

**TO: Joint Budget & Finance Committee**

**FROM: Christopher LaRose, Chair  
Patricia Meek, CMEEEC Lead**

**SUBJECT: Notice and Agenda for the Regular Meeting of the Joint Budget & Finance Committee, Thursday, January 6, 2022 at 10:00 a.m.**

**Attached is the Notice and Agenda for the Regular Meeting of the CMEEEC / CTMEEEC Joint Budget & Finance Committee, which is scheduled to be held via Zoom and telephonically on Thursday, January 6, 2022 at 10:00 a.m.**

**Zoom instructions: Please contact Margaret Job at [mjob@cmeeec.org](mailto:mjob@cmeeec.org)**

## **AGENDA**

### **Specific Agenda Items**

- A** Public Comment Period
- B** Roll Call
- C** Selection of Joint Budget & Finance Committee Chair
- D** Approve the Minutes of the October 29, 2021 Regular Meeting of the CMEEEC / CTMEEEC Joint Budget & Finance Committee
- E** New Committee Member Onboarding
- F** Review of Revised Joint Budget & Finance Committee Charter
- G** Discussion: Joint Budget & Finance Committee Goals for 2022
  - Items from Strategic Plan
    - review content included in Board and Committee meeting packages to determine desired level of detail and frequency of information
    - update and optimize a rolling five-year financial plan
- H** Review of Financial Policies
  - Purchase Order Policy/Procurement Guidelines
  - Prepays Policy
  - Investment Policy
  - Capital Policy
- I** Incentive Plan discussion
- J** New Business
- K** Adjourn

**Posted this 23<sup>rd</sup> day of December 2021**