



## **NORWICH HOUSING AUTHORITY**

10 Westwood Park  
Norwich, CT 06360

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**NORWICH HOUSING AUTHORITY  
SPECIAL BOARD MEETING  
WESTWOOD PARK COMMUNITY ROOM  
10 WESTWOOD PARK, NORWICH, CT  
JUNE 16, 2020  
4:30 PM**

The meeting of the Board of Commissioners (“Board”) will seek to comply with the directive of Executive Order 7B-1 issued by Governor Ned Lamont on March 14, 2020, together with any Executive Orders subsequently issued which pertain to such meetings.

To participate in the meeting the Board, staff and public will use the Go To Meeting Conference phone number 1-866-899-4679 and access code 699-307-525.

The Executive Director, Deputy Executive Director/Finance Director and Modernization Coordinator shall be present in person but separated by appropriate social distancing at the Authority’s main office, 10 Westwood Park, Norwich and will participate remotely by conference call.

### **I. Roll Call**

### **II. Minutes**

- A. Regular Meeting, May 13, 2020.
- B. Regular Meeting, June 10, 2020 did not go forward.

### **III. Communications**

- A. Community Comment / Public Comment.
- B. Memo dated June 3, 2020 from Jeffrey Arn, Executive Director, regarding the increase in employee contribution to the Municipal Employees Retirement System (MERS).

IV. Report of the Executive Director

- A. Bills – May 2020
- B. Vacancy Report – June 1, 2020
- C. Modernization Report
- D. Section 8 Voucher Portfolio Report – June 1, 2020
- E. Procurement Log
- F. Other Items

V. Unfinished Business

VI. New Business

- A. Resolution S-20-06-1527 to enter into an agreement with Capital Studio Architects, LLC for on-call architectural / engineering services.
- B. Resolution S-20-06-1528 to enter into an agreement with QA+M Architecture, LLC for on-call architectural / engineering services.
- C. Resolution S-20-06-1529 to regarding a one-time pay increase for employees enrolled in the MERS retirement system effective July 1, 2020.
- D. Commission Members
- E. Other

VII. Executive Session

VIII . Adjournment