

- I. Roll Call**
- II. Minutes**
 - A. Minutes of January 17, 2023 Personnel & Pension Board Meeting.
- III. Old Business**
 - A. Review draft update of the Fire Pension Plan Summary Book
Tabled from the January 17, 2023 meeting.
- IV. New Business**
 - A. **UBS Investment Review**
 - B. **DRO Fees**
 - C. **Application for retirement:**
 - 1. Betsy M. Barrett, City Clerk, for a normal retirement effective July 19, 2023.
 - 2. Valerie L. Cox, Executive Secretary, for a normal retirement effective February 28, 2023.
 - 3. Gregory J. Despathy, Battalion Chief, for a normal retirement effective January 29, 2023.
 - 4. Derek Ouillette, Fire Fighter, for a normal retirement effective March 19, 2023.
 - D. **Pension Calculations:**
 - 1. Leon Barnowski, LAN Supervisor, retired December 29, 2022. His annual pension calculation is \$49,765.15. His application was approved at the September 20, 2022 meeting.
 - 2. Gregory J. Despathy, Battalion Chief, retired January 29, 2023. His annual pension calculation is \$ 94,634.75. His application is on the agenda at this meeting.
 - 3. Carol Erickson, School Nurse, retired December 28, 2022. Her annual pension calculation is \$ 39,730.04. Her application was approved at the November 15, 2022 meeting.
 - 4. Angela Fonner, Paraeducator, retired December 28, 2022. Her annual pension calculation is \$ 9,549.89. Her application was approved at the January 17, 2023 meeting.
 - 5. Ernest Gladue Jr. Light Equipment Operator, retired January 7, 2023. His annual pension calculation is \$ 30,667.57. His application was approved at the January 17, 2023 meeting.
 - 6. Tracy Hardy, Sewage Treatment Coll. Operator IV, retired December 31, 2022. His annual pension calculation is \$ 50,056.61. His application was approved at the October 18, 2022 meeting.
 - 7. Kevin Maerkel, Utility Collector Installer, retired December 31, 2022. His annual pension calculation is \$ 70,200.89. His application was approved at the November 15, 2022 meeting.
 - 8. Monir Tewfik, Laboratory Director, retired December 31, 2022. His annual pension calculation is \$ 108,546.62. His application was approved at the November 15, 2022 meeting.
 - 9. Robert Thibeault, Business Intelligence, retired December 31, 2022. His annual pension calculation is \$ 72,850.14. His application was approved at the October 18, 2022 meeting.
 - 10. Christopher Wojtcuk, Senior Water Distribution System Operator, retired December 31, 2022. His annual pension calculation is \$ 57,359.52. His application was approved at the September 20, 2022 meeting.
 - 11. Lisa French, Paraeducator, retired December 28, 2022. Her annual pension calculation is \$ 17,020.78. Her application was approved at the November 15, 2022 meeting.

12. Arthur Moran, Maintenance Mechanic, retired December 31, 2022. His annual pension calculation \$54,193.92. His application was approved at the November 15, 2022 meeting.

E. Applications for refund/rollover of pension contributions:

1. Tamarie Cardelle, Accounting Clerk, who terminated effective September 23, 2022. Refund of \$ 4,717.99 including interest.
2. Jennifer Ceccarelli, School Nurse, who terminated effective October 20, 2020. Refund of \$ 23,001.78 including interest.
3. Kristen Ejchorsz, Board Cert. Behavior Analyst, who terminated effective December 23, 2022. Refund of \$ 5,989.12 including interest.
4. Lisa Gauthier, Paraeducator, who terminated effective October 7, 2022. Refund of \$ 21,416.23 including interest.
5. Kerlande Juste, Paraeducator, who terminated effective October 14, 2022. Refund of \$ 3,941.71 including interest.
6. Abigail Leach, Police Records Computer Operator, who terminated effective November 28, 2022. Refund of \$ 2,889.18 including interest.
7. Shawn Poirier, Food Service, who terminated effective August 18, 2022. Refund of \$ 3,257.72 including interest.
8. Damaris Rivas, Paraeducator, who terminated effective December 22, 2022. Refund of \$ 23,783.25 including interest.
9. John Sabrowski, Assistant Director Facilities - BOE, who terminated effective October 14, 2022. Refund of \$ 1,043.01 including interest.
10. Mark Waters, Director of Training & Safety, who terminated effective November 15, 2022. Refund of \$ 4,458.14 including interest.

F. Notifications of Death:

1. Konstant W. Morell, Corporation Counsel, DOD January 31, 2023, who retired on December 5, 2001. No further benefit due.

G. Eligibility List Extensions:

1. Request from Chief Montoya, Fire Chief, to extend the Firefighter eligibility list for six (6) months. The list expires April 25, 2023.
2. Request from Joshua Pothier, Comptroller, to extend the Revenue Collection Clerk-Bilingual eligibility list for one (1) year. The list expires March 9, 2023.

H. Employees to be admitted into the City of Norwich Employees' Retirement Fund:

NAME	POSITION	DATE OF HIRE	ACADAMY GRADUATION DATE	LAST DAY ON PROBATION	REQUEST/EVAL RECEIVED
Christopher Burger	Bldg. Code Comp. Tech I	07/25/2022	N/A	01/25/2023	01/25/2023
Kelly Carvalho	Board Cert. Behavior Analyst	01/09/2023	N/A	N/A	02/08/2023
Shayna Gilman	Customer Account Rep	08/15/2022	N/A	02/15/2023	02/15/2023
James Harriott	Blight Control/House Code Enf. Officer	07/18/2022	N/A	01/28/2023	01/25/2023
Alisa Morrison	Associate Utility Engineer	07/25/2022	N/A	01/25/2023	01/25/2023

Hannah Ornburn	Drug Free Communities Coordinator	07/18/2022	N/A	01/18/2023	01/18/2023
Mark Tebbets	Bldg. Code Comp. Tech I	07/25/2022	N/A	01/25/2023	01/25/2023
Virginia York	SLP Assistant	12/14/2022	N/A	N/A	02/10/2023
Robin Young	Nurse	08/26/2022	N/A	12/05/2022	02/10/2023

I. New Employees:

Name	Position	Date of Hire	City/State
Kelly Carvalho	Board Cert. Behavior Analyst	01/09/2023	Eastford, CT
Brett Egan	Utility Construction Pipefitter Apprentice	02/13/2023	Gales Ferry, CT
Mario Gagliardi	Information Technology Tech User Support	01/23/2023	Canterbury, CT
Cameron Milton	Firefighter	02/07/2023	Norwich, CT
Thomas Palmer	Laborer	01/23/2023	Lisbon, CT
Jeffrey Paquet	Apprentice Water Plant Treatment Operator	02/06/2023	Colchester, CT
Virginia York	SLP Assistant	12/14/2022	Gales Ferry, CT
Sarah Warzecha	Y&FS Program Coordinator	01/23/2023	Norwich, CT

IV. Correspondence

None

V. Adjournment

