEREAS**, the first Monday of July 2023 falls on July 3, 2023, which is the eve of Independence Day,

**NOW THEREFORE BE IT RESOLVED**, by the Council of the City of Norwich that the regular meeting of the Council of the City of Norwich scheduled for Monday, July 3, 2023, at 7:30 p.m. be cancelled and resume the Council schedule meeting on July 17, 2023 at 7:30 p.m. to be a regular meeting of the Council of the City of Norwich at which it may conduct all business properly before it, and

**BE IT FURTHER RESOLVED**, by the Council of the City of Norwich that the City Clerk be and hereby is directed to give and file notice pursuant to the provisions of an Act concerning Freedom of Information that the Council of the City of Norwich will conduct a regular meeting of the Council on July 17, 2023, at 7:30 p.m.

City Manager John L. Salomone



**RESOLUTION #4**

**BE IT RESOLVED** that the below named has been nominated, and is hereby appointed, as a **regular member** of the Norwich Board of Education to fill a term of a Republican member who resigned, said term to expire on December 4, 2023.

(R)

Mayor Peter Albert Nystrom  
Alderwoman Stacy Gould

## RESOLUTION #5

**WHEREAS**, the Council of the City of Norwich, on December 7, 2021, adopted the Rules of Procedure of the Council of the City of Norwich 2021-2023 after amending paragraph XXII to provide that appointments of three (3) aldermen or alderwomen for each of the following standing committees:

- (a) Public Works and Capital Improvements Committee
- (b) Public Safety Committee
- (c) Appointment & Reappointments Committee,

were to be made by “majority vote of the Council” rather than “by the Mayor”; and

**WHEREAS**, the Council then voted to appoint aldermen or alderwomen as members of these three standing committees; and

**WHEREAS**, the Charter of the City of Norwich at Chapter V Section 1(c) provides that if a vacancy shall occur in the office of councilman or the office of mayor and more than six months remain for the unexpired portion of such term of office, a special election shall be held, pursuant to the General Statutes of the State of Connecticut, to fill such office for the unexpired portion of the term; and

**WHEREAS**, following the establishment of a vacancy due to the resignation of Alderman Derrell Wilson, a Democrat, a special election was held with William Nash, a Republican, elected; and

**WHEREAS**, William Nash has been duly sworn in as an alderman for the unexpired portion of the term of office formerly held by Derrell Wilson; and

**WHEREAS**, the Rules of Procedure adopted by the council on December 7, 2021 provide at section XXIV that the council may amend any of the Rules of Procedure by a majority of four (4) votes of the Council; and

**WHEREAS**, the existing standing committees are each currently made up of two Democratic members and one Republican member, a proportion which does not reflect the political affiliation of the current membership of the Council following the special election.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH**, that Rule XXII of the Rules of Procedure of the Council of the City of Norwich be and hereby is amended by substituting the following provision to become Rule XXII of the Rules of Procedure of the Council of the City of Norwich 2021-2023 if adopted:

### **XXII**

- (a) There shall be the following standing committees consisting of three (3) Aldermen or Alderwomen, each to be appointed by majority vote of the Council. The standing committees shall consist of:

- (1) Public Works and Capital Improvements Committee
- (2) Public Safety Committee
- (3) Appointment & Reappointments Committee

- (b) If a vacancy due to death, resignation, disability or disqualification shall occur in the office of any Aldermen or Alderwomen or of the Mayor, which vacancy requires a special election

pursuant to Chapter V section 1(c) of the Charter of the City of Norwich to elect an alderman or alderwoman or Mayor, as appropriate, to serve for the unexpired portion of the term, the prior appointments to and makeup of the three (3) standing committees shall terminate as of the date of the special election, and the Council of the City of Norwich, within thirty (30) days of the special election, by resolution, shall make new appointments to the three (3) standing committees of the Council replacing and/or reappointing aldermen or alderwomen, and the Council of the City of Norwich may also fill by resolution the position of any alderman or alderwoman on city boards, commissions, or agencies which position has been rendered unfilled by the vacancy.

(c) This amendment to the Rules of Procedure of the Council of the City of Norwich and the requirements thereof shall apply retroactively and prospectively.

Mayor Peter Albert Nystrom  
Alderwoman Stacy Gould

**RESOLUTION #6a**

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH** that the appointments of members of the council made to the Public Works and Capital Improvement Committee on December 7, 2021, having expired as of May 24, 2023, the date of a special election held pursuant to Chapter V Section 1(c) of the Charter of the City of Norwich, the following council members shall be appointed for the Public Works and Capital Improvement Committee for a term to expire on December 4, 2023.

Alderman Swarnjit Singh (D)  
Alderman Grant Neuendorf (R)  
Alderwoman Stacy Gould (R)

Mayor Peter Albert Nystrom  
Alderwoman Stacy Gould

**RESOLUTION #6b**

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH** that the appointments of members of the council made to the Public Safety Committee on December 7, 2021, having expired as of May 24, 2023, the date of a special election held pursuant to Chapter V Section 1(c) of the Charter of the City of Norwich, the following council members shall be appointed for the Public Safety Committee for a term to expire on December 4, 2023.

Alderman William Nash (R)  
Alderman Stacy Gould (R)  
Alderman Tracey Burto (D)

Mayor Peter Albert Nystrom  
Alderman Stacy Gould

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH** that the appointments of members of the council made to the Appointment & Reappointments Sub Committee on December 7, 2021, having expired as of May 24, 2023, the date of a special election held pursuant to Chapter V Section 1(c) of the Charter of the City of Norwich, the following council members shall be appointed for the Appointment & Reappointments Sub Committee for a term to expire on December 4, 2023

President Pro Tem Joseph A. DeLucia (D)  
Alderman Grant Neuendorf (R)  
Aldерwoman Stacy Gould (R)

Mayor Peter Albert Nystrom  
Aldерwoman Stacy Gould

**RESOLUTION #7**

**WHEREAS**, Donald Lathrop, Executor of the Estate of David C. Lathrop has offered to convey to the City of Norwich by a deed in lieu of foreclosure a parcel of land carried on the land records of the City's Tax Assessor's office as Map 67, Block 3, Lot 14 (49 Sturtevant Street) more particularly described in Schedule A attached hereto; and

**WHEREAS**, Donald Lathrop, Executor of the Estate of David C. Lathrop has offered said deed in lieu of foreclosure in full and final satisfaction of all real estate taxes due the City of Norwich assessed with respect to 49 Sturtevant Street; and

**WHEREAS**, the taxes due as of June 30, 2023 are \$5,842.98 and said property is assessed at a value of \$28,800.00.

**NOW THEREFORE BE IT RESOLVED**, that the City of Norwich hereby accepts the tender of the deed in lieu of foreclosure by Donald Lathrop, Executor of the Estate of David C. Lathrop, conveying to the City of Norwich title to 49 Sturtevant Street in full and final satisfaction of said taxes assessed with respect to said property; and

**BE IT FURTHER RESOLVED**, that City Manager John Salomone be and hereby is authorized to accept said deed on behalf of the City of Norwich, subject to the approval of the Corporation Counsel, and to cause it and any other necessary documents to be filed or recorded.

Mayor Peter Albert Nystrom  
Alderwoman Stacy Gould

**RESOLUTION #7  
EXHIBIT A**

A certain tract or parcel of land with buildings and other improvements thereon, located on the northerly side of Sturtevant Street in the Town of Norwich, County of New London and State of Connecticut, more particularly described as follows:

BEGINNING at a point on the northerly line of Sturtevant Street at the southeasterly corner of the herein conveyed tract and running thence northerly on a line at right angles to the northerly line of Sturtevant Street about 427.5 feet to land now or formerly of John T. Lyons; thence northwesterly abutting northeasterly on said Lyons land about 71 feet; thence southerly about 474.6 feet to the northerly line of Sturtevant Street, this line passing through a point in range of the northerly side of the house standing on the herein conveyed tract and 18.66 feet westerly from the northwesterly corner thereof and also passing through a point in range of the southerly side of said house and 18.78 feet westerly from the southwest corner thereof; thence easterly along the northerly line of Sturtevant Street 53 feet to the point of beginning.

Being Lot #10 on a Plan of Lots owned by Berkman Brothers, Norwichtown, Connecticut, made by Chandler & Palmer, Engineers, March 1938 and recorded in Norwich Land Records and being known as #49 Sturtevant Street. Together with the right to enter upon the premises known as Lot #11 on said plan for the purpose of taking water from the well located on said lot, and the right to take water from said well in common with others. Together with the right to use, in common with others, the septic tank located on the dividing line between Lot #10 and Lot #11 of said plan; the expense of maintaining said septic tank to be borne equally by the owners of Lot #10 and of Lot #11, while in common use. The premises are sold subject to such rights as exist in connection with the drain pipe crossing the herein conveyed tract.

No structures or buildings are to be erected on said parcel and is to be maintained as open space due to its location in a flood plain.



## RESOLUTION #8

**WHEREAS**, pursuant to Public Act 21-0111, S. 112, Section 32-285a of the Connecticut General Statutes, the State of Connecticut Department of Economic and Community Development is authorized to extend financial assistance for economic development projects, under the “Community Investment Fund” and;

**WHEREAS**, the Community Investment Fund provides a unique opportunity for Public Investment Communities and Alliance Districts throughout the State of Connecticut to further projects that promote economic or community development and enable consistent and fair treatment of all, especially underserved individuals, and;

**WHEREAS**, the City’s Waterfront remains a source of cultural, historic, and economic significance with unlocked economic and community development potential; and

**WHEREAS**, it is desirable and in the public interest that the City of Norwich make an application to the State of Connecticut’s Community Investment Fund for no greater than \$5,000,000 (five million dollars) in order to undertake the Waterfront Revitalization Project, and;

**WHEREAS**, pursuant to the City of Norwich’s Charter and Code of Ordinances, the legislative power and authority of the City is vested in the Council of the City of Norwich,

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH**, that it hereby approves the completion and filing of a grant application for discretionary state funding with the State of Connecticut’s Community Investment Fund for an amount no larger than \$5,000,000 and authorizes and directs City Manager John Salomone, or his designee, to complete and to provide such additional information as may be required or requested, to execute such other documents as may be required, to execute and deliver an Assistance Agreement with the State of Connecticut for state financial assistance if such an agreement is offered, to execute and deliver any amendments, decisions, and revisions thereto, and to act as the authorized representative of the City of Norwich with respect thereto.

Mayor Peter Albert Nystrom  
President Pro Tem Joseph A. DeLucia  
Alderwoman Stacy Gould