

- I. Roll Call**
- II. Minutes**
  - A. Minutes of April 18, 2023 Personnel & Pension Board Meeting.
- III. Old Business**
  - A. Raymond Thompson, Crew Leader, for a service-connected disability effective when approved.  
 Tabled from the April 18, 2023 meeting.
- IV. New Business**
  - A. **UBS Investment Review**
  - B. **Re-evaluate whether actuarial valuations should be performed annually or biennially.**
  - C. **Application for retirement:**
    - 1. Betsey F. Adams, Administrative Assistant – BOE, for a normal retirement effective June 24, 2023.
    - 2. Karen L. Maclean, Paraeducator – BOE, for a normal retirement effective June 16, 2023.
    - 3. Patricia Osten, Assistant HR Director, for a normal retirement effective September 14, 2023.
    - 4. James C. Veiga, Police Captain, for a normal retirement effective June 9, 2023.
    - 5. Rosa Reyes, Paraeducator – BOE, for a deferred retirement effective February 18, 2023, payable April 07, 2043.
  - D. **Applications for refund/rollover of pension contributions:**
    - 1. Morgan Gruss, Nurse – BOE, who terminated effective April 15, 2023. Refund of \$ 5,697.09 including interest.
    - 2. Cassandra Kassel, Board Cert. Behavior Analyst – BOE, who terminated effective December 23, 2022. Refund of \$ 10,927.83 including interest.
    - 3. Rachel Ricard, Financial Specialist – BOE, who terminated effective March 10, 2023. Refund of \$ 9,899.64 including interest.
    - 4. Sarah Ritty, Registered Behavior Tech. – BOE, who terminated effective December 22, 2022. Refund of \$ 1,330.62 including interest.
    - 5. Katie Smith, Police Records Clerk, who terminated effective April 03, 2023. Refund of \$ 24,649.34 including interest.
  - E. **Eligibility List Extensions:**
    - 1. Request from Christopher LaRose, NPU General Manager, to extend the Apprentice Control Room Operator list for one (1) year. The list expires June 06, 2023.
  - F. **Employees to be admitted into the City of Norwich Employees’ Retirement Fund:**

NAME	POSITION	DATE OF HIRE	ACADAMY GRADUATION DATE	LAST DAY ON PROBATION	REQUEST/EVAL RECEIVED
Jada Goodwin	Laborer	04/18/2022	N/A	04/17/2023	04/13/2023
Marley Harlacher	Paraeducator	10/12/2022	N/A	03/17/2023	04/18/2023
Michelle Maccracken	Paraeducator	10/25/2022	N/A	03/29/2023	04/19/2023
Emma Robinson	Env. Comp. Coordinator	11/07/2022	N/A	05/06/2023	05/08/2023

**G. New Employees:**

<b>Name</b>	<b>Position</b>	<b>Date of Hire</b>	<b>City/State</b>
Marley Harlacher	Paraeducator	10/12/2022	Norwich, CT
Sandra Kuchta *	Assistant HR Director	04/24/2023	Preston, CT
Brandon Krupinski	Police (Dispatch)	05/09/2023	Gales Ferry, CT
Michelle Maccracken	Paraeducator	10/25/2022	Waterford, CT

\* Already in the pension fund, transferred to the City from BOE.

**IV. Correspondence**

Letter from Donald E. Williams

**V. Adjournment**