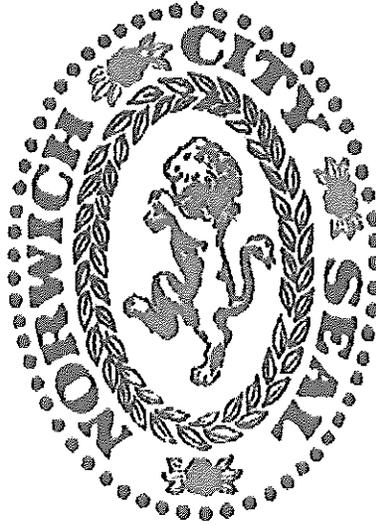


CITY OF NORWICH



Consolidated Annual Performance And Evaluation Report (CAPER)

Program Year 36

September 1, 2010 – August 31, 2011





First Program Year Caper

The CPMP Consolidated Annual Performance and Evaluation Report includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be

compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

The grantee must submit an updated Financial Summary Report (PR26).

GENERAL

Executive Summary

This module is optional but encouraged. If you choose to complete it, provide a brief overview that includes major initiatives and highlights that were proposed and executed throughout the first year.

Founded in 1659, the City of Norwich is a thriving community with a stable population of 40,493 as of July 2011. Located in southeastern Connecticut in New London County, Norwich contains a wide variety of municipal services, an industrial park, its own utility company, and increasing opportunities for residential and business growth. The City of Norwich covers approximately 28 square miles on three rivers, the Yantic, Thames, and Shetucket and has a population density of 1,446 people per square mile. An estimated 47.5% of the City's population is male and 52.5% female. The City of Norwich is comprised of various race/ethnicities with the Caucasian race being the majority at 62%. The following chart demonstrates the racial composition of Norwich.

<u>RACE/ETHNICITY</u>	<u>PERCENTAGE OF POPULATION</u>
Caucasian	62%
African American	13%
Hispanic	11%
Asian	7%
Two or More	5%
Hawaiian/Pacific Islander	1%

Other	1%
TOTAL	100%

Recognizing the community's racial and ethnic composition allows the City to better understand impediments to fair housing such as language barriers and allows a community to properly address housing discrimination based on race.

Being aware of the City's income profile is important for identifying the needs of low-and moderate- income persons and revealing income trends leading to poverty in specific target areas throughout the community. Income is directly related to increasing housing opportunity. As of 2010, 11.5% of City residents were living on incomes below the poverty level and 4.8% included residents with income below 50% of the poverty level (city-data.com). The median household income in Norwich was \$52,075.

Strategic Plan Objectives

The City's 2010-2014 Consolidated Plan set forth specific goals and objectives for addressing community needs. Through an extensive process including public outreach, agency consultation, and a housing and community development needs analysis the City outlined the following priorities for 2010-2014

Mission

Revitalization of the City's economic base and the revitalization of older deteriorating neighborhoods.

Objectives

- Provision of decent housing.
- Suitable living environment.
- Expanded economic opportunity.

Sub-Objectives

Housing

- Reduce the number of substandard and deficient units
- Rehabilitate and conserve existing units

Social Service

- Provision of coordinated social service programs targeted towards low-and moderate-income persons, particularly services associate with youth, the elderly, education, employment, crime prevention, domestic violence and transportation.

Public Facilities/Infrastructure

- Removal of architectural barriers in publicly & privately owned buildings
- Provision of necessary public improvements to improve public safety
- Expansion and improvement of existing recreational resources
- Preservation of public facilities to meet the service needs of residents
- Improvement of streets, sidewalks and neighborhood infrastructure

Economic Development

- Continued revitalization of the downtown
- Implementation of policies, goals and objectives contained in the NCDC's Community-Wide Economic Development Plan and Process
- Implementation of regional CEDS projects for Norwich

In order to meet the mission, goals and objectives discussed in the Consolidated Plan and in the Annual Action plan, the Community Development Advisory Council and the City of Norwich Council approved the following allocations:

PUBLIC SERVICE PROGRAMS	National Objective	Grant Award
Norwich Adult Education	LMC	\$15,000.00
Norwich Human Services Food Pantry	LMC	\$10,000.00
Norwich Human Services Employment & Education Program	LMC	\$51,000.00
Norwich Human Services Hospitality Center	LMC	\$29,500.00
Norwich Human Services Supportive Housing for Homeless	LMC	\$15,000.00
Norwich Human Services Childcare Assistance Program	LMC	\$15,000.00
Norwich Recreation Summer Day Camp Scholarships	LMC	\$20,000.00
NAACP Summer Learn Program	LMC	\$7,000.00
Big Brothers/Big Sisters	LMC	\$4,000.00
Literacy Volunteers	LMC	\$10,000.00
Norwich Public Schools Uniform Assistance Program	LMC	\$12,500.00
Women's Center	LMC	\$5,000.00
HOUSING AND INFRASTRUCTURE PROGRAMS		

Norwich Housing Authority Rosewood Manor Rehab	LMH	\$100,000.00
Norwich Fire Department-Greenville Firehouse	LMA	\$34,000.00
Habitat for Humanity	LMH	\$30,000.00
Norwich Human Resources/ADA Compliance	LMC	\$2,000.00
Taftville Fire Department	LMA	\$48,000.00
Norwich Redevelopment Agency-Reid and Hughes	LMJ	\$100,000.00
Norwich Department of Public Works Sidewalks	LMA	\$156,776.00
Norwich Property Rehabilitation Program	LMH	\$300,000.00
Administration	N/A	\$218,200.00
TOTAL ALLOCATED		\$1,182,976.00

General Questions

- 1. Assessment of the one-year goals and objectives:**
 - a. Describe the accomplishments in attaining the goals and objectives for the reporting period.**

The City of Norwich established the following mission related to housing and community development:

- Revitalization of the City’s economic base and the revitalization of older deteriorating neighborhoods

The 2010-2011 program year marks the first year covered under the 2010-2014 Consolidated Plan. In assessing the City’s progress in meeting its five-year goals, it important to demonstrate accomplishments made during this reporting period.

Performance Measurements

The City of Norwich uses HUD’s performance measurements to measure the success towards the accomplishment of the stated goals. Towards this end, each of activities funded by CDBG is the assigned one of the following objectives: 1) Decent Housing, 2) Suitable Living Environments, and 3) Creating Economic Development Opportunities. Activities are also assigned a specific outcome. HUD objectives and outcomes are shown below.



Outcomes → ↓ Objectives	Availability/Accessibility	Affordability	Sustainability
Suitable Living Environment	1. Enhance Suitable Living Environment Through Improved/New Accessibility	2. Enhance Suitable Living Environment Through Improved/New	3. Enhance Suitable Living Environment Through Improved/New
Decent Housing	4. Create Decent Housing with Improved/New Availability	5. Create Decent Housing with Improved/New Affordability	6. Create Decent Housing with Improved/New Sustainability
Economic Opportunity	7. Provide Economic Opportunity through Improved/New	8. Provide Economic Opportunity through Improved/New	9. Provide Economic Opportunity through Improved/New

Decent Housing

The City allocated \$815,710 of CDBG funds which includes return of loan and lead hazard reduction funds during the program year for strategies to provide decent housing in Norwich’s low income and minority areas. Projects include: 1) the Property Rehabilitation Program; 2) lead-based paint hazard reduction; and 3) acquisition and rehabilitation of foreclosed homes to be available to low income persons for rent or purchase. These activities were primarily focused in US Census tracts 6961, 6964, 6967, and 6968 which have the highest poverty rate, highest percentage of homes built prior to 1940, lowest per capita income as well as above average levels of minorities and/or low income residents. Funding for these activities comes from CD-36, NSP, Lead Hazard Reduction grant, and revolving loan funds.

Provision of Suitable Living Environments

The City allocated \$118,000 during the program year for strategies to provide a suitable living environment in Norwich. Available resources for activities supporting a suitable living environment. Projects include: 1) homeless and special needs population services; 2) job training; 3) adult education; 4) English as a second language instruction; 5) childcare assistance and day camp scholarships; 6) literacy program; 7) food pantry service; 8) youth mentoring and

learning programs; 9) school uniform assistance and 10) women's health.

Specific groups proposed to benefit include renters with severe cost burden, the homeless, elderly and at-risk youth. Activities were primarily focused in US Census tracts 6961, 6964, 6967, and 6968 which have above average levels of minorities and/or low income residents.

Furthering Economic Opportunities

The City has allocated \$76,000 in PY36 for activities that support economic opportunity in Norwich. Activities include job training, English as a second language, and literacy programs. Programs such as these are essential to providing the skills needed for self-sufficiency and providing expanded economic opportunities. Activities were primarily focused in US Census tracts 6961, 6964, 6967, and 6968 which have above average levels of minorities and/or low income residents.

Objectives Accomplished During CD Year 36

The City has also established sub-objectives that once accomplished will help make significant strides towards the revitalization of Norwich. The use of CDBG and other funds during the program year helped the City accomplish the following sub-objectives during the reporting period:

Reduce the Number of Substandard and Deficient Units

The City provides full property rehabilitation to owner-occupants and investor-owners including lead hazard reduction. The program requires rents to remain accessible to low-and moderate-income renters after completion of the rehabilitation. Repayment terms are in the form of no-interest loans so that homeowners with zero equity can have access to the program. 17 units were completed, 3 condemned units were returned to the market. This strengthened the tax base by increasing property values of units completed by an average of 16%.

Promote Home Ownership and Housing Choice

The City allocated \$867,000 of NSP funds for rehabilitation of abandoned or foreclosed properties which will be made available to low-and moderate-income persons for purchase and increase homeownership opportunities.

Reduce Lead Hazards

The City received a 3 year, \$1.6 million grant for lead paint reduction through HUD's Office of Healthy Homes. The City provides temporary relocation for clients whose properties are in the process of having lead hazards addressed and other services as required. The Uncas Health District also provides lead screenings in conjunction with United Community and Family Services.

The \$1.6 million lead hazard reduction grant has resulted in the Norwich Property Rehabilitation Program increasing its volume of lead safe housing unit production by 30% annually. In the last year, the City improved the health and safety of families by making 30 housing units lead-safe.

Reduce Renter Cost Burden

The Norwich Housing Authority continues to implement the Housing Choice Voucher Rental Assistance Program which provides vouchers to very low - and extremely low - income households that are in need of housing, are potentially at risk of being homeless, or have special needs. Priority renter households for Norwich's Section 8 Program are those below 50% of the area median income (AMI), with an emphasis on those below 30% AMI and experiencing severe cost burden. Rental assistance provides affordable housing opportunities which leads to families moving towards self-sufficiency. The Housing Authority currently manages 686 affordable housing units that meet the Section 215 definition of affordable housing.

Provision of Coordinated Social Service Programs

The City funds several social service agencies providing services to low income persons, the homeless, special needs population, youth, adults, and minorities. The City and its sub-recipients work in a collaborative effort in providing essential programs necessary for the growth of individuals and the community as a whole.

The City of Norwich's Department of Human Services began a number of collaborative efforts to bring together social service providers, non-profit housing providers, health and mental health professionals, youth development program providers and others. The intention of this effort is to use this network of providers to spin off a task force effort and expand the role of this group to provide a more effective delivery of resources.

Provision of Recreational Programs

The City provides CDBG funding to the Norwich Recreation

Department to provide scholarships for youth to participate in an 8 week program. The program the youth participate in gives them the opportunity to develop social and educational skills and also assists with childcare for low income families.

Removal of Blighted Conditions/Increase Safety for Residents

The City recognizes the importance of eliminating blighting or hazardous conditions in creating a safe community. Many residents in Norwich are employed at surrounding casinos and do not have access to their own transportation forcing them to walk to work. The City utilizes its CDBG funding for infrastructure improvements including sidewalk improvements along Route 32 allowing workers to safely get to work and back and also revitalizing a low income target area.

Job Training

The City provides funding for the training of individuals as CNAs, medical billing specialists, EMT, and RN where they will make a living wage. Many individuals that have used this program are leaving work in fast -food establishments. The majority of participants have been parents of young children. The program assists several students in becoming registered nurses, a well-paid skill in high demand in the region. In the future, the program hopes to expand to address other well-paid skills such as auto and computer repair and other areas identified as high-need. 72 individuals sustained or increased income as a result of CDBG assistance.

English as a Second Language

Adult Education and Literacy Volunteers receive funding to increase the level of service offered to those in need of English language skills. Currently, Adult Education has a waiting list of over 100 individuals that need English language instructed but cannot attain it due to insufficient funding of Norwich Adult Ed. Until individuals attain proficiency in English, the likelihood of escaping poverty is low. 74 individuals increased their knowledge of the English language as well as received instruction on American cultural similarities/differences.

b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.

Activity	CD 36 Approved	CD 36 Expended	HUD Outcome
CD Administration	\$218,000	203,193	Administration
Housing (CDBG only)	\$515,710	\$499,433	Decent Housing
Social Services	\$118,000	\$116,254	Suitable Living
Public Facilities	\$340,776	\$48,000	Suitable Living
Economic Development	\$76,000	\$73,295	Economic Opportunities

City projects may also be multi-year projects utilizing funding from previous program years. Accomplishments for these activities will be reported in the year the project is completed unless the project is currently showing beneficiaries. The chart on the next page represents total funds expended during CD 36 from all open program years and demonstrates multi-year projects.

CITY OF NORWICH - PROGRAM YEAR 2010	
PROJECT EXPENDITURES	
PY06 Projects	
NHS- Food Pantry	\$ 10,000.00
NHS - Norwich Works Employment and Education Program	\$ 48,295.91
NHS - Norwich Hospitality Center	\$ 29,500.00
NHS - Norwich Childcare Assistance Program	\$ 15,000.00
Norwich Recreation Dept. Summer Program	\$ 20,000.00
NAACP Summer Learn & Jam Program	\$ 6,941.25
Literacy Volunteers	\$ 10,000.00
Norwich Adult Education ESL Program	\$ 15,000.00
Women's Center	\$ 5,000.00
NHS - Supportive Housing Services for the Homeless	\$ 15,000.00
Community Development Administration	\$ 197,419.37
Norwich Property Rehabilitation Program	\$ -
Rehab Admin/Project Delivery	\$ 102,600.00
Single Family	\$ -
Multi-Family	\$ -
NHA Rosewood Manor Rehab - Phase III	\$ 100,000.00
Norwich Public Works Sidewalks - West Thames St	\$ -

Big Brothers/Big Sisters	\$ 4,000.00
NPS - School Uniform Assistance Program	\$ 12,500.00
Norwich Fire Department - Greeneville Firehouse	\$ -
Habitat for Humanity Southeastern Ct	\$ -
Norwich Human Resources - ADA Compliance	\$ -
Taftville Fire Dept - Roof Replacement	\$ 48,000.00
Norwich Redevelopment Agency - Reid & Hughes(cancelled)	\$ -
PY35 Projects	
Norwich Public Schools - Energy Efficiency	\$ 23,020.80
Community Development Administration	\$ 5,773.22
Norwich Public Works Sidewalks - West Thames St	\$ 78,299.18
Property Rehab Admin/Project Delivery	\$ 6,270.42
PY34 Projects	
Property Rehab Projects	\$ 204,852.93
PY33 Projects	
Microenterprise Loan Program	\$ 13,482.44
PY32 Projects	
Norwich Fire Department - Greeneville Firehouse	\$ 4,218.15
Total Drawn (Entitlement)	\$ 975,173.67
Total Drawn (Program Income)	\$ 85,710.27
Total Drawn From all Years in Program Year 36 (2010)	\$1,060,883.94

c. If applicable, explain why progress was not made towards meeting the goals and objectives.

While many goals and objectives have been achieved, three projects will not be completed within the project year. The Redevelopment Agency received \$100,000 to secure the roof of a City foreclosed building that is located in a low-to-moderate income area which was causing a safety hazard in the area. Funds were needed to address this issue to ensure no further deterioration of the area took place. Once a full structural analysis was completed, however, it was determined the overall cost to secure the building exceeded the available funding. It was decided by the RDA that using CDBG funds would become a liability. The structural analysis suggested that the building may need to be demolished and the sale of the building would be restricted due to the minimum 5-year LMI requirement. As a result, the RDA returned the funds to the CDAC for future reallocation.

In addition, the City was allocated \$156,776 to complete a sidewalk project. Due to severe weather during this program year, the Public

Works department was forced to suspend the bidding of that project until Fall 2011.

Lastly, the City was awarded \$2000 to provide a system to assist the hearing impaired residents who wish to attend Council meetings. There was a delay in bidding due to a possible complete sound system upgrade for Council Chambers. That project was cancelled and the bid process for the single hearing assist technology will be reissued.

✓ **2. Describe the manner in which the recipient would change its program as a result of its experiences.**

There is a greater awareness of CDBG as an available resource within the community due to extensive and education done with department heads and other agencies. However, there is still much that needs to be done to coordinate CDBG funding to serve the city's long-term development vision and to make this resource known to the ethnic minorities that have trouble with English. The Office needs to engage the City Council more intensely to better understand what their long-term vision for the city is and offer them the best advice on how CDBG can help them achieve those goals. In addition, the organizations applying need to have a deeper understanding of outcomes that work within the strategic plan of the City. Many organizations applying to us are in search of funding to continue supporting projects that are not closely aligning with priorities of the City or match CDBG requirements.

✓ **3. Affirmatively Furthering Fair Housing:**

a. Provide a summary of impediments to fair housing choice.

The City of Norwich initially conducted its AI in 2002 with an update in 2006. The Analysis of Impediments was developed as a tool to identify potential areas of discrimination in housing choice. The preparation of the AI was a collaborative effort between government/public agencies, private agencies, housing and community development groups, and social service providers. The City also held public hearings in the development of the AI to ensure proper public participation. The City gathered demographic information to analyze racial and ethnic trends within the City and consulted with various agencies regarding fair housing issues. The City also provided outreach to financial institutions to analyze mortgage data and lending trends in Norwich. Through the AI process, the following impediments to fair housing were identified:

1. Accessibility barriers at the City's Office of Planning and Zoning, Building & Housing and

- Community Development;
2. High cost of housing;
 3. Housing demand has forced landlords to convert Section 8 housing units to market rate units, limiting choice of location for low income residents;
 4. Lack of sufficient infrastructure in certain target area neighborhoods;
 5. Lack of sufficient income; and
 6. Lack of education regarding fair housing rights and how to submit fair housing complaints.

✓ **b. Identify actions taken to overcome effects of impediments identified.**

The City, through its Community Development Office, is in the process of updating the Analysis of Impediments to Fair Housing Choice, with an anticipated completion date of February 1, 2012. In the meantime, team members will attend Fair Housing Training sessions and will commit to conducting Fair Housing training sessions and hearings to the public and local service providers whenever possible.

The City of Norwich initially conducted an Analysis of Impediments to Fair Housing (AI) in 1996 and updated the analysis 2002 and 2006. The City is committed to eliminating discriminatory practices in housing opportunities for all protected groups identified under fair housing laws. Therefore, in 2012 we will provide another Analysis of Impediments to ensure policies and programs address fair housing choice concerns.

In furthering fair housing efforts, the City has established the following housing objective:

- Continuation of a comprehensive program to substantially reduce the number of substandard and deficient units and the rehabilitation and conservation of existing units.

The City has also identified the following as housing priorities:

1. Rehabilitation of substandard housing units;
2. Increase affordability of housing units and provide additional opportunities for homeownership;
3. and Increase housing options available to the homeless.

The City of Norwich furthers fair housing efforts through its CDBG program by funding activities including housing rehabilitation, lead hazard reduction, and homeless services. The City is also dedicated to improving the livability of neighborhoods, increasing access to quality public and private facilities and services, and reducing the isolation of income groups through public service activities and public facility improvements. Neighborhood revitalization and the provision of services within a community are essential to fair housing choice and often times, lower-income areas lack the necessary services that help to provide a suitable living environment.

The City of Norwich is committed to furthering fair housing and coordinates with various local agencies in undertaking housing and neighborhood revitalization activities to assist in providing housing choice. Coordination with various state and local agencies has resulted in the ability to provide a vast array of programs and services to assist in meeting housing needs throughout the community. Though the City is dedicated to increasing fair housing, lack of available funding and scarce land to develop new housing can create barriers in providing housing choice. The City works in conjunction with private and public organizations to increase fair housing opportunities and will review and re-evaluate current programs and activities consistently to ensure compliance in furthering fair housing efforts.

The Norwich Department of Public Utilities applied for State funding to make upgrades at the utility plant to expand services. The City of Norwich is in the process of sending out informational material to local realtors regarding the Fair Housing Act and ask realtors to be vigilant about reporting predatory lending practices.

The City has made information regarding the Fair Housing Act available at public meetings and has alerted the housing office and corporation counsel to advise the community development office of any complaints received. All participants in housing programs are provided information as to their rights under the Fair Housing Act. The City, through the community development office, has also provided training and information on fair housing to the Norwich Property Owners Association.

The City is currently exceeding its fair housing goals under the five-year plan. However, there is still a need to create more affordable housing, due to the great disparity between housing market prices and wage rates in Connecticut and the region. A recent study

completed by the Southeastern Connecticut Council of Governments indicated a need for an additional 5,000 affordable units regionally. Although Norwich has made more progress than most Connecticut towns to remove the impediments to housing choice, the larger context of high housing costs in Connecticut makes it difficult for low wage workers within the State to achieve a great degree of housing choice.

4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.

There are various elements that produce obstacles to meeting need within the community. Addressing all housing, homeless, and community developments needs is a difficult task due to lack of funding. The City utilized all possible resources and continued to seek leveraging sources to meet as many underserved needs as possible. The current housing market and economic environment also serve as barriers to meeting needs. Unemployment rates have increased adding to the number of families and individuals needing access to services and many times the capacity to fund and implement existing or additional programs is limited.

Approximately 12-15 social service agencies receive funding through the City's CDBG program annually, however, the requests for funding and need for services is always 100% to 200% more than the City can support. To help address this obstacle, the City encourages those providing services to do so in a coordinated manner in order to achieve greater success from resources expended. Due to limited resources, the City will also strive to target the most vital needs and may consider limiting funding for a specified time period of not more than three years, doing so proportionally to other resources.

The City of Norwich continues to utilize its CDBG funding to the fullest extent to assist in meeting underserved needs. Leveraging efforts with public and private funding agencies were also made to supplement federal funds and increase the resources available to address community needs.

5. Leveraging Resources

a. Identify progress in obtaining "other" public and private resources to address needs.

b. How Federal resources from HUD leveraged other public and private resources.

The City and its sub-recipients often leverage other sources of funding

when possible to supplement CDBG projects and provide maximum assistance in meeting community needs. The chart below demonstrates leveraging resources and answers questions a & b.

Project Name	CDBG	Other Funds
NHS Food Pantries	\$ 10,000.00	\$12,000 Individual and corporate donations
NHS Norwich Works Employment/Ed. Program	\$ 51,000	In-kind administration, \$6,000 value of social worker in Norwich Human Services (paid by Municipal Budget)
NHS Norwich Hospitality Center	\$ 29,500.00	\$11,500 Foundation Grants \$869 other donations \$641 fundraising
Norwich Childcare Assistance Program	\$ 15,000.00	In-kind administration, \$6,000 value of social worker in Norwich Human Services) & Individual Care4Kids subsidies
Literacy Volunteers	\$ 10,000.00	\$58,000 Other grants, \$13,500 Foundations,
Norwich Adult Ed - Madonna Place ESL program	\$ 15,000.00	\$1,379,097 (State and Federal Education Funding), Madonna Place in-kind and childcare services
Women's Center	\$ 5,000.00	\$55,800 Other Grants, \$170,000 Foundations,
Norwich Housing Authority	\$ 100,000	\$18,500 Norwich Housing Authority Capital Improvements Account
Norwich Public Works - Thamesville Sidewalks	\$ 156,776	\$8,000 in-kind engineering,
Norwich Property Rehab Program	\$ 300,000	\$1,699,588 On-going 3 yr Lead Based Paint Hazard
Supportive Housing for the Homeless	\$ 15,000.00	\$20,000 In-kind administration Norwich Human Services & \$2900 Lord Foundation
OTHER GRANT FUNDING		

Grant/Funding	Amount	Description
City of Norwich Capital Improvement Account	\$57,517.00	Greeneville Fire Station - repainting & sealing
Big Brothers/Big Sisters	\$4000	\$100,000 foundations; \$100,000 special events, \$12,000 other government entities
Habitat for Humanity	\$30,000	\$490,742 (includes TNRA) in grants; \$8700 donations

c. How matching requirements were satisfied.

The City of Norwich has not previously requested match to be mandatory. However, applicants that leverage other funding are deemed more favorable by the Community Development Advisory Committee during deliberation.

Managing the Process

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

Compliance with program and comprehensive planning requirements begins at the local level. The City is required to maintain accurate file documentation meeting local, state, and federal regulations. Establishing a recordkeeping system is critical in program implementation and in demonstrating compliance with program guidelines. The city maintains a filing system ensuring a successful monitoring from federal agencies and has also established monitoring guidelines for sub-recipients.

Monitoring is the mechanism by which the City provides administrative oversight to sub-recipients. Monitoring serves several purposes for both the City and its sub-recipients. First, monitoring is the primary means by which the City carries out its program management responsibilities including ensuring that funds are expended in a timely manner for the purpose for which they were made available; ensuring that programs are carried out in accordance with applicable laws, rules, and regulations; and minimizing opportunities for fraud, waste, and mismanagement.

Monitoring activities also assist sub-recipients in systematically assessing the progress of their program, identifying obstacles to

successful program implementation and alternatives or solutions to problems. This year, the City spent a lot of added effort in working with sub-recipients in order to have them think more long-term regarding impact to the community. Over the last 12-months, the CD office has met with grantees to discuss outcomes with the hope that agencies begin to think about and measure changes in behavior, attitude, circumstances, knowledge and skills of their participants. Since funding is becoming scarce, agencies need to rethink and collaborate on projects that drive results in improving the lives of low-to-moderate income individuals.

Sub-recipients are responsible for administering their CDBG projects in accordance with all applicable local, state, and federal program requirements. In addition to the City's monitoring of the program, sub-recipients of CDBG funds have the responsibility to ensure they are carrying out their projects in accordance with these requirements.

Therefore, monitoring is an important part of the City's efforts to work with sub-recipients in a cooperative manner toward common objectives. Whenever possible, deficiencies are corrected through discussion, negotiation, or technical assistance and in a manner which preserves local discretion.

Citizen Participation

1. Provide a summary of citizen comments.

The City of Norwich understands the importance of citizen participation in developing its CAPER and related Annual Action Plan establishing the activities that will be reported on for the 2010-2011 program year.

The City's citizen participation process begins with the development of the 2010-2011 Action Plan. The City ensures compliance with citizen participation requirements by publishing an RFP, notices for public hearings, and recommendations for funding in a local newspaper and on the City's website. The City is sure to include all required information such as deadline dates, dates of public hearings, locations and times of public hearings, and information on how to obtain the RFP or request technical assistance.

The Office of Community Development confers with City agencies, non-profits, and other entities throughout the year to provide education about which projects are CDBG eligible. On January 8, 2010, the City issued an RFP for the 2010-2011 program year. Proposals were due March 26, 2010. The Assistant City Manager and

program staff were available to meet with applicants needing technical assistance during the application process.

Public hearings are held to solicit public comments on community needs and also provide applicants the opportunity to comment on their proposals. The Community Development Advisory Committee held public hearings related to the 2010-2011 Action Plan on April 19th and 26th 2010. The CDAC met on May 5th for a public hearing. The CDAC met on May 10th to deliberate and vote on social service projects and on May 17th to deliberate and vote on facilities/capital projects. City Council adopted the final Action Plan on June 7, 2010. The activities established in the Action Plan are the current activities being reported in this CAPER.

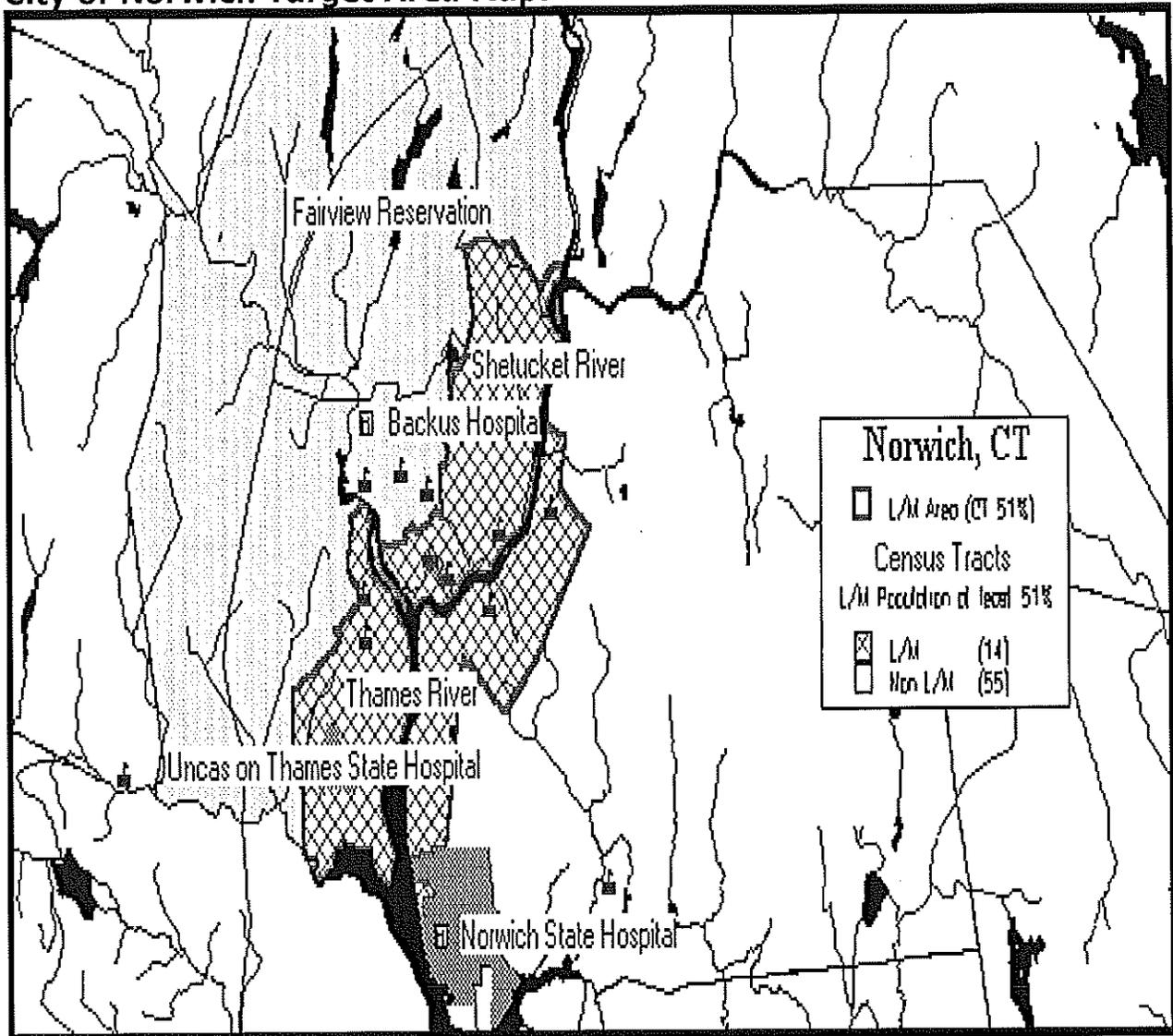
An ad notifying the public of the availability of the Consolidated Annual Performance and Evaluation Report (CAPER) for citizen review was published in the Norwich Bulletin on November 23, 2011. Citizens were invited to comment on the CAPER during the public comment period (November 23, 2011 through December 8, 2011). A copy of the public notice and the public comments received are included as an attachment to this report. All public comments received were reviewed by City staff and considered. All CDBG documents, including the Annual Plan, Consolidated Plan, all CPMP worksheets, and Environmental Review Record documents are available for review by the general public during regular business hours at City Hall. In the event comments are received after filing of this report, the CD office will make attempts to address concerns that legitimately impact the CAPER through formal correspondence, including amending the CAPER if necessary.

2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where

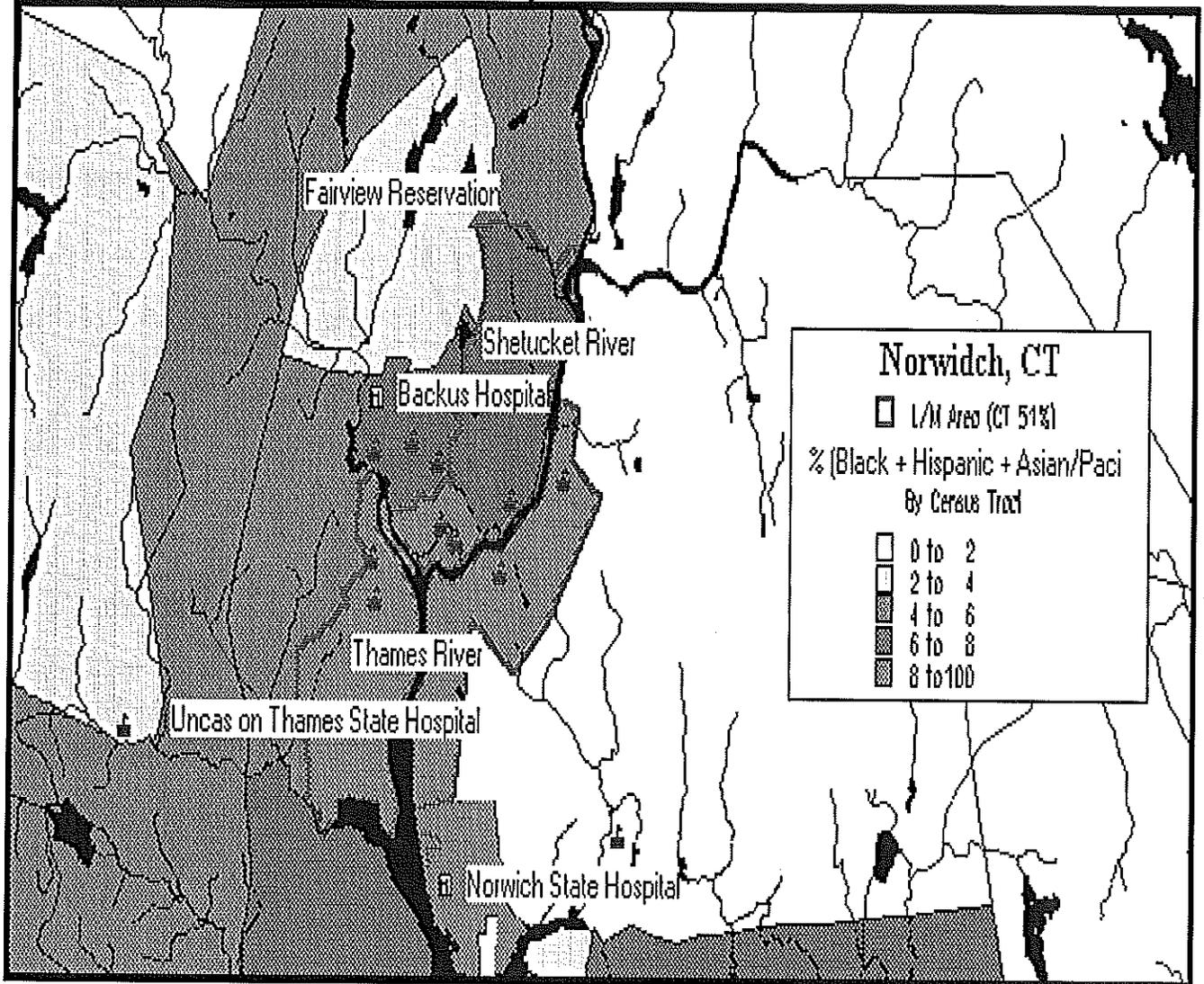
expenditures were concentrated.

***Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.**

City of Norwich Target Area Map:



City of Norwich Areas of Minority Concentration:



Activity	CD 36 Approved	CD 36 Expended	HUD Outcome
CD Administration	\$218,000	203,193	Administration
Housing (CDBG only)	\$515,710	\$499,433	Decent Housing
Social Services	\$118,000	\$116,254	Suitable Living
Public Facilities	\$340,776	\$48,000	Suitable Living
Economic Development	\$76,000	\$73,295	Economic Opportunities

Activities were focused in US Census tracks 6961, 6964, 6967, and 6968 which have the highest poverty rate, highest percentage of homes built prior to 1940, lowest per capita income as well as above average levels of minorities and/or low income residents. For detailed activity expenditures, please see chart located on pages 6 & 7 as well as IDIS attachments in appendix referencing financial reporting.

Institutional Structure

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

The City of Norwich's institutional structure is designed as a 6 member council, Mayor, and City Manager. The Council is elected on an at large basis every two years. The Mayor is elected every 4 years. The Community Development Office serves as the lead entity in carrying out Consolidated Plan objectives with the Director of Human Services overseeing the activities of the Office of Community Development. The Community Development Office coordinates CDBG funding and the implementation process, providing the institutional structure necessary for funding applications, private agency support, and program implementation to address established priorities. The development of the Consolidated Plan is a coordinated effort between public agencies, housing and community development groups, social service providers, faith-based organizations, and interested citizens.

City Council is responsible for calling meetings to review and approve program policies of the CDBG program, to coordinate proposed activities and funding sources, and to evaluate policies as they affect the provision of affordable housing and other necessary community development programs.

The City has also established a Community Development Advisory Committee (CDAC). CDAC is comprised of 7 residents of the City who are actively involved in the assessment and determination of community development needs and establishment of funding priorities. CDAC is an important link between the City Administration, City Council, and community residents and is vital to enhancing coordination.

The Community Development Office hired a new Community Development Supervisor in November 2011. Gary A. Evans has 12 years experience managing community development projects in both

the public and private sectors. Mr. Evans will be working on increasing the department's focus on outcome measurement and ensuring the CD office, the City Council, and the Community Development Advisory Committee coordinate with various public, private, and non-profit agencies in carrying out its activities. Collaboration between local, county, and state agencies is important in successfully carrying out the goals and objectives identified in the Consolidated Plan and addressing community needs. It is essential that the City foster and maintain partnerships with other public and private agencies for the successful delivery of its housing and community development programs.

Non-profit organizations are often sub-recipients administering and implementing programs funded through the City and play a key role in delivering services to the public and providing programs essential to the community such as homeless services, youth programs, and special needs services. The City of Norwich will continue to work with non-profit agencies in carrying out Consolidated Plan strategies.

Private entities can effectively support the delivery of programs and services by offering additional resources that can be leveraged to supplement existing services or fill in gaps. The City of Norwich will continue to seek additional funding sources for housing and community development activities when possible.

The City will also continue the following efforts in enhancing coordination as it relates to housing and community development:

- Consultation with housing and social service providers;
- Encourage service providers to work together as a collective group as opposed to separate entities;
- Participate in regional discussions to address housing problems;
- Participate with SECOG;
- Work with New London on the development of a HOME consortium;
- Re-establish the Neighborhood Investment Groups and initialize efforts in neighborhoods not currently addressed; and
- Allow for public comments at each meeting held by CDAC.

The City of Norwich's Department of Human Services also began a number of collaborative efforts to bring together social service providers, non-profit housing providers, health and mental health professionals, youth development program providers and others. The

intention of this effort is to use this network of providers to spin off a task force effort and expand the role of this group to provide a more effective delivery of resources.

Monitoring

1. Describe how and the frequency with which you monitored your activities.

The City of Norwich Office of Community Development will continue to monitor all programs. All social service sub-recipients are required to submit quarterly reports to the Office of Community Development and the City conducts at least one on-site visit per year. During the on-site visit, the Community Development Supervisor or other staff member will conduct a questionnaire regarding performance measures and will review financial records. All clients receiving direct assistance will be required to submit income information as per program guidelines. Clients of sub-recipients will submit this information to the sub-recipients who will certify that at least 51% of the population served is low or moderate-income.

Property owners are required to certify that they will not exceed the applicable fair market rents for the period of time required by regulation for units rehabilitated with Norwich Property Rehabilitation funds. Specific monitoring for lead-based paint compliance will continue in the Property Rehab Program. Section 504 Handicapped Accessibility will be monitored through individual inspections by the Community Development Office and the Housing Department. Adherence to Davis Bacon wage requirements will be assured through on-site visits to any CDBG funded construction project by a member of the Community Development Office or the Norwich Housing Authority. The Community Development Office will seek authorization from the State Historic Commission whenever work on a historic structure is contemplated. Environmental review will be performed on all projects, as applicable, by the Community Development Office in concert with the Planning Director and the Fire Marshall.

2. Describe the results of your monitoring including any improvements.

Monitoring showed no negative instances, however, numbers of engaged participants in some programs seemed to decrease and increase throughout different times of the year. It was recommended that organizations review attendance policies and/or consider

incentives in the future to ensure regularly attendance results in higher personal impact on participants.

The City of Norwich Office of Community Development will continue to monitor all programs. All social service sub-recipients are required to submit quarterly reports to the Office of Community Development and the City conducts at least one on-site visit per year. During the on-site visit, the Community Development Supervisor or other staff member will conduct a questionnaire regarding performance measures and will review financial records. All clients receiving direct assistance will be required to submit income information as per program guidelines. Clients of sub-recipients will submit this information to the sub-recipients who will certify that at least 51% of the population served is low or moderate-income.

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3. Self Evaluation

a. Describe the effect programs have in solving neighborhood and community problems.

The housing programs allow the City to ensure that its current housing stock remains affordable while also revitalizing target area neighborhoods. Rehabilitation activities support efforts in eliminating substandard housing conditions reducing the potential cost burden to renters that often comes with substandard housing units. This includes energy costs and medical costs from hazardous conditions. The programs and activities implemented above demonstrate actions taken to reduce severe cost burden problems of rental households. Rehabilitation activities also support compliance with ADA regulations in an effort to reduce barriers to persons with disabilities.

Through these housing activities Norwich successfully meets its Consolidated Plan objective of providing decent housing by maintaining its existing housing stock, eliminating and reducing slum and blight influences; promoting home ownership and housing choice; reducing lead hazards; and improving safety and security.

CDBG funds provided support homeless individuals and special needs populations in several ways including emergency rental assistance, a security deposit assistance program for homeless families, support of a winter shelter and case management services for the homeless, and programs that assist youth, the disabled, and victims of domestic violence.

Norwich recognizes that supportive services are critical in making the transition into permanent housing and independent living. Funding organizations that provide related services to the homeless and special needs population continues to be a high priority. Norwich, as well as the Norwich Housing Authority and local organizations, continue to seek additional funding to address homelessness and the needs of special populations.

The most effective social service programs are those that have an economic component and enable participants to access childcare and education services. We find that many working and unemployed people alike are challenged to provide for basic needs, especially when there are children in the family. Basic needs are defined as adequate housing, food, utilities and clothes. Understanding that even with programs that improve participant's ability to provide for themselves, there is still an emergency need for food and utility assistance. CDBG contributed to food assistance and emergency rental assistance. Norwich Human Services and TVCCA administer utility and emergency assistance. The City of Norwich is very proud of our program's focus on important issues.

As Norwich's population continues to grow and housing, non-housing and special needs increase uniformly, the City recognizes the investment in making individuals more self-sufficient will be key to solving neighborhood and community problems. Without increasing individual's income through job training, reducing cost burden, low cost access to healthy food and supportive safety nets we cannot stabilize the community.

b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.

The community's vision is one where low-income people can live a decent life with promise for greater opportunities. Access to decent housing, good educational facilities as well as opportunities for economic advancement, recreation and cultural activities are goals. Priority needs addressed with CDBG funds for the 2010-2011 program year include 1) maintaining its existing housing stock, 2) eliminating and reducing slum and blight influences, 3) promoting home ownership and housing choice, 4) reducing lead hazards, 5) improving safety and security, 6) providing needed supportive services, 7) reducing renter cost burden, 8) meeting homeless and other special population needs, and 9) training and developing the local labor force.

The City has made decent progress in meeting needs around housing stock related activities and supporting housing related needs. The CDAC is now increasing focus on creating financial self-sufficiency of residents to help stabilize the community. The programming going forward needs to focus on measurable outcomes that increase employment opportunities/job stability to result in greater income, decreased debt, and savings accounts.

c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.

Decent Housing		
	Total	Hispanic
White	61	5
Black/AA	10	0
Asian	3	0
Am. Indian/Alaskan Native	1	0
Native Hawaiiin/Other Pac. Islander	0	0
Am.Indian/Alaskan Native & White	0	0
Asian White	0	0
Black/AA & White	0	0
Am. Indian/Alaskan Native& Black/AA	0	0
Other Multi	0	0
Total	75	5
Ext Low	45	

Low	18	
Mod	12	
Non-Mod	0	
	75	
Suitable Living Environment		
	Total	Hispanic
White	3761	187
Black/AA	1414	37
Asian	57	0
Am. Indian/Alaskan Native	93	4
Native Hawaiiin/Other Pac. Islander	18	0
Am.Indian/Alaskan Native & White	41	2
Asian White	14	3
Black/AA & White	125	6
Am. Indian/Alaskan Native& Black/AA	19	0
Other Multi	1215	593
Total	6757	832
Ext Low	5403	
Low	1152	
Mod	180	
Non-Mod	22	
	6757	

Economic Development		
	Total	Hispanic
White	150	59
Black/AA	116	1
Asian	50	0
Am. Indian/Alaskan Native	0	0
Native Hawaiiin/Other Pac. Islander	0	0
Am.Indian/Alaskan Native & White	0	0
Asian White	0	0
Black/AA & White	0	0
Am. Indian/Alaskan Native& Black/AA	1	0
Other Multi	30	0
Total	347	60
Ext Low	169	
Low	140	

Mod	38	
Non-Mod	0	
	347	

The City utilized its CDBG funding and lead hazard reduction grant to restore housing to code and eliminate substandard conditions vastly improving living conditions of the inhabitants while preventing widespread deterioration of neighborhoods. Efforts also reduced the loss of the older housing stock and abandoned or foreclosed homes affordable for rent by lower income residents. The impact of CDBG funds utilized for this objective depends on the amount of funding available. Assisted households and families are provided a new opportunity to access affordable housing.

Working in conjunction with the Norwich Housing Authority, providing rental subsidies to extremely-low and low-income households further addressed worst case needs and affordable housing initiatives. Waiting lists indicate a strong demand for rental assistance and the Housing Authority continued to maximize its subsidy programs and apply for new vouchers when available. The Housing Authority is currently utilizing 100% of its allocated vouchers to address affordable housing needs.

The City utilizes its CDBG, NSP, and Lead Hazard Reduction funding to the greatest extent to meet housing needs and also continue to seek additional funding when available. Key focus included: 1) Reduce Lead Hazards, 2) Reduce Renter Cost Burden 3) Reduce the Number of Substandard and Deficient Units and 4) Promote Homeownership and Housing Choice

Providing critical services is important in reversing the trends of poverty and the City continues to support social service agencies providing necessary services for low-income persons. The City is also confident that through its public service efforts low-income residents will receive the greatest benefit. The City continues to offer many social and public service programs funded through various resources that will directly benefit low-income residents and provide the services needed.

The City of Norwich's Department of Human Services began a number of collaborative efforts to bring together social service providers, non-profit housing providers, health and mental health professionals, youth development program providers and others. The intention of this effort is to use this network of providers to spin off a task force effort

and expand the role of this group to provide a more effective delivery of resources.

The City funds several social service agencies providing services to low income persons, the homeless, special needs population, youth, adults, and minorities. The City and its sub-recipients work in a collaborative effort in providing essential programs necessary for the growth of individuals and the community as a whole.

Resources available for activities supporting a suitable living environment allowed for projects to include: 1) homeless and special needs population services; 4) childcare assistance and day camp scholarships; 7) food pantry service; 8) youth mentoring and learning programs; 9) school uniform assistance and 10) prevention of domestic violence.

In addition, The City recognizes the importance of eliminating blighted or hazardous conditions in creating a safe community. Many residents in Norwich are employed at surrounding casinos and do not have access to their own transportation forcing them to walk to work. The City utilizes its CDBG funding for infrastructure improvements including sidewalk improvements along Route 32 allowing workers to safely get to work and back and also revitalizing a low income target area.

The City funds various activities supporting employment training, adult education, literacy, and English as a second language, all of which can increase economic opportunities for low income persons.

The City provides funding for the training of individuals as CNAs where they will make a living wage. Many individuals that have used this program are leaving work in fast-food establishments. The majority of participants have been parents of young children. The program assists several students in becoming registered nurses, a well-paid skill in high demand in the region. In the future, the program hopes to expand to address other well-paid skills such as auto and computer repair and other areas identified as high-need.

Adult Education and Literacy Volunteers receive funding to increase the level of service offered to those in need of English language skills. Currently, Adult Education has a waiting list of over 100 individuals that need English language instruction but cannot attain it due to insufficient funding of Norwich Adult Ed. Until individuals attain proficiency in English, the likelihood of escaping poverty is low.

d. Indicate any activities falling behind schedule.

While many goals and objectives have been achieved, three projects will not be completed within the project year. The Redevelopment Agency received \$100,000 to secure the roof of a City foreclosed building that is located in a low-to-moderate income area which was causing a safety hazard in the area. Funds were needed to address this issue to ensure no further deterioration of the area took place. Once a full structural analysis was completed, however, it was determined the overall cost to secure the building exceeded the available funding. It was decided by the RDA that using CDBG funds would become a liability. The structural analysis suggested that the building may need to be demolished and the sale of the building would be restricted due to the minimum 5-year LMI requirement. As a result, the RDA returned the funds to the CDAC for future reallocation.

In addition, the City was allocated \$156,776 to complete a sidewalk project. Due to severe weather during this program year, the Public Works department was forced to suspend the bidding of that project until Winter 2012. To ensure we do not exceed 1.5 times our annual allocation, the CD office has requested a timeline from Public Works to ensure that 75% of funds are spent prior to August 15, 2012 and will require that no additional allocation occurs until those funds have been spent.

Lastly, the City was awarded \$2000 to provide a system to assist the hearing impaired residents who wish to attend Council meetings. There was a delay in bidding due to a possible complete sound system upgrade for Council Chambers. That project was cancelled and the bid process for the single hearing assist technology will be reissued.

e. Describe how activities and strategies made an impact on identified needs.

The most effective social service programs are those that have an economic component and enable participants to access childcare and education services. We find that many working and unemployed people alike are challenged to provide for basic needs, especially when there are children in the family. Basic needs are defined as adequate housing, food, utilities and clothes. Understanding that even with programs that improve participant's ability to provide for themselves, there is still an emergency need for food and utility assistance. CDBG contributed to food assistance and emergency rental assistance. Norwich Human Services and TVCCA administer utility and emergency assistance. The City of Norwich is very proud of our program's focus

on important issues. Adding programs that focus on adult education, training and childcare as well as energy efficiency programs allow for individuals to become more financially self-sufficient. By decreasing costs and increasing income, LMI individuals are able to keep more of their earnings and decrease their reliance on programs.

Homeless Prevention is facilitated by making sure that low-income people have properly insulated homes that do not waste energy. Low-income people are particularly vulnerable to losing housing when utility bills are too high for them. The Housing Authority's project to ensure that public housing is better insulated is projected by Norwich Public Utilities to have the potential of decreasing heating bills by up to 30%.

The City of Norwich was adversely affected by the foreclosure crisis in its most vulnerable neighborhoods. We applied for and won \$867,750 of Neighborhood Stabilization grant funds to improve this problem. The City has currently facilitated purchase of 4 foreclosed properties with these funds and expended approximately \$350,000 in less than one year. The City also applied for and won 1.6 million dollars of Lead Hazard Reduction funds to be administered from 2009-12. The Housing Rehab Program produces measurable results consistently. Norwich has a great need for housing rehab as its housing stock is old and much was not well constructed when it was built.

f. Identify indicators that would best describe the results.

<u>Program</u>	<u>Measure</u>	<u>Outcome</u>
<i>Example: Job training</i>	<i>How many people become employed?</i>	25
Norwich Adult Education	How many people increased their knowledge of English Language?	58
Norwich Food Pantry	How many people received access to healthier food?	4751
Norwich Works	How many people sustained/increased income?	72 (79%)
Norwich Hospitality Center	How many people continued case management after the closing of the shelter?	43 (70%)

Supportive Housing	How many people received SSA benefits?; How many people became permanently housed?; How many people avoided homelessness?	5 (26), 36 (58), 11(15%)
Norwich Childcare	How many people sustained/increased income?	29 families w/ 50 children
Norwich Recreation	How many family's employment hours were not impacted by school summer vacation?	23
NAACP Summer Learning	How many youth increased community/school club involvement?	26
Big Brothers/Sisters	How many youth improved in Academics, Relationships, Risk Attitudes & Behaviors?	44
Literacy Volunteers	How many people increased their knowledge of English Language?	41
Norwich Public Schools Uniform	How many people received uniforms?	587
Women's Center	How many people increased their safety or had fewer repeat occurrences of domestic violence?	269 (89.9%)

g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.

The most significant barrier that has a negative impact on achieving these strategies are employment. There is a dire need to help expand/retain employers in the area. The City needs to formulate a plan that coordinates private, public and volunteer entities and work towards these common goals. With such a plan, the City can accurately use CDBG and other funding sources in a coordinated effort to achieve critical mass.. Lack of coordinated efforts and a reluctance to use eminent domain are additional obstacles to achieving these goals.

h. Identify whether major goals are on target and discuss reasons for those that are not on target.

The city is exceeding its goals for building and rehabilitating affordable housing. The city is also exceeding its goals in placing the chronically homeless into housing. More progress needs to be made in serving needy and homeless families with children.

Moderate-income people and parents do not have an organized advocacy group and there is a cultural reluctance to consider the fact that moderate-income people have severe needs for basic goods and services. In the United States, sensitivity to the needs of low-income people for basic staples has resulted in a plethora of programs for food, childcare and housing assistance for low-income people. Moderate-income people have been left with no assistance, although many of them cannot afford the necessities, especially if a special circumstance occurs, such as divorce or illness. Furthermore, the structure of assistance for low-income people encourages them to stay low-income to keep the subsidies they need for a decent quality of life. A low-income person that sees their income rise only very slightly will be dropped from all assistance programs and may actually have a worse quality of life with job advancement.

Many low-income people have expressed a fear that attaining better jobs may actually have a detrimental effect for them. The CDBG program can use its limited social service budget to alleviate these concerns for moderate-income people in great need who are shut out of other state and federal assistance programs. The limited funds available for this cannot begin to meet the need for moderate-income assistance. The Office of Community Development and the Connecticut Community Development Association need to advocate for changes in federal programs that will allow for the participation of moderate-income people. Supporting the needs of moderate-income people allows them to reach maximum productivity which promotes education, workforce development and improved tax revenues, as well as better outcomes for the people themselves.

The city lacks funds to assemble waterfront properties and revitalize them. The city also has reservations about using eminent domain due to the unpopularity of that method in certain quarters. The major legal case (*Kelo v. City of New London*) challenging eminent domain for economic and community development originated in New London, a city 20 minutes from Norwich and political representatives are aware of that eminent domain is potentially controversial. Norwich brownfields are concentrated along the riverfront as well. The city lacks sufficient funds for remediation and the will to exercise eminent domain at those properties. However, the city does what it can by applying for US EPA brownfields funding annually and encouraging developers to invest in waterfront properties.

i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

While health related jobs are an excellent area for concentration, men tend to participate less in these programs. To ensure equitable participation by men and facilitation of other areas of interest, a more diverse training program should be developed. In addition, this should be coordinated with businesses so that we are matching employer need with trainings. Having private financial investment in the training may be essential as well.

Statistics show that child poverty is the fastest growing type of poverty in Norwich. The needs of children can place too much stress on low earners. Helping families keep income and mitigate the costs imposed by children will stabilize these families and produce better outcomes for them.

CDBG is most often used to fund small project achievable in a short time period. The Norwich City Council, Norwich Community Development Corporation, City Manager and Norwich Redevelopment Agency should consider how they can use the program to achieve long-term goals. Employing a City-wide strategy that brings in all key players will be essential to make the right decision with this funding.

Lead-based Paint

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

The City of Norwich implements a housing rehabilitation program and will continue to operate that program within the HUD Lead-Safe Housing regulations. The rehabilitation program offered through the City assists in reducing lead hazard by focusing on code compliance. The City will also ensure that educational workshops are offered, staff is appropriately trained in lead-based paint, pamphlets are distributed, inspections and assessments are conducted when required, and that contractors trained in lead safe practices are used.

The City received a 3-year, \$1.6 million grant for lead paint reduction through HUD's Office of Healthy Homes. The City provides temporary relocation for clients whose properties are in the process of having lead hazards addressed and other services as required. The Uncas Health District also provides lead screenings in conjunction with United

Community and Family Services.

The \$1.6 million lead hazard reduction grant has resulted in the Norwich Property Rehabilitation Program increasing its volume of lead safe housing unit production by 30% annually. An additional staff member that specializes in community outreach for the lead hazard reduction program implements an extensive outreach and education program about lead hazard reduction and the availability of funds for rehabilitation. Outreach specifically targets families with young children and the minority community.

The Community Development Office will proactively seek assistance from other agencies to ensure that lead-based paint continues to be addressed in Norwich.

HOUSING

Housing Needs

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe Actions taken during the last year to foster and maintain affordable housing.

Affordable housing is a challenge faced nationwide. It is important for a community to foster and maintain affordable housing to keep the housing market balanced and fair. The City of Norwich is committed to furthering fair housing efforts and dedicated to maintaining affordable housing. The City has previously conducted an Analysis of Impediments to Fair Housing Choice in accordance with HUD regulations, which includes a comprehensive review of administrative policies and zoning ordinances to ensure they do not interfere with affordable housing efforts. We are in the process of a new Analysis and will continue to ensure quality affordable housing is a priority.

The City used CDBG funds to implement various programs that assist in maintaining affordable housing including creating homeownership opportunities, bringing homes up to code through rehabilitation efforts, and reducing lead-paint hazards. The City will also continue to provide public service programs related to affordable housing programs to assist LMI persons. These programs also assist in eliminating barriers to affordable housing by providing economic opportunities and minimizing overall household expenses.

When undertaking housing activities, the City of Norwich implements HUD performance measures specifically related to the provision of affordable housing. The City has also identified the following housing and social service objectives in its Consolidated Plan which promote affordable housing efforts:

- Reduce the number of substandard and deficient units.
- Rehabilitate and conserve existing units.
- Provide coordinated social service programs targeted towards low-and moderate-income persons

The City also provides grants to social service organizations that provide temporary housing, transitional housing and counseling services to the homeless population and to those at risk becoming homeless; and grants to social service organizations to help make their services to low income families more affordable, thereby reducing the cost burden.

Specific Housing Objectives

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.

Projects that benefit public housing complexes have a direct benefit for extremely low-income people. In PY 36, 58 public housing households benefited from CDBG funded improvements. Extremely low, low and moderate-income individuals receive benefits from units rehabilitated through the Norwich Property Rehab Program, lead program and the Neighborhood Stabilization Program. Low and moderate-income people are benefited as homeowners in the Housing Rehabilitation Program and those that achieve homeownership through the Neighborhood Stabilization Program.

Priority Need	Proposed	Actual
<i>Renters</i>		
0 - 30 of MFI	51	44
31 - 50% of MFI	20	18

51 - 80% of MFI	2	1
81 - 120% of MFI (eligible for NSP program)	0	0
<i>Owners</i>		
0 - 30 of MFI	2	1
31 - 50 of MFI	5	0
51 - 80% of MFI	10	11
81 - 120% of MFI (eligible for NSP program)	1*	0
<i>Total</i>		
<i>Total Section 215</i>		
215 Renter	74	63
215 Owner	18	12

2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.

The Norwich Housing Authority works closely with the City Manager and other departments within the City of Norwich in a cooperative effort to resolve housing issues for low and moderate income persons. The Housing Authority currently manages approximately 700 affordable housing units that meet the Section 215 definition of affordable housing.

The Norwich Housing Authority continues to implement the Housing Choice Voucher Rental Assistance Program provides vouchers to very low - and extremely low - income households that are in need of housing, are potentially at risk of being homeless, or have special needs. Priority renter households for Norwich's Section 8 Program are those below 50% of the area median income (AMI), with an emphasis on those below 30% AMI and experiencing severe cost burden. Rental assistance provides affordable housing opportunities which leads to families moving towards self-sufficiency.

3. Describe efforts to address "worst-case" housing needs and housing needs of persons with disabilities.

The State of Connecticut mandates that discharges from foster care, health care, mental health facilities and the Department of Corrections be done in such a way as to minimize risk of homelessness. The Continuum of Care partners ensure that the proper steps are taken with regard to discharge planning. The following narrative is from the Continuum of Care Application:

Foster Care

A Chafee Plan has been written by the State of CT to outline the state's plan for implementing the Foster Care Independence Act of 1999. Connecticut has built in an Independent Living Program that offers young people a continuum of independent living services along with specialized case management to ensure a successful transition to productive community life. The Community Housing Assistance Program provides youth with a subsidy to cover living expenses.

Health Care

The two local hospitals, Lawrence and Memorial (New London) and Backus Hospital (Norwich) verbally confirmed that current discharge practice includes providing case management services. With the exception of extreme situations, local hospitals do not discharge into emergency shelters, the street or HUD McKinney-Vento funded beds.

Mental Health

The State of Connecticut Department of Mental Health and Addiction Services have policies in place that dictate that every attempt shall be made to verify discharge housing arrangements. Clients are not discharged into emergency shelters, the street or HUD McKinney-Vento funded beds.

Corrections

The State of Connecticut Department of Corrections continues to complete an Offender Accountability Plan for each inmate, program outline and expectations during the entire time of incarceration. A standardized discharge plan is completed with inmates at the end of sentence, addressing issues including housing, identification and community resource needs. The Department has significantly increased staffing and the number of halfway house beds for parole and community services and contracts for a wide range of residential services in the community.

Public Housing Strategy

1. Describe actions taken during the last year to improve public housing and resident initiatives.

Connecticut Public Housing Authorities were created by the Connecticut Legislature in an effort to provide housing for low income persons. The Norwich Housing Authority is a small entity managing and operating a federal low-income public housing development and 8 state developments.

The federal development contains 177 units, 77 of which are family and 100 for the elderly/disabled. The Housing Authority also manages three state elderly developments containing 183 units, four state moderate developments containing 286 units, and one state affordable development containing 40 units. Both the state moderate and state affordable developments are 2-3 bedroom developments serving families.

The Norwich Housing Authority is utilizing the Housing Choice Voucher program at the 100% level and continues to secure additional Section 8 Housing Assistance vouchers as they become available so that more individuals can be served. Currently the Housing Authority provides 514 Housing Choice Vouchers. The demand for vouchers is high, with a waiting list of 172. The waiting list has been closed since 2007.

Rents associated with the federal developments are in accordance with HUD regulations and are 30% of the total income of the household. This is monitored through a yearly income verification to determine any income changes. Eligible applicants are those whose income is within the limits as determined by HUD.

The Norwich Housing Authority has managed and maintained federal units well however, the need for rehabilitation of state complexes still remains and exceeds resources available. The state developments are over 60 years old and are deteriorating as a result of age. The Housing Authority relies greatly on CDBG funds to address maintenance needs of state public housing developments. CDBG funding has been used for capital improvement which has greatly enhanced livability.

Management, operation, and enhancement of resident initiatives in these public housing developments are accomplished through a team effort. The Housing Authority has designated two property managers,

has a board of commissioners, and has established a Resident Advisory Board. The Housing Authority also has several other staff positions that aid in the operation of the public housing developments and in enhancing resident initiatives including a Modernization Coordinator, Special Projects Coordinator, Maintenance Supervisor, Assistance Maintenance Supervisor, Executive Director, and Deputy Executive Director/Finance Director.

As a result of being a small housing authority it is difficult to provide resident services due to lack of available resources, however, the Norwich Housing Authority has established an informal system where staff not only manages and operates properties but also provides social services when necessary and appropriate. Residents are able to go to property managers for assistance, references to services or programs, or for informational needs. Staff members are trained in fair housing and regularly attend fair housing trainings. Fair housing material is also posted on all properties providing residents with fair housing information and reference numbers to file any complaints.

Residents are also encouraged to attend posted meetings and to review the Housing Authority's Annual Plan and provide comments. The Resident Advisory Board is comprised of several public housing residents to provide the important connection between residents and the Housing Authority.

Barriers to Affordable Housing

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

Various elements can create barriers to affordable housing including negative effects of public policy as well as national, regional, and local housing market conditions. The City of Norwich has established sufficient public policy regarding affordable housing however, the City will continue to re-evaluate policies to ensure they do not interfere with affordable housing efforts. The City previously conducted an Analysis of Impediments to Fair Housing Choice identifying the following barriers to affordable housing:

- High cost of housing
- Housing demand has forced landlords to convert Section 8 housing units to market rate units, limiting choice of location for low income residents
- Lack of sufficient infrastructure in certain target area neighborhoods

- Lack of sufficient income.

To assist in reducing barriers to affordable housing, the City implements various programs targeted towards low-and moderate-income households. The City will create homeownership opportunities, bring homes up to code through rehabilitation efforts, and reduce lead-paint hazards. These programs also assist in eliminating barriers to affordable housing by providing economic opportunities and minimizing overall household expenses.

The City has allocated \$867,000 to create 16 new units of affordable rental and 1 affordable ownership property for low and moderate income persons. Specifically, the City used all of its NSP funds for strategies and projects aimed at eliminating barriers to affordable housing, maintaining the City's current housing stock, and creating homeownership opportunities. The NSP program is designed to make living in Norwich viable and affordable for low-income residents, including minority households.

In 2006-07, the City created 70 units of affordable housing through City-supported projects at the Wauregan Hotel and through City sponsored rehabilitation work at blighted properties on Chestnut Street. The City has also previously contributed \$120,000 of HUD grant funds to the ECHO rehabilitation projects on Mechanic Street and Mount Pleasant Street which rehabilitated 15 units of affordable housing for homeownership. The City will continue to support projects such as these. Consistent with its Consolidated Plan, the City has also proposed and may establish a property rehabilitation set-aside fund for the purpose of creating incentives for local non-profits to assume ownership of vacant, abandoned and/or condemned properties. Funds would provide for rehabilitation loans and or grants to the local non-profit allowing units to be put back into the market for low-to moderate-income rental. The non-profit would be required to make payments in lieu of taxes to the City as a way of stabilizing the City's tax base.

The City also supports the Norwich Housing Authority's activities specifically intended to address barriers to affordable housing by providing economic subsidies to those most in need of affordable housing. Towards this end, the Housing Authority continues to reduce the barriers to affordable housing by providing Section 8 vouchers assistance aimed at transitioning residents from public housing into the private housing market.

HOME/ American Dream Down Payment Initiative (ADDI)

1. Assessment of Relationship of HOME Funds to Goals and Objectives
 - a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.
2. HOME Match Report
 - a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.
3. HOME MBE and WBE Report
 - a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs).
4. Assessments
 - a. Detail results of on-site inspections of rental housing.
 - b. Describe the HOME jurisdiction's affirmative marketing actions.
 - c. Describe outreach to minority and women owned businesses.

Error! Reference source not found.CAPER HOME/ADDI response:

N/A

HOMELESS

Homeless Needs

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Identify actions taken to address needs of homeless persons.

The City of Norwich participates in the New London County Continuum of Care and supports efforts to end homelessness by funding various social service activities serving the homeless and special needs population. Representing the Continuum of Care is a partnership formed in 2000 known as the Southeastern Connecticut Partnership on Housing and Homelessness (SECTPHOH). This group has recognized

homelessness as a regional issue and is comprised of several non-profits and government agencies. HUD awards approximately \$1 million dollars annually to the various non-profits and municipal agencies listed in the Continuum of Care application for serving residents in the Norwich-New London area. A vast array of services are offered through these public service agencies including two- year transitional housing for homeless women and women with children, a family homeless shelter, supportive housing for single adults, security deposit, rental assistance, utility assistance and food assistance programs for populations at risk for homelessness, landlord-tenant mediation programs, mobile and stationary medical care for homeless individuals and individuals with HIV, case management services, mental health services, life skills counseling, and transportation for residents of supportive housing. The City of Norwich currently offers 36 beds of supportive housing and 123 beds for transitional housing.

2. Identify actions to help homeless persons make the transition to permanent housing and independent living.

The City allocated \$29,500 to assist in addressing the needs of single homeless adults by funding the Winter Shelter and case management services. The City funds operational costs at the shelter. The Winter Shelter is essential to keeping homeless adults safe throughout the winter months. The Community Care team, a consortium of caseworkers, and volunteers work with homeless individuals at the Winter Shelter in an effort to assist them in securing permanent housing, disability benefits, or other care they may need. Caseworkers typically locate permanent housing for the majority of people using the shelter annually, however the rise in homelessness continues to bring new people to the shelter each year. The City proposed assisting 60 people and accomplished assisting 62 for the 2010-2011 program year.

The City also funds a nurse caseworker to assist chronically homeless individuals apply for SSI benefits and pay for three months of emergency housing when it is appropriate.

The City allocated \$10,000 to assist in addressing the food insecurity needs of Norwich residents that are exacerbated by low wages and the rising cost of food by providing food pantry assistance. The food pantry assists low-income persons, but also assists working people who earn wages above the poverty guidelines of the federal government but do live in poverty and are unable to meet their basic needs. Local food pantries have uniformly reported a tripling of

demand over the past three years, with the majority of users being working people. The City proposed to assist 5000 people and assisted 4,421 for the 2010-2011 program year.

The City allocated \$15,000 to assist in meeting the objective of providing decent housing by providing supportive housing services for the homeless and those at risk of becoming homeless. The City proposed to assist 20 people and assisted 40 for the 2010-2011 program year.

The City provided \$5,000 to the Women's Center to help assist in addressing special population needs. The Women's Center provides case management services for victims of domestic violence. The City proposed assisting 1350 people and assisted 1528 for the 2010-2011 program year

3. Identify new Federal resources obtained from Homeless SuperNOFA.- NA

Specific Homeless Prevention Elements

1. Identify actions taken to prevent homelessness.

The city and local non-profits focus on five areas in their effort to prevent homelessness.

1. **Rental Assistance** including cash assistance for one month's rent for those who experience unexpected expenses or job layoffs and eviction mediation services.
2. **Utility Assistance** to prevent shut offs and stabilize budgets, preventing homelessness.
3. **Food Assistance** to maintain families in housing that cannot afford both food and rent.
4. **Job Training** to raise incomes above the poverty line
5. **Condemnation Prevention** to maintain housing units

Rental Assistance

The City of Norwich Department of Human Services (NHS) administers FEMA funds for the Emergency Food and Shelter Program. In PY 36, NHS administered \$21,000 of grant funds, serving 58 families. The average grant was for \$345 and several residents of the Norwich Housing Authority were served. Those assisted at the Housing Authority are at the greatest risk for homelessness if they cannot meet their rent obligations since no lower rent can be found than at Housing Authority facilities. Rental Assistance can only be given one time in a

calendar year and is only given to those residents 1-2 months behind in their rent. Those residents with more substantial unpaid rent debts are referred to TVCCA for eviction mediation. TVCCA, a local non-profit, performs eviction mediation for tenants and negotiates partial forgiveness of back rent owed to landlords.

Rent and security deposit assistance was disbursed to twenty-five (25) individuals. Of these payments, seventeen (17) were made to prevent people from ever having to come to the homeless shelter at all. Case management services included using CDBG funds to pay a nurse to help disabled individuals successfully obtain SSI benefits and hence needed income to obtain and maintain housing. Intensive case management services by NHS also diverted disaster for men residing at the YMCA who need assistance finding other housing when that facility was closed in April, 2009.

Utility Assistance

Under the FEMA program, the City of Norwich administered a \$7500 grant for utility assistance that helped 75 families.

The City of Norwich Department of Human Services (NHS) administers state funds and non-profit funds for utility assistance. The average grant is less than \$200. Operation Fuel, the City administered \$61,830.00 of utility assistance.

Food Assistance

The City of Norwich Department of Human Services (NHS) operates a food pantry that is open year-round. The Mayor of the City of Norwich sponsors a fundraising drive for the pantry each fall. Several other Norwich organizations offer food assistance including Catholic Charities, the Clergy Association, Madonna Place, Martin Luther King Center, Salvation Army, St. Vincent De Paul, St. Peter and St. Paul's Church and Tabernacle Deliverance. The Norwich Public Schools offers a breakfast program. Food assistance for children is offered in the summer in the form of a state sponsored lunch program at scattered sites throughout the city.

Job Training

The City of Norwich Department of Human Services (NHS) receives CDBG funds for a successful Job Training program (Norwich Works) that trains individuals to in the medical field. For more info in the 08-09 program accomplishments, please review the project narrative in the first part of this report.

The clients who did not receive training under Norwich Works received employment assistance in other ways. Our employment counselor,

who is in part funded by this grant, assisted people in applying for Car Based Solutions Program which can pay for car repairs, supply bus tickets or gas money and sometimes cab rides for work related activities. He was able to assist people with completing job applications and finding suitable employment. Some people were offered work-related incidentals in the form of nursing uniforms, work shoes, and other items necessary to be trained or to work.

Condemnation Prevention

The City of Norwich has a Housing Management Team composed of representatives from Norwich Human Services, Norwich building inspectors, the Norwich Property Owners Association, Norwich Public Utilities, and the Corporation Counsel for the City of Norwich. The mission of the Housing Management Team is to identify properties that may be condemned or taken by foreclosure and work with the property owners to prevent condemnation. The properties are all occupied by low-income people, either as owners of renters and addressing the problems at the property and preventing condemnation keeps these people housed.

Emergency Shelter Grants (ESG) – N/A

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).
2. Assessment of Relationship of ESG Funds to Goals and Objectives
 - a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.
 - b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.
3. Matching Resources
 - a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.
4. State Method of Distribution

- a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.
5. Activity and Beneficiary Data
- a. Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.
 - b. Homeless Discharge Coordination
 - i. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.
 - c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Assessment of Relationship of CDBG Funds to Goals and Objectives

a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.

The City of Norwich utilizes 100% of its CDBG funds, including any program income, towards activities meeting the Consolidated Plan goals and objectives outlined above. Housing activities and public service activities have been established as high priorities and the City undertakes various activities to meet these needs. The City continues to fund housing activities such as housing rehabilitation, lead hazard reduction, and homeownership opportunities. The City also provides funding to several non-profit organizations to carry out priority social service activities serving low income persons, the

homeless, special needs populations, youth, adults, and minorities. All CDBG funds allocated are targeted to benefit low-to moderate-income persons. The majority of activities undertaken by the City including housing activities and social service activities directly benefit low income clientele.

Priority activities identified in the Consolidated Plan were established through a comprehensive process including extensive public outreach, consultation with public and private agencies, a housing and community development needs assessment, and a housing market analysis. Results of that comprehensive review assisted in determining community needs to be addressed throughout the five-year period. The City has continued to fund activities to meet these needs using its CDBG funds and also by leveraging other funding sources when possible. The City funds priority needs first and if funding is available will then fund lower priority needs. Lack of available funding does not allow the City to meet all community needs identified.

Priority needs addressed with CDBG funds for the 2010-2011 program year include 1) maintaining its existing housing stock, 2) eliminating and reducing slum and blight influences, 3) promoting home ownership and housing choice, 4) reducing lead hazards, 5) improving safety and security, 6) providing needed supportive services, 7) reducing renter cost burden, 8) meeting homeless and other special population needs, and 9) training and developing the local labor force.

The City has made great strides in addressing affordable housing within its means. The City sets-aside a percentage of its annual CDBG allocation for housing activities and will continue to do so in the future. Refer to the affordable housing section above for affordable housing accomplishments utilizing CDBG funds, including the number and types of households served.

b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.

As an analysis of non-housing Authority units, the City impacted 28 units owned by 13 individuals. We exceeded the number of renters at or below 50% AMI and the total number at or below 80% AMI. Ownership rates for individuals at or below 50% are proportionately lower and we therefore fell 4 units short of goal. Adding in the

Housing Authority numbers, we were 85% of goal for renters and 67% of goal in assisting owners.

Priority Need	Proposed	Actual
<i>Renters</i>		
0 - 30 of MFI	51	44
31 - 50% of MFI	20	18
51 - 80% of MFI	2	1
81 - 120% of MFI (eligible for NSP program)	0	0
<i>Owners</i>		
0 - 30 of MFI	2	1
31 - 50 of MFI	5	0
51 - 80% of MFI	10	11
81 - 120% of MFI (eligible for NSP program)	1*	0
<i>Total</i>		
<i>Total Section 215</i>		
	74	63
215 Renter		
	18	12
215 Owner		

c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.

Category	Participant Count	Percent of Total
Ext Low Income	5643	77.8%
Low Income	1321	18.2%
Moderate Income	263	3.6%

The majority of our funds (77.8%) spent during this program year (includes multiple allocation years) were used to benefit extremely low

income individuals with a total of 96% of funds going to those at or below 50% AMI.

2. Changes in Program Objectives

a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.

The City does not foresee any changes in program objectives for the ensuing five-year period. Housing and social service activities remain high priority needs in Norwich and the use of CDBG funds is essential to address these needs.

Accomplishments in addressing the objectives identified, greatly relies on the amount of funding available from the federal government. The City was able to receive additional funding from HUD through the Neighborhood Stabilization Program (NSP) and the American Recovery and Reinvestment (CDBG-R). These funds will prove to be very useful in addressing Consolidated Plan objectives however, these sources of funding are not permanent or guaranteed for future use. The City will continue efforts to meet Consolidated Plan objectives utilizing available funding and if at any point in the program year the City determines there is a need to revise objectives identified, the City will provide proper documentation to support the need for a change and will follow proper amendment procedures.

3. Assessment of Efforts in Carrying Out Planned Actions

a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.

The City successfully carried out its planned activities utilizing all resources indicated in the Consolidated Plan including its annual CDBG allocation, any program income received, and general funds. The City also coordinates with various agencies that utilize other sources of funding to carry out planned activities, such as the Norwich Housing Authority who participates in HUD's Housing Choice Voucher (Section 8) Program and the federal Low-Income Public Housing program.

The City also sought and successfully received additional HUD funding to carry out planned activities and increase benefit to low-income persons including Neighborhood Stabilization Program (NSP) and American Recovery and Reinvestment Act (CDBG-R) funds.

b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.

Each year, the Office of Community Development seeks proposals from City agencies and qualified organizations that provide Community Development-related services in the City of Norwich. The Community Development Advisory Committee (CDAC) reviews each proposal and recommends funding the grant based on several criteria including compliance with the Consolidated Plan. Proposals for social service activities or public facility improvements that have not been identified in the Consolidated Plan as critical needs in the community are deemed not be consistent with the Consolidated Plan. Proposals are also evaluated for the number of extremely low, low and moderate income individuals and/or households that would be assisted by the plan; the number of individuals and/or households that would be aided in avoiding homelessness; by its ability to remove barriers to affordable, decent and suitable housing. Proposals that cannot demonstrate a benefit in their areas are deemed inconsistent with the Consolidated Plan. All social service grantees awarded funds during the program year were deemed to be compliant with the City's Consolidated Plan.

In addition to the CDBG RFP process, the Norwich Housing Authority seeks a certification of consistency from the City as a part of a non-CDBG related grant application. In this case, the proposed activities are evaluated for the number of extremely low, low and moderate income individuals and/or households that would be assisted by the plan; the number of individuals and/or households that would be aided in avoiding homelessness; by its ability to remove barriers to affordable, decent and suitable housing.

When requested, the City provided technical assistance to sub-recipients. The technical assistance provided would then be e-mailed to all sub-recipients, whether or not that specific technical assistance directly impacted all sub-recipients. This way all program participants have access to the same information.

c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.

The City ensures that all activities funded are carried out in a manner consistent with the Consolidated Plan and manages its programs in accordance with HUD regulations at 24 CFR Part 570 and other related federal regulations. The City monitors its sub-recipients to ensure compliance with federal regulations and also develops all HUD reporting materials including the Consolidated Plan, Action Plan, and

CAPER in accordance with HUD regulation. The City does not deviate from federal regulations and will not fund activities non-compliant with HUD requirements. The City also manages its programs strictly in conformity with HUD regulations and has consistently been granted approval by HUD for all required reporting documents. The City continued to use the CPMP tool provided by HUD and other related guidance to complete both its CAPER and Annual Plan. By using the CPMP tool and strictly following HUD regulations, the City believes that it is appropriately monitoring consistency with the Consolidated Plan on an ongoing basis and that by doing so it did not hinder Consolidated Plan implementation.

4. For Funds Not Used for National Objectives

a. Indicate how use of CDBG funds did not meet national objectives.

100% of funds allocated met the national objectives.

b. Indicate how did not comply with overall benefit certification.

100% of funds allocated met the benefit certification.

5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property

a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.

Using our lead guidelines that leverage CDBG funds, our procedures state: "When the project is of a smaller-scale, the contractor will ensure the affected area is properly enclosed so that the participants can safely occupy the unit while LBPHC is occurring. For more in-depth and larger projects...in cases where occupants are unable to find temporary alternative housing with family or friends, they will be offered the use of either a 2- or 3-bedroom lead-safe unit in a 2-family structure owned by the City of Norwich...When temporary location will not be necessary during remediation, occupants will be required to vacate the unit while work is being conducted. Work will proceed and the unit visually cleared prior to occupants re-entering the unit. In some situations occupants will be allowed to stay in the unit while work is conducted provided the immediate work area can be contained from the occupant's access..." Due to the building being owned by the City of Norwich, we do not charge rent back to the CDBG program, thereby limiting the usage of CDBG funds.

b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences. (see below C)

c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.

In accordance with the Department of Housing and Urban Development (HUD) regulations at 24 CFR 42.325 and with Section 104(d) of the Housing and Community Development Act of 1974 (HCD Act of 1974), as amended, the City encourages compliance with all federal regulations governing anti-displacement and relocation assistance.

Consistent with the goals and objectives of activities assisted under the Housing and Community Development Act (1974), the City of Norwich will take steps to minimize the direct and indirect displacement of persons from their homes.

The City administers a Property Rehabilitation Program including lead hazard reduction and is currently following a Residential Anti-Displacement and Relocation Assistance Plan. The City will take the following steps in minimizing displacement of persons from their housing units in connection with HUD-funded activities:

- Stage and/or aggregate all the hazardous materials abatement work items (e.g. lead based paint or asbestos hazard reduction work items) for a housing unit in a manner that will allow them to be completed in as short a time as possible.
- Coordinate and/or complete the lead-based hazard reduction work items for a housing unit in a manner that will allow the owner-occupant or tenant to remain in the unit accordance with the provisions of 24 CFR 35.1345 (a)(2).

The City's plan also outlines the following elements in association with the Property Rehabilitation Program:

- The City of Norwich, project sponsor of the Norwich Property Rehabilitation Program, proposes to temporarily relocate residents at properties where property rehabilitation of

hazardous conditions requires that residents leave the site for periods ranging from 1 week-3 months, to ensure their safety. The determination to relocate will be made in accordance with the requirements of 24 CFR 35.1345(a)(2) for all housing units containing lead based paint.

- The elements of the owner-occupant relocation plan are effectual in instances where the agency works on single-family homes with no rental units.
- All relocations undertaken by the Office of Community Development will be temporary relocations not to exceed 12 months. Therefore, homeowners and tenants temporarily relocated by the agency will not be considered "displaced persons" under 49 CFR 24 (The Uniform Relocation Assistance Act) and will not be eligible for benefits afforded to displaced persons under the Act.
- There will be no permanent displacements as a result of activities of the agency.
- The properties that will be rehabilitated vary from year to year, depending on program applicants. However, temporary relocation is expected to occur in 30% of the properties rehabilitated, given the amount of lead remediation that must be done on Norwich properties.
- The Relocation officer is Wayne Sharkey, 23 Union Street, Norwich, CT Tel. (860) 823-3774; wsharkey@cityofnorwich.org
- The relocation officer will interview current homeowners of properties to be rehabilitated who are eligible for participation in the Property Rehab Program, and are therefore eligible for temporary relocation benefits.
- All relocation activities and coordination will be carried out by the agency.
- The relocation officer will consult with CT DECD as necessary throughout this process to assure appropriate adherence to all applicable regulations concerning relocation.

- Families will not be asked to split up during relocation. A family unit is a group of individuals associated by blood or marriage. Live-In aides for handicapped individuals may be considered part of a family unit for the purpose of HUD related activities according to Executive Order #
- 13217, the New Freedom Initiative.

6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons

a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.

The economic development benefits during the program year were indirect and did not result in jobs made available to low income persons.

b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.

The economic development benefits during the program year were indirect and did not result in jobs made available to low income persons.

c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.

The economic development benefits during the program year were indirect and did not result in jobs made available to low income persons.

7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit

a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.

The low and moderate-income population was served by the low/mod area project of the Norwich Fire Department Rehabilitation and by the addition of sidewalks in densely populated LMI areas. These activities were primarily focused in US Census tracts 6964 and 6968 which

have the highest poverty rate, highest percentage of homes built prior to 1940, lowest per capita income as well as above average levels of minorities and/or low income residents. It also has the highest population of ethnic marketplaces, casino workers and residents with limited access to transportation. Walker's safety is a high concern.

8. Program income received

The City of Norwich received only revolving loan income from Property Rehabilitation Program for a total of \$85,710 which was reinvested into the program.

a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.

For the purposes of CDBG, program income is defined as gross income received by the Recipient or sub-recipient directly generated from the use of CDBG funding in an amount exceeding \$25,000.

During the current reporting period \$85,710 in revolving loan funds was allocated for the Property Rehabilitation Program. Income generated from the revolving loan fund will continue to be used for activities supporting decent housing, specifically the Property Rehabilitation Program. The City will comply with all HUD requirements related to program income.

b. Detail the amount repaid on each float-funded activity.

N/A

c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.

N/A

d. Detail the amount of income received from the sale of property by parcel.

N/A

9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:

- a. The activity name and number as shown in IDIS;**
- b. The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;**

- c. **The amount returned to line-of-credit or program account; and**
- d. **Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.**

No prior period adjustments occurred.

10. Loans and other receivables

- a. **List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.**

We have no float funded activities

- b. **List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.**

N/A

- c. **List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.**

N/A

- d. **Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.**

N/A

- e. **Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.**

N/A

11. Lump sum agreements

- a. **Provide the name of the financial institution.**
- b. **Provide the date the funds were deposited.**
- c. **Provide the date the use of funds commenced.**
- d. **Provide the percentage of funds disbursed within 180 days of deposit in the institution.**

The City of Norwich has not entered into any lump sum agreements during the current reporting year.

12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year

a. Identify the type of program and number of projects/units completed for each program.

The City of Norwich also administers NSP funds. NSP funds are used for the acquisition and rehabilitation of foreclosed homes to be made available to low income persons for rental or purchase. The City has worked with non-profit developers to acquire various properties for rehabilitation and resale using NSP funding.

City also operates the Property Rehabilitation Program which provides no-interest loans so that homeowners with zero equity can have access to the program. The City completed 30 units total, 17 were lead and CDBG funded (Rehab) and 13 were lead funded only.

During the current reporting period \$85,710 in revolving loan funds was allocated for the Property Rehabilitation Program. Income generated from the revolving loan fund will continue to be used for activities supporting decent housing, specifically the Property Rehabilitation Program. The City will comply with all HUD requirements related to program income

b. Provide the total CDBG funds involved in the program.

\$300,000 was approved plus \$85,710 in revolving loan for a total of \$385,710. A total of \$399,493 was expended in program year. Funds from previous years were expended during this process.

c. Detail other public and private funds involved in the project.

Through the NSP Program, our non-profit developers leveraged public and private dollars to bring units back on-line. \$803,300 in Connecticut Housing Tax Credit Contribution Program contributions.

13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies

a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

N/A

Antipoverty Strategy

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

The City designed its Consolidated Plan to be a collaborative process by which the City established a unified vision for community development actions. The City's five-year Strategic Plan was established as a specific course of action for revitalization. The City continues to follow the Strategic Plan in efforts to reduce poverty by building on local assets and coordinating responses to community needs. Through its various programs, the City integrates economic, physical, environmental, community, and human development in a comprehensive and coordinated fashion so that Norwich's families and neighborhoods can work together and thrive.

The 2010-2014 Consolidated Plan allowed the City to analyze community issues and identify opportunities to reduce poverty.

The City believes the implementation of the housing, community development, and social service programs outlined in the Consolidated Plan will help reduce the number of households in poverty. This is due to the interrelationship of suitable, decent housing and an individual's employability. All of the programs outlined in the Consolidated Plan are intended to provide benefits to Norwich residents that are considered low income and/or fall below the federal poverty line.

The City utilizes its CDBG funds for various activities in an effort to reduce poverty including daycare to assist with childcare costs. This allows parents to pursue job training, attend adult education courses, or seek employment opportunities. Housing rehabilitation programs offered through the City to assist in maintaining affordable housing and reduce household costs are operated in conjunction with infrastructure projects, economic development projects, and homeless prevention programs as well. Coordinating these programs and offering assistance in various manners aids in reducing poverty throughout the City. The City also encourages subsidized housing providers to move from "housing only practices" and incorporate facilities, programs, and services that promote tenant transition to self-sufficiency. The City works with various federal, state, and local agencies to leverage funding sources for the development of economic opportunities.

The City will also continue to fund the housing rehabilitation program to assist in maintaining affordable housing and reduce household costs. The City will coordinate programs when possible to assist in reducing poverty throughout the City and will continue to support subsidized housing providers. The following demonstrates specific activities the City initiated in order to reduce poverty:

- The Office of Community Development will continue to invest in job training and education, a powerful tool against poverty. The components of the education and job training programs range from investment in English language skills to job training in the health sciences and other skilled trades. A local shortage of health care workers means that those trained in that area will be able to secure gainful employment and improve their financial situation. The Office of Community Development confers extensively with industry leaders and Human Service professionals to identify those trades with employment and earning potential. The Office of Community Development will continue to research which jobs are in demand in the region when expanding its job training program in the future.
- Investment in bathroom renovations at Norwich Public Housing will have a direct benefit for low-income residents of public housing residents. The Office of Community Development will contribute in reducing energy consumption of low-income people as a result of this investment.
- Norwich is a member of the Southeastern Connecticut Enterprise Region (Secter), an organization that maintains an office in New London. Secter provides technical assistance to entrepreneurs and operates a revolving loan fund where business owners can attain below-market rate loans. This helps to stabilize business tax base and increase job opportunities in the area.
- Norwich Human Services, a municipal agency, offers free tax filing assistance for low and moderate-income families and is an official VITA site. NHS and several area non-profits also offer assistance to prevent eviction, including landlord-tenant mediation, emergency rent assistance and utility assistance.

The City of Norwich is committed to eliminating the effects of poverty among its residents. The City recognizes that it may not be possible to end poverty all together, but is dedicated none the less to better

understanding its causes and finding a way to reverse the cycle of privation. The City will continue to fund public service programs vital to reducing poverty.

NON-HOMELESS SPECIAL NEEDS

Non-homeless Special Needs

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

Housing for people with AIDS is offered by Alliance for Living, a Continuum of Care partner located in New London. No person with AIDS was counted as unsheltered in Norwich during the point in time count of the homeless done in January, 2008. The Continuum of Care has a regional approach to addressing homelessness.

The Norwich Human Services Department, a municipal department, works intensely with several at-risk populations to avoid homelessness and end domestic abuse, unemployment and a range of other issues. There is a team of social workers at on staff.

Madonna Place, a Norwich non-profit, is dedicated to preventing child abuse and restoring functional family relations, particularly with non-custodial fathers. Madonna Place operates a play center where single mothers can bring their children for respite. It operates a baby formula program.

Several Norwich non-profits offer supportive housing including the Thames River Family program, Martin House, Katie Blair House and Reliance House.

Lastly, the City of Norwich used NSP funds to rehabilitate a now 4-unit residential property into supportive housing for 4 Norwich residents who receive case management through Reliance House. Reliance House is a non-profit that partners with adults experiencing mental health, addiction, and developmental disabilities to enhance their quality of life.

Specific HOPWA Objectives – Non- Applicable

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives
Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:
 - a. That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;
 - b. That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;
 - c. That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;
 - d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
 - e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,
 - f. That community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.

2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
 - a. Grantee Narrative
 - i. Grantee and Community Overview
 - (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services
 - (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected

- (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS
- (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body
- (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations
- (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.

ii. Project Accomplishment Overview

- (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences
- (2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds
- (3) A brief description of any unique supportive service or other service delivery models or efforts
- (4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.

iii. Barriers or Trends Overview

- (1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement
- (2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and
- (3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years

b. Accomplishment Data

- i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).
- ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).

OTHER NARRATIVE

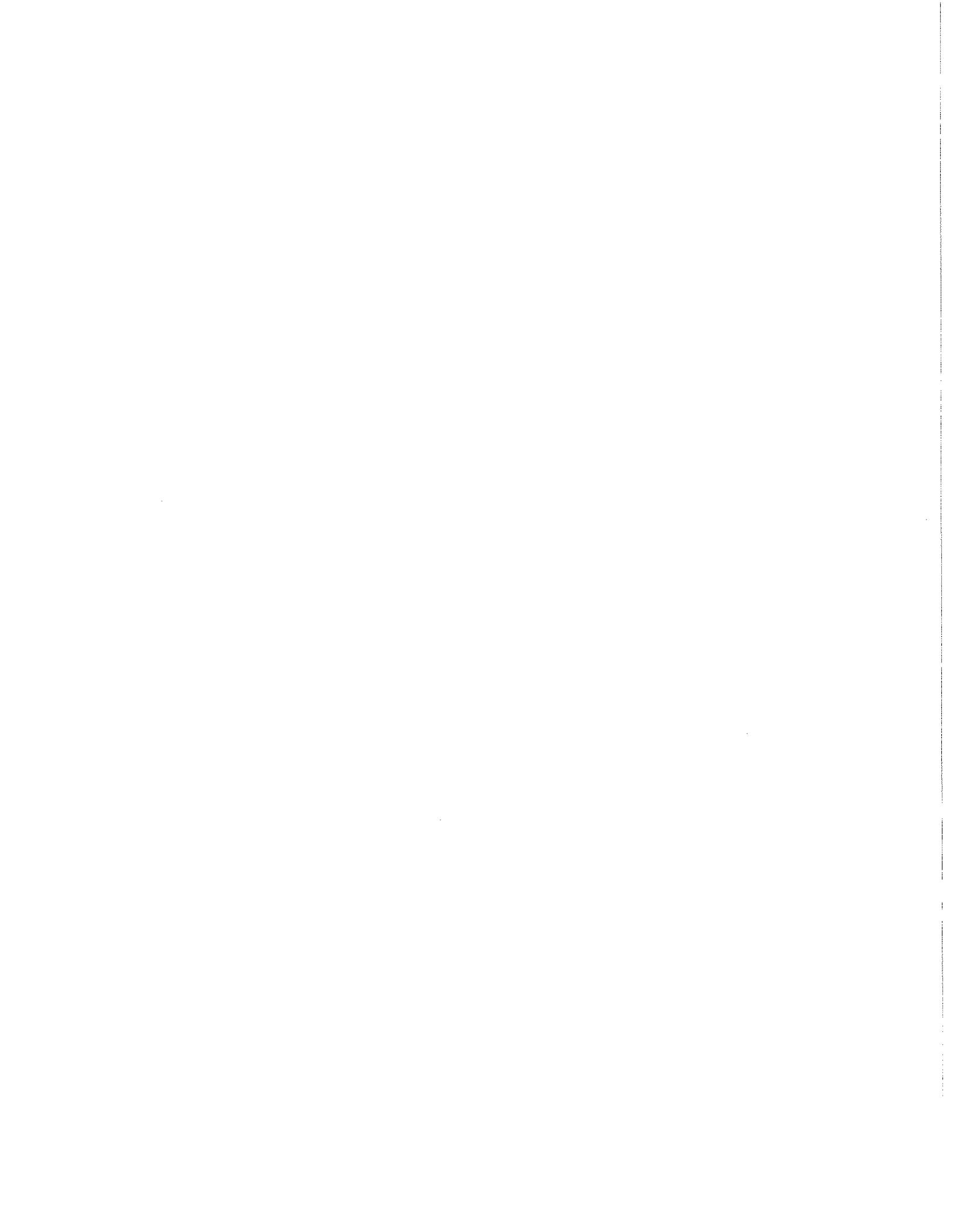
Low wages, a high concentration of children in poverty, the difficulties of raising a family as a low-income person in Connecticut, the need for economic development and the rising cost of fuel are all factors that influence community development priorities.

Energy Efficiency has become a high priority activity. This change is consistent with HUD priorities that rate energy efficiency activities as high priority. The rising cost of fuel and electricity has begun to negatively affect service providers to low and moderate-income people. These providers are the public schools and the Fire Department. Low-income people are also having a more difficult time paying their utility bills. The Office of Community Development's Energy Efficiency Program is addressing these challenges.

Child-care and youth programs have become high priorities item as families struggle with low wages and insufficient assistance from the state and federal governments. Single family or two earner households are the norm in Norwich. Consequently, children whose families cannot afford quality child-care are at risk for neglect. Restrictive income guidelines and insufficient funding for state assistance programs means that many families are on waiting lists or are poorly served by state assistance programs. Low wages and high child care prices conspire to create a situation where parents can spend too great a percentage of their income on child care and risk not being able to pay for their other expenses. The Office of Community Development hopes to be able to alleviate some of these stresses on families.

Norwich has an industrial past that has left many parcels that could be developed contaminated. The high cost of remediation has discouraged investment in these properties and in Norwich. Many of these properties are waterfront properties and could perform well to further community or economic development goals. The Office of Community Development is committed to addressing brownfields and leveraging

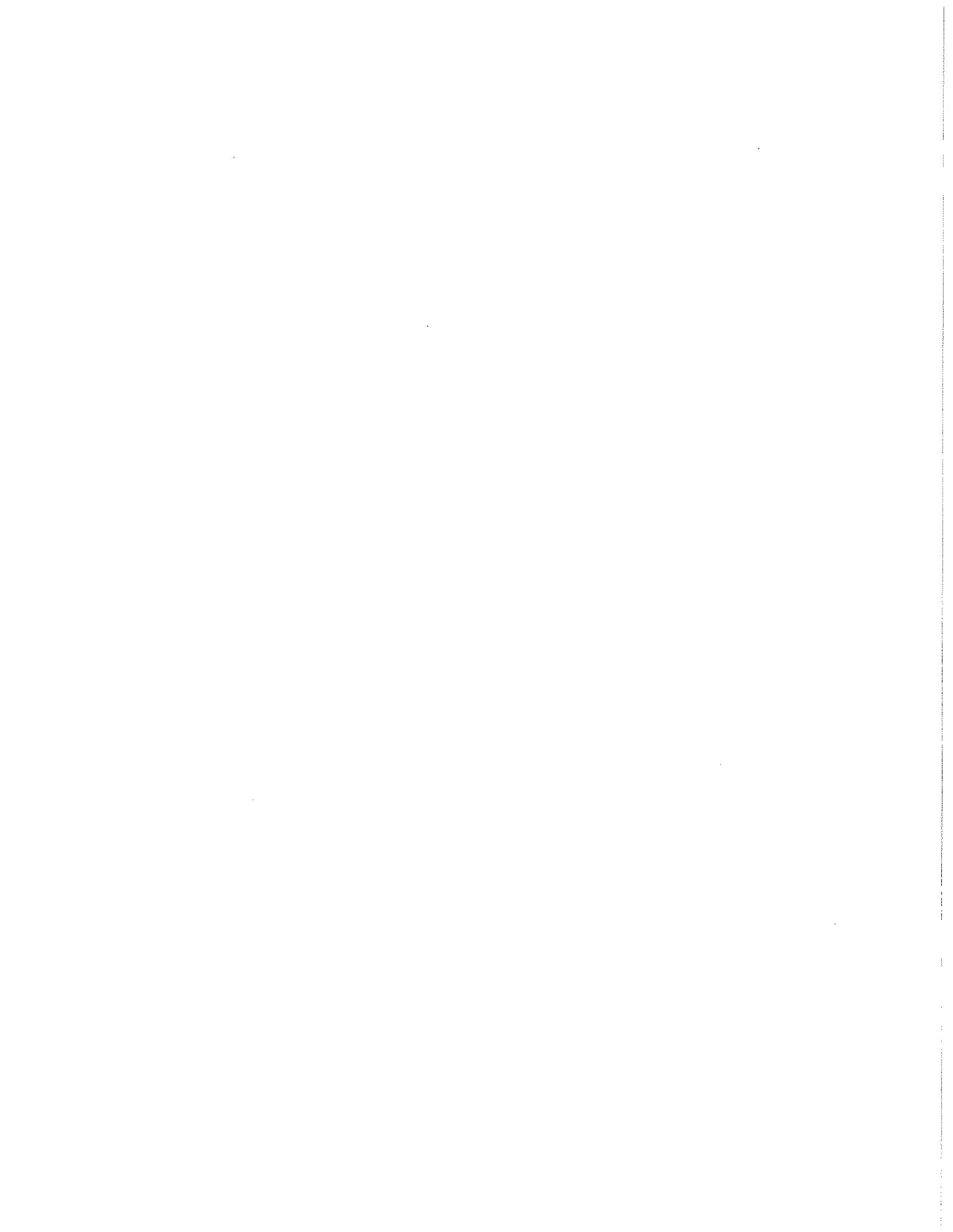
its investment when applying for brownfields remediation grants with the federal government.

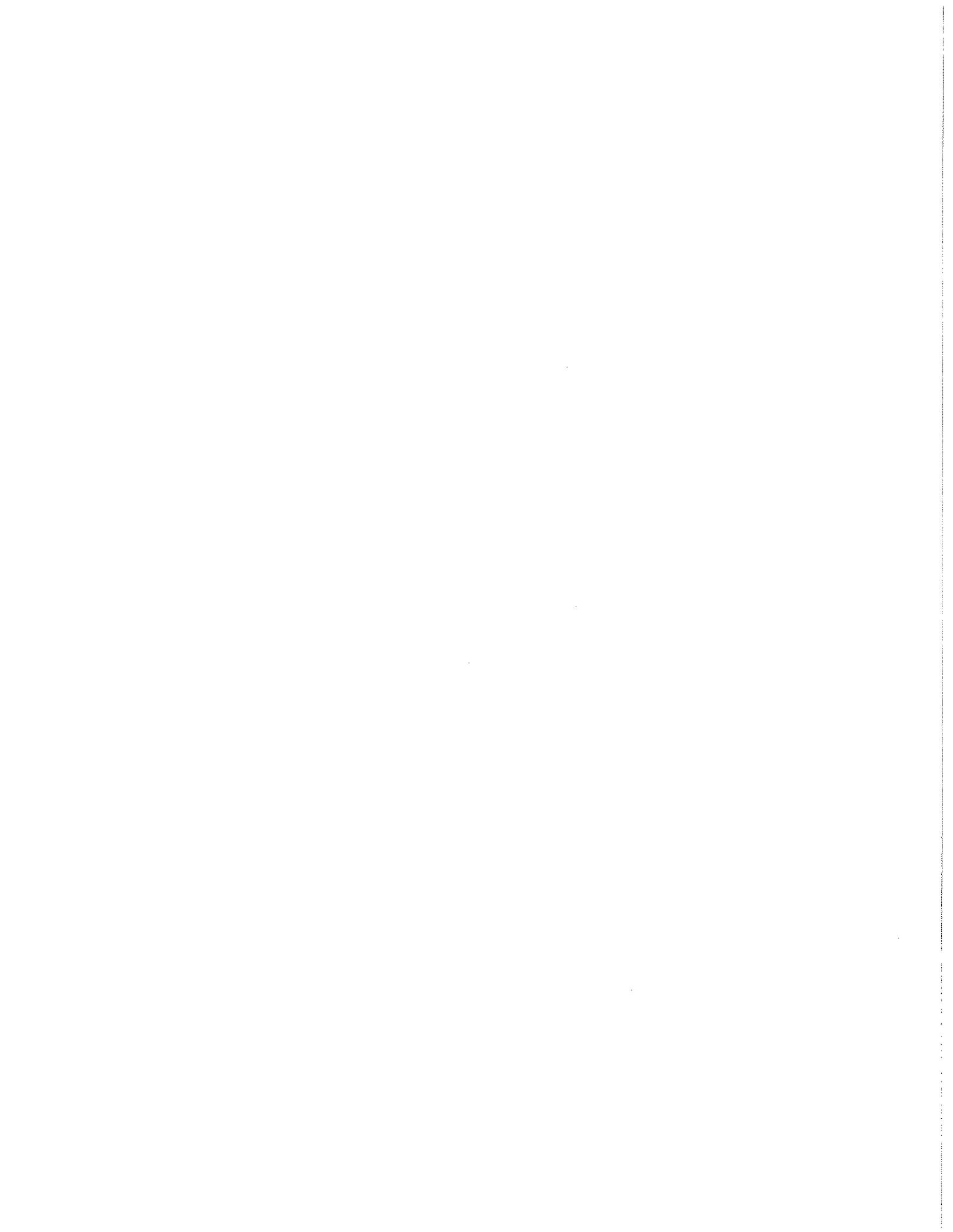


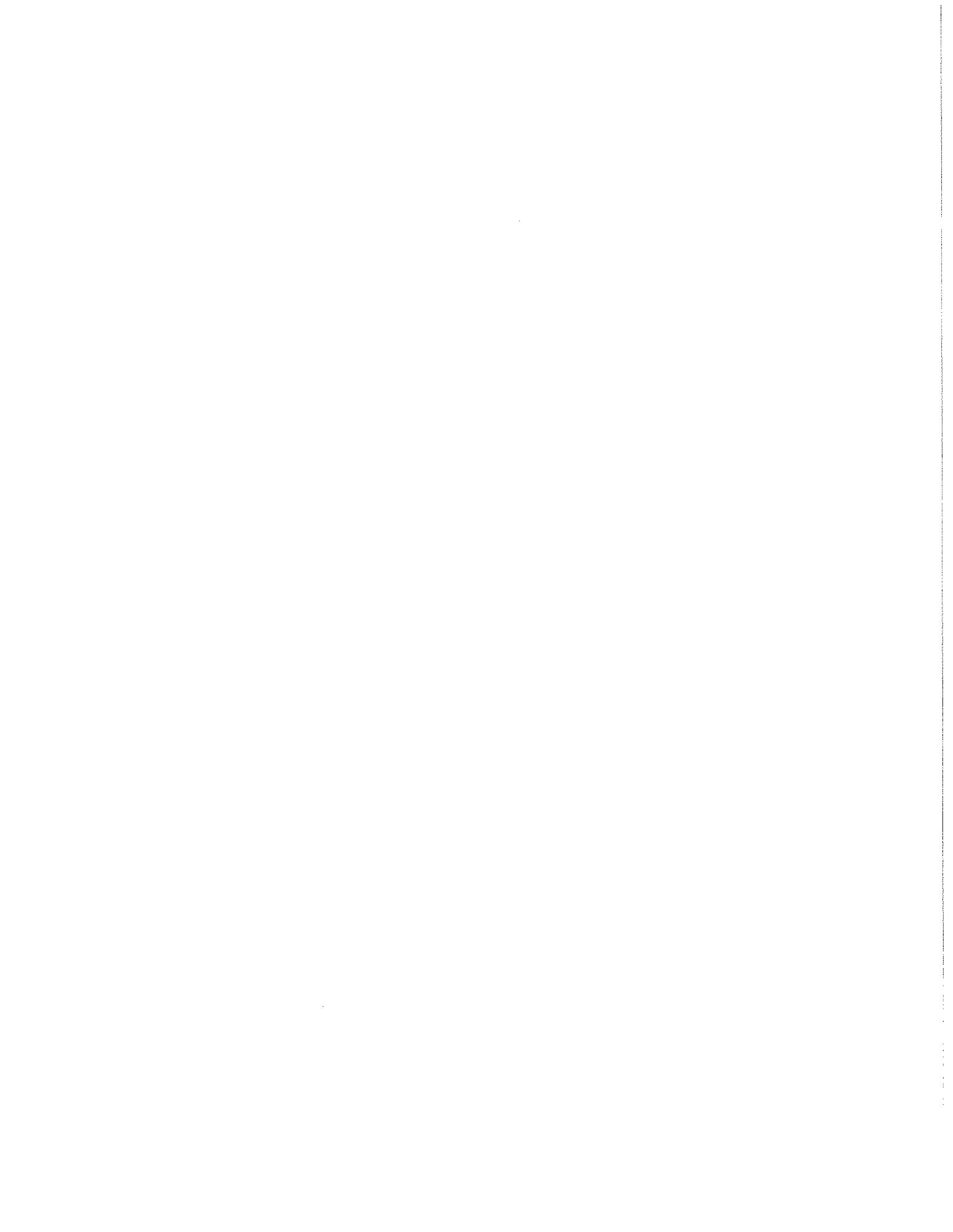
HOUSING NEEDS

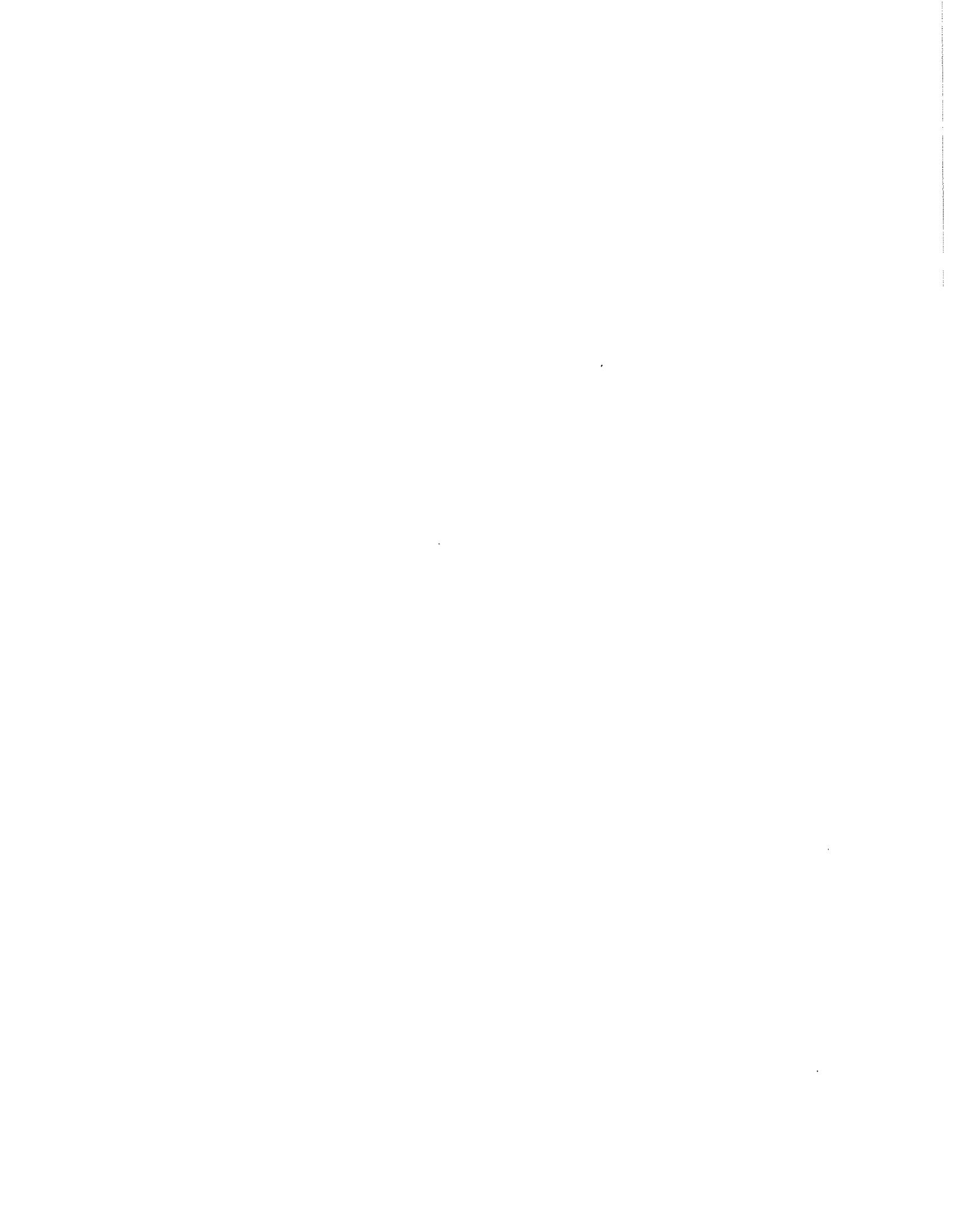
TABLE

Housing Needs Table		Grantee:		Only complete blue sections. Do NOT type in sections other than blue.																		Priority Need?
				3-5 Year Quantities																		
				Year 1		Year 2		Year 3		Year 4*		Year 5*		Multi-Year		% of Goal						
Household Income ≤ 30% MFI	Owner	Current % of Households	Current Number of Households	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual		Goal	Actual	% of Goal			
		Elderly	Renter	NUMBER OF HOUSEHOLDS		100%	737															
Any housing problems				54.7	403	110	61	5	5	5	293	130	354	272%	H							
Cost Burden > 30%				54.1	399	55	42	3	3	3	293	67	335	500%	H							
Small Related	Renter	NUMBER OF HOUSEHOLDS		100%	285																	
		With Any Housing Problems		84.7	470	2	18	1	2	3	2	15	10	33	330%	M						
		Cost Burden > 30%		82.9	460	0	17	0	0	0	0	15	0	32	###							
Large Related	Renter	NUMBER OF HOUSEHOLDS		100%	320																	
		With Any Housing Problems		57.7	320	0	6	0	0	0	0	8	0	14	###							
		Cost Burden > 50%		100%	104																	
All other hshld	Owner	NUMBER OF HOUSEHOLDS		81.7	85	2	9	1	2	3	2	1	10	100%	M							
		With Any Housing Problems		81.7	85	2	9	2	2	2	2	1	10	100%	M							
		Cost Burden > 50%		48.1	50	0	6	0	0	0	0	2	1	7	350%							
Elderly	Owner	NUMBER OF HOUSEHOLDS		100%	610																	
		With Any Housing Problems		77.9	475	0	0	0	0	1	0	0	1	0	0%	M						
		Cost Burden > 30%		77.9	475																	
Small Related	Owner	NUMBER OF HOUSEHOLDS		100%	370																	
		With Any Housing Problems		60.7	370	0	0	0	0	0	0	0	0	0	###							
		Cost Burden > 50%		60.7	370	0	0	0	0	0	0	0	0	0	###							
Small Related	Owner	NUMBER OF HOUSEHOLDS		100%	370																	
		With Any Housing Problems		68.9	255	2	1	2	2	2	2	1	10	2	20%	H						
		Cost Burden > 30%		68.9	255																	
Small Related	Owner	NUMBER OF HOUSEHOLDS		100%	150																	
		With Any Housing Problems		40.5	150	2	1	2	2	2	2	0	10	1	10%							
		Cost Burden > 50%		40.5	150	2	1	2	2	2	2	0	10	1	10%							
Small Related	Owner	NUMBER OF HOUSEHOLDS		100%	63																	
		With Any Housing Problems		93.7	59	1	1	1	2	1	1	4	6	4	67%	M						
		Cost Burden > 30%		93.7	59																	
Small Related	Owner	NUMBER OF HOUSEHOLDS		69.8	44	1	3	1	2	1	2	6	5	83%								
		With Any Housing Problems		69.8	44	1	3	1	2	1	2	6	5	83%								
		Cost Burden > 50%		69.8	44	1	3	1	2	1	2	6	5	83%								
Small Related	Owner	NUMBER OF HOUSEHOLDS		100%	23																	
		With Any Housing Problems		82.6	19	1	0	1	1	1	1	0	5	0	0%	H						
		Cost Burden > 50%		82.6	19	1	0	1	1	1	1	0	5	0	0%	H						







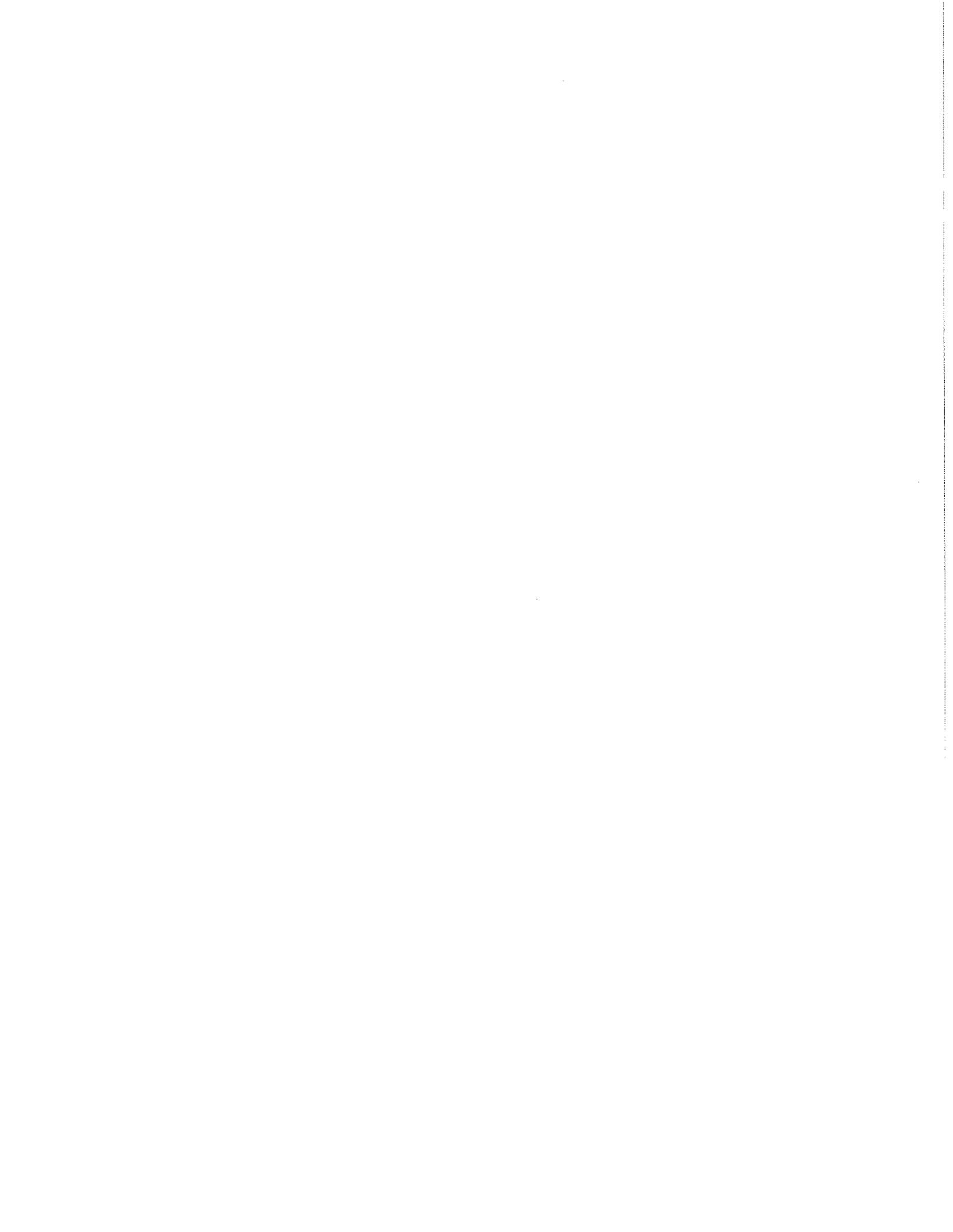


Jurisdiction

Housing Market Analysis

Complete cells in blue.

	Vacancy Rate	0 & 1 Bedroom	2 Bedrooms	3+ Bedroom	Total	Substandard Units
Housing Stock Inventory						
Affordability Mismatch						
Occupied Units: Renter		2621	2749	1788	7158	
Occupied Units: Owner		214	1712	5938	7864	
Vacant Units: For Rent	9%	220	270	135	625	
Vacant Units: For Sale	3%	18	63	154	235	
Total Units Occupied & Vacant		3073	4794	8015	15882	0
Rents: Applicable FMRs (in \$s)		740-878	1,016	1234-1374		
Rent Affordable at 30% of 50% of MFI (in \$s)		711-813	914-1,015	1,096		
Public Housing Units						
Occupied Units					0	
Vacant Units					0	
Total Units Occupied & Vacant		0	0	0	0	0
Rehabilitation Needs (in \$s)					0	



**CITIZEN
PARTICIPATION
DOCUMENTATION**

CDAC – FAITH BASED FIVE YEAR PLAN HEARING

March 24, 2010

City Hall, 100 Broadway, Norwich, CT

Room 335

Committee Members in Attendance:

Demo Angelopoulos

Les King

Edward Derr

Lynn Norris

Red McKeon

Others in Attendance:

A.C.M. Jennifer Gottlieb

Mary Pimeault – St Joseph Church

Reverend Jean Chery – Family Church of God

Reverend Gregory Perry – Greeneville Congregational Church

Alice Harding – Christ Episcopal Church

Cynthia Adams – Christ Episcopal Church

Reverend Olivio Aubin – First Haitian Baptist Church of Norwich

Sister Cynthia Jean-Mary - First Haitian Baptist Church of Norwich

Reverend Willie Wilder – Refuge House of Prayer

Mrs. Willie Wilder – Refuge House of Prayer

Les King called the public hearing to order at 3:00 p.m.

Jen Gottlieb made the opening remarks and the following people made comments:

Mary Pineault (St. Joseph Church):

-Norwich needs more and improved senior housing. Seniors need to get out of their houses more.

-AHEPA senior housing is located on Hamilton Avenue and has inadequate transportation to needed services for seniors such as grocery stores, etc.

-there is a need for more good low-income housing. Blighted buildings should be demolished and decent affordable housing built.

-the Senior Center should have weekend hours.

-the medical van that visits the homeless shelter should also visit the Senior Center or other Senior gathering places.

-Grocery shopping assistance for Seniors is needed. RSVP provides this service.

-There is no room in Senior Housing and security is needed at Hamilton Avenue senior center.

Reverend Jean Chery (Family Church of God):

- Working with pro-bono Attorney Smith out of Hartford on immigration, housing, child support and a civics course every Saturday.
- Most of his congregation is 1st or 2nd generation Haitian.
- Edward Derr asked if they were in touch with other immigrants. Reverend Chery replied that they did have a food pantry that served all.
- Jennifer Gottlieb asked if there was a trend in food pantry use.
- Reverend Chery said it was consistent. The food pantry is open 1x per week from 10:30-11:30a.m.
- Lynn Norris asked what questions they ask food pantry users.
- Identification is asked for.
- Edward Derr asked how they planned to use the academic tutor.
- Reverend Chery replied that the after school children are alone and have no place to be and new immigrant children do not speak English.
- Ed Derr asked if they had been in touch with the school system about the tutoring program.
- No contact has been made yet.
- Ed Derr asked if they had been seeing people making wrong decisions.
- Rev. Jean Chery replied that he is the president of the Youth Organization and he sees people preoccupied with making money and not getting an education.
- Lynn Norris asked if adults also have language barriers. Rev. Chery replied that they do and they use Adult Education.
- Demo A. asked about the housing product re-use store and mentioned that Habitat for Humanity also runs such a store in Salem on Route 85.

Reverend Perry(Greenville Congregational Church):

- The current economic environment hurts all segments of society and increases the demand for services at a time of fewer resources. Their greatest resource is a good work ethic, faith and hope.
- Knowing where help and resources are is essential to community and church leaders.
- There is a need for a categorized resource listing that is useful for all service providers that they can use. For example, where are tutoring, English classes, used clothing, mental health, health services, etc. There should be a guide so there is no duplication and systems are efficient.
- The Norwich Judo club had 3 Olympians, but can no longer use public school facilities. This hurt the club. They should be able to use Norwich Public Schools and/or public buildings. There is a need for judo, wrestling, toddler programs, etc. for youth and there needs to be public space available for these programs. If private space has to be rented an affordable service can't be provided.
- Jennifer Gottlieb suggested that the summary may be that public space for youth rec. services may be an important need and the YMCA project may relate to this. Reverend Perry agreed.
- Professional clergy also needs the service guide book as mentioned before.
- Edward Derr mentioned the 60-70% free/reduced lunch population and such a guide should be available beyond the internet. Jen Gottlieb suggested the City should print it and hand it out to the clergy, at library, day care, senior center, etc.

Alice Harding/Cynthia Adams(Christ Episcopal Church of Norwich):

- Requires money for food, toiletries. They can help only one in 6 who ask.
- Angel ministries program can buy \$30 weekly food basket and 150 boxes were sold last month. They distribute these one time monthly. They are starting a food pantry, but need increased funding. This is a big need in this town.
- Interfaith community meals take place two Thursdays a month, but the biggest and most important ministry and program is the Angel Food Pantry. Angel Food Ministries is a large national program that they participate in. People knock on the door and ask for food during the week. Food is a huge need.
- Jen Gottlieb mentioned that the library is a good place to leave information. Ed Derr agreed and also the school central offices.
- There is lead paint in the church.

Reverend Olivia Aubin/Sister Cynthia Jean Mary (First Haitian Baptist Church of Norwich):

- ESL classes are needed. They had to cut one class. They have the use of one literacy volunteer person on Saturdays.
- Homeownership counselor/credit restoration services are needed. Also funds to assist homeowners to pay utilities to avoid shut offs.
- They would like to sponsor speakers to speak at the health run food bank Fridays at the church.
- Immigration assistance is needed and assistance to retrieve essential documents from Haiti for administrative needs.
- There is a need for access to job training.
- They have had a budget of \$7000 to accomplish all of these things, but they anticipate the need will be much greater because the earthquake increased immigration.
- Demo Angelopoulos asked if they have seen an influx of immigrants yet. There has been preparation for this influx, but the approval process for a Visa is long (3 or more months)
- Les King asked if the money for services come from the congregation.
- Ed Derr asked if they directed people to Adult Ed. Sister Jean Marie says they have used this, but that there is a large need for ESL and job training beyond what funding is available for. Job training participants need other support while studying such as childcare. Poverty is an endless circle if whole support is not provided.
- Les King suggested ESL be a pre-requisite if it is an issue. Rev. Aubin stressed that ESL is so important because communication is a basis for people doing anything constructive. Without ESL they can't achieve anything. Les King asked the % of the congregation in need of ESL services. Rev. Aubin replied 100%. The congregation consists of about 150 members.
- Lynn Norris stated that the same issues are repeated over and over, childcare and language. She asked if the members could join forces to help themselves more.
- Sister Jean Marie stated that it is a good idea. Care 4 Kids cut their budget and will no longer approve childcare applications for people that are not currently receiving state assistance. Jen Gottlieb stated that they also wouldn't pay if you are attending college.

Reverend & Mrs. Willie Wilder (Refuge House of Prayer):

CDAC ConPlan Public Hearing Minutes
Social Service Agencies
March 31st – 3:00 pm
Norwich City Hall - Room 335

Committee Members: Les King, Edward A. Derr, Robert McKeon, and Lynn Norris

Service Organizations/Persons in Attendance: Deborah Monahan (TVCCA), Tom Hyland (Martin House/Thames River Community Service), Jim Landherr (NFA), Jackie Owens (NAACP), Shiela Hayes (Norwich Brand NAACP), Lisa Shippee

Deborah Monahan, Exec. Director TVCCA

Basic needs. Lisa Shippee oversees housing. Increase in assistance for housing, food and fuel assistance. TVCCA will take approx 10,000 apps county- wide, 23% of which are Norwich residents. Food stamps have been distributed.

Non-duplicative funding – gaps in services. TVCCA gets 10 million per year for energy assistance. FEMA also assists for utilities.

Return on investment for the city of Norwich.

Ex: Norwich gave \$30k to get families out and into apartments, creating productive residents of society.

Most requesting assistance are first timers and newly unemployed. Not your typical client.

Lisa Shippee

TVCCA HPRP Homeless Prevention and Rapid Re-housing Program. There are 6 regions. We are the only region that does not receive municipal funds. Part of stimulus spending from Obama's plan. Two sources of funds: one to provide housing and the other to assist families to get back on their feet and into apartments, etc. Response request was overwhelming. Their contract states they need to service 30-40 households annually, over three-year period of approximately 113. The gap between unemployment benefits kicking in is where people need assistance. Eligibility is that they show there is or will be a way to sustain themselves. One time assistance is that they aren't to keep coming back for further requests. Money goes directly to payee, not the client. Average payout single/family was about \$2800. They need to be able to sustain themselves after one time funding. Funds have gone for rent,

storage expenses, moving expenses, food, hotel nights, utilities. Maximum \$2500 single families \$4000. 600,000 New London and 400,000 to Windham.

Info line fielded 8,900 calls across state of CT, as this is primarily where initial contact for those in need begins.

Basic needs are on the rise, and funding is decreasing. Support Housing is a solution to homelessness. Ninety eight percent of Martin House residents have mental illness. Thames River Family Program is for single female parent families. Keeping the family unit together is key, regardless of medical/physical issues. Homeless prevention is strongly stressed. Within the first 6 months they used funds that were allocated for a three-year period. This grant was meant to go out ASAP as part of the Stimulus Plan and that is what TVCCA. Although an exorbitant number of families were assisted, there is still a large population of people needing basic needs assistance. The committee funding this program will not eliminate the situation, but will alleviate some financial burden and get these people back on their feet. Financial planning and teaching clients how to budget is shown/taught.

There is a definite distinction between TVCCA's Supportive Housing Program and HPRP. Supportive Housing clients are long term where as HPRP is just a quick fix. An assessment is done to determine if the client can support themselves going forward and are not cases such as substance abuse, psychological issues, etc. those people need case managers.

Most common HPRP client has exhausted every financial opportunity before coming in to request assistance.

Transportation is also a problem. The majority of the clients rely on public transportation, rides, etc. Lack of transportation can pose a problem being gainfully employed.

TVCCA works with many other agencies such as Madonna Place.

Jim Landherr/NFA

Two points are: economic development and thus creating jobs. Also mental health support needed. Day to day life is a struggle. The current mental health services provided by the city of Norwich is backed-up. Creating yet another "program" would be useless. Feels that small financial amounts are just a band-aid. We need to encourage education and being gainfully employed through economic development in the City. The area has lost unskilled jobs to overseas companies. Losing the manufacturing employee that focuses more on a trade/skill rather than the college route but works their ranks up through a company.

ESL: The schools see students coming from other districts that did not provide ESL services even so much as long as three years of being in another district. We are looking at approximately 30 different languages. Adult education is overwhelmed and can't accommodate all the requests. The intent is to set up the non-traditional class by doing it online with software that will teach conversational language.

It is their opinion that increasing funds to a larger sum, thereby eliminating the smaller groups requesting CDBG funds would be more effective.

Comment that students should not be allowed to drop out of traditional school and go to Adult Education. There is not enough structure in the Adult Education Program, mostly computer work, shortened hours. However, they still receive an actual "high school diploma". The student's ends up disadvantaged. A transfer to Adult Education does not constitute as a drop out for the departing school.

Shiela Hayes, NAACP

Specific agencies have been identified as those that should be eliminated from funding thereby increasing the funding to fewer, larger agencies getting a better result. These larger organizations need to work together and not pitted against each other. For example Deb Monahan does income tax assistance and there are parents that need to fill out the FASFA form for their child's education – she has grouped the service and the pilot a success. VITA site targets families \$50k or less.

The organizations/programs specifically listed on Ms. Hayes memo is what NAACP is advocating to eliminate these little organizations. Last weeks' faith based meeting clearly exposed a duplication of services to the committee. These smaller organizations should be melded with a limited number of larger agencies. Doling out small amounts of funds is in essence watering down the effect and the net result is nil.

There is an obvious lack of communication amongst agencies to the point in which their very existence practically going backwards.

Norwich lacks a family and youth center now that the YMCA is closed. There are ample locations to have a family and youth center. NFA typically does not charge for use of their facility. It is cost prohibitive to use the public schools. Custodians need to be paid, lights are on, etc.

We are losing our youth because there is nothing here in Norwich to entice them to stay as part of the larger community.

Norwich is divided on what the priorities are. Also the Route 12 corridor needs some infrastructure modifications that will include new businesses to come in that can have 25+ employees. These potential businesses could guide our youth's education path, perhaps altering what public schools, NFA included, teach/train.

The application process would need to be altered to include what other minute agencies are going to collaborate with the larger agency to avoid duplication of services. There needs to be a way to measure the outcome, checks and balances. Strategies may need to be modified initially to attain overall goals, but eventually we hope to see the community at large move forward as a single entity.

MINUTES OF THE COMMUNITY DEVELOPMENT ADVISORY COMMITTEE
April 13, 2010
3:00 P.M.

Members Present: Vice Chairperson Les King, John Mathieu, Red McKeon, Ed Derr, Lynn Norris, and Andreana Becker

Others Present: Beverly Goulet and Linda Lee Smith

Beverly Goulet gave a brief introduction to all the CDAC members that City Manager has assigned the administration of the CD office under her responsibility. She has been working very closely with the CD staff as to their priorities and making every effort to continue to get everything in order including all the reports.

Call to Order

The CDAC meeting was called to order at 3:02 p.m.

Vice Chairperson Les King stated that last year Annette D'Antuono was the chairperson and because of medical circumstances Les King had been the Vice chairperson. They needed to elect a chairperson.

John Mathieu made a motion to nominate Les King as the Chairman, and Lynn Norris seconded the motion. The motion carried unanimously.

Motion was made by Red McKeon and seconded by Lynn Norris to accept the minutes of the May 20, 2009 meeting. Motion carried unanimously.

Motion was made by Red McKeon and seconded by John Mathieu to accept the minutes of the May 27, 2009 meeting. Motion carried unanimously.

Motion was made by Red McKeon and seconded by John Mathieu to accept the minutes of January 15, 2010 as amended.

Old Business.

None

New Business

Committee members received their notebooks with a list of the applicants applying for PY 36 funding. Chairman Les King gave a brief overview on the projects.

Beverly Goulet told the committee members that she is the Director of Human Services, and they have submitted applications for PY 36 as well as the Youth & Family and the Rose City Senior Center and obviously she has no part in the selection or decision making process in terms of any conflict. The CDAC are the ones that make the decisions.

Chairman Les King told the committee members when they review the applications pay attention to make sure they are eligible. The committee members had requested the condensed copy of the regulations for the Community Development projects.

Ed Derr told the committee members that Jennifer Gottlieb had sent him a copy of the Community Development Block Grant program information, which tells what is CDBG, what is low and moderate income requirements, administration participants, definitions and 5year consolidated plan and timeline. Chairman Les King said that there is other information if you got to the City's website under Community Development.

A review of the hearing dates are as follows: April 19, 2010, April 26, 2010 and May 10, 2010 at 3:00. The last meeting scheduled for May 10 was listed as Public Hearing/Deliberations only for anyone who couldn't make it to the two previous meetings. Another CDAC Public Hearing/Deliberations has been scheduled for Wednesday, May 5, 2010 3-5 p.m. for Public Hearing/Deliberations.

The letters did go out to the Public Service applicants for Monday, April 19, 2010 Public Hearing. They were emailed as well as regular mailed. The Community Facilities will be mailed and emailed out to everyone who applied for funding as well.

At the May 5, 2010 deliberations they will do the community facilities first and social services if there is time.

Bev Goulet had asked the committee members if a couple members wanted to look at the RFP's that came in for the Consultant to help write the 5 Year ConPlan they could go to the CD office and review them.

Adjournment

John Mathieu made a motion to adjourn. Red McKeon seconded the motion. The motion carried unanimously. The CDAC meeting ended at 3:43 p.m.



CITY OF NORWICH
Office of Community Development

TO: CDAC Members
FROM: Les King, Chairman
DATE: April 14, 2010
SUBJECT: Public Hearing/Meeting Notice
Public Services

Please be advised there is a Community Development Advisory Committee Public Hearing scheduled for the purpose of explaining program requirements and receiving recommendations from the public on community needs and use of Community Development Block Grant (CDBG) funds for PY 36.

The Public Hearing on Public Services is scheduled for Monday, April 19, 2010 at 3:00 p.m. in City Hall, 100 Broadway, Room 335, Norwich, Connecticut.

**CDAC PUBLIC HEARING MINUTES
PUBLIC SERVICES
APRIL 19, 2010
3:00 P.M.
ROOM 335**

Members Present: Chairman Les King, John Mathieu, Red McKeon, Lynn Norris, Ed Derr, and Demo Angelopoulos

Also Present: Beverly Goulet, Susan Goldman and Linda Lee Smith

Chairman Les King called the CDAC Public Hearing to order at 3:03 p.m.

Beverly Goulet introduced herself informing everyone that she has the responsibility with the administration of the CD office. She asked that all presentations be limited to 10 minutes, and if their organization received grant funds last year please update on what their status is. Also on the Public Service Application item D was missing with population area benefit, and to identify and describe the target population and/or if it serves a low-income census tract.

Beverly Goulet wanted to make it clear that she is administering the CDBG Program but she has no decision-making power for this funding. The decision is up to the CDAC.

Below are listed the names of the organizations, the presenter(s) with the amount of funding requested for PY 36.

Norwich Adult Education/ESOL Classes - \$15,000 - Cheryl Eagan

Their original application had an error on how many people would be served. They anticipate serving 30 at the Adult Ed and 10 at Madonna Place.

Norwich Youth & Family/Family Therapist & Coordinator - \$107,616 Kay Eyberse

Norwich Recreation Dept./Scholarships – \$25,000 - Luis DePina

Thames Valley Music School at Connecticut College/Scholarships - \$10,000
James McNeish

Mark Cook, Norwich resident spoke in support of the Thames Valley Music School.

NHS/Hospitality Center - \$29,500 – Mary Bartlett

The Supportive Housing Program - \$15,000 – Mary Bartlett

Literacy Volunteers - \$12,000 Susan Townsley

Bethsaida Community Inc./Katie Blair House - \$10,000 – Brenda Thibeault

Chairman Les King asked Ms. Thibeault on page 3 of 13 of their application if Ms. Silva could please prioritize the items listed and attach a number to each of the line items listed.

CT Legal Services, Inc. \$20,000 – Joanne Lewis
Martin House/Defraying Costs - \$6,889 – Tom Hyland
Big Brothers/Big Sisters - \$4,000 – Joseph Petroff
NPS Uniform Assistance for Homeless Families - \$12,500 – Joe Stefon
NHS/Food Pantry - \$10,000 – Janice Thompson
NHS/Norwich Works - \$51,637 – Janice Thompson
NHS/Childcare Assistance Program - \$15,000 Janice Thompson
NAACP - \$7,000 – Shiela Hayes
Reliance House/Childcare Scholarships - \$7,500 – Kerry Bilda
Luke Serwinski also spoke in support of Reliance House
UCFS - \$30,000 – Joanne Smart & Nancy Cowser
Women's Center - \$15,000 – Cathy Zeiner

The Public Hearing ended at 6:15 p.m.

There was some discussion on the number of Norwich residents being served. Susan Goldman said the recipients hand in their quarterly reports stating how many Norwich residents they've served.

The committee in the past spoke about wanting the funds to go towards new programs; and this year there seems to be quite a few of applicants applying for continuing programs.

5-Year ConPlan Consultant

The committee received five RFP's for the 5-Year ConPlan Consultant.

John Mathieu made a motion, seconded by Red McKeon to hire Milone & MacBroom to do the 5 Year Consolidated Plan. The motion carried unanimously.

There was some concern over the \$250,000 boiler request for the YMCA. The City does not own the building or have a lease on it. They also came in for Stimulus money last year.

A motion made by John Mathieu, seconded by Demo Angelopoulos to adjourn. The motion carried unanimously. The meeting ended at 6:47 p.m.



CITY OF NORWICH
Office of Community Development

TO: CDAC Members
FROM: Les King, Chairman
DATE: April 20, 2010
SUBJECT: Public Hearing/Meeting Notice
Community Facilities

Please be advised there is a Community Development Advisory Committee Public Hearing scheduled for the purpose of explaining program requirements and receiving recommendations from the public on community needs and use of Community Development Block Grant (CDBG) funds for PY 36.

The Public Hearing on Community Facilities is scheduled for Monday, April 26, 2010 at 3:00 p.m. in City Hall, 100 Broadway, Room 335, Norwich, Connecticut.

**CDAC PUBLIC HEARING MINUTES
PUBLIC FACILITIES
APRIL 26, 2010
3:00 P.M.
ROOM 335**

Members Present: Chairman Les King, Lynn Norris, Demo Angelopoulos, Red McKeon, John Mathieu, and Ed Derr

Others Present: Beverly Goulet, Linda Lee Smith

Chairman Les King called the public hearing to order at 3:03 p.m.

Beverly Goulet introduced herself informing everyone that she has the responsibility to the administration of the CD office, and has no decision-making power for this funding. The decision is up to the CDAC.

Below are listed the names of the organizations, with who presented and the amount of funding requested for PY 36.

Disabilities Network of Eastern CT \$11,400 – Cathy Ferry and Brynn Hickey
Thames River Family Program/Children's Center Renovation - \$5,915 – Tom Hyland

Habitat for Humanity - \$30,000 –Terri O'Rourke & Amy D'Amico

Norwich Arts Council – Karen Beasley and Peter Liebert

- Storefront Revitalization Donald Oats Theater - \$24,876
- Floor Repairs Donald Oats Theatre - \$6,665
- Assisted Listening System - \$2,326

Taftville Fire Dept/Roof Replacement – Fire Chief Timothy Jencks and Shane Dupuis

Norwich Housing Authority - \$100,000 – Charles Whitty, Steve Garstka, and Hector Baillargeon

Norwich Recreation Dept/YMCA Boiler Replacement - \$250,000 – Luis DePina

Norwich Human Resources/ADA Compliance Assistive Living Device - \$2,000 – Brigid Marks

Norwich Fire Dept. Greenville Fire Renovations - \$34,000 – Fire Chief Scandariato

The next public hearing/meeting is scheduled for May 5, 2010 with a couple of remaining requests. Philip Michalowski, the Consultant that was selected to do the five-year ConPlan will bring the committee up to date on the ConPlan.

**Motion was made by Lynn Norris seconded by John Mathieu to adjourn.
The meeting ended at 5:33 p.m.**

OBITUARIES

Death Notice

Virginia M. Chernoby... 850-887-1769.

Dorothy L. Coderre... 850-887-1769.

Fonda J. McElhane... 850-887-1769.

Marie A. Vigeant... 850-887-1769.

Claire L. Sonner

PLAINFIELD - Claire L. Sonner of 19 Community Ave. passed away Tuesday evening at WW Backus Hospital in Norwich surrounded by her loving family.

Claire leaves her five children; Eben Eley and her husband Alan of VA, Beth Ann Khalil and her husband Tony of Faraya, Lebanon, Caroline Santiago and her husband Luis of VA, Robin Cremin and her husband Robert of MA, and William Sonner of CT. Claire also leaves her grandchildren, Katherine, Joel, Elizabeth, Christine, Robert, Christopher, Jacoby, Jonathan, Tullia, Anna, Claire and Camille. She also leaves her brothers and sisters, Cecile Lemaire of CT, Lorraine Gosselin of CT, Alfred Tetreault of CT, Patricia Carpenter of CT, Bernard Tetreault of NC, Edwin Tetreault of TX, Paul Erickson of CT and many many nieces and nephews.

A Memorial Mass of Christian Burial will be celebrated Saturday at 11:00 A.M. in St. John the Apostle Church, Plainfield. Burial will be private.

Dorothy L. Coderre

DANIELSON - Dorothy L. Coderre, 77, of Maple Court, died Thursday at Day Kimball Hospital in Putnam. She was born in Williamstown, PA, on September 14, 1932, daughter of the late Walter E. and Genevieve (Jacques) Greene. She was the wife of the late Albert Coderre, who died in 1984. She is survived by her children, Debbie White of Snowdon, NH, Donna Favio of Waterbury, VA, Gary Huguens of Worcester, MA and Kelly Malato of Brooklyn, twenty grandchildren and nine great grandchildren. A Memorial Service will be held on Sunday at 2 p.m. in Tillageast Funeral Home, 433 Main Street, Danielson. There are no calling hours. Burial will be at the convenience of the family. In lieu of flowers donations in her name may be made to the Jimmy Fund, c/o Dana Farber Cancer Institute, 10 Brookline Place West 6th floor, Brookline, MA 02145-9924.

In Loving Memory of Gilbert Field April 2, 1918 - April 14, 2008. A loving father is now at rest. His love was great, his heart was kind, a beautiful memory left behind. Love, Your Family

Funeral Fax Line 860-887-1949 email: apbclassifieds@norwichbulletin.com

Virginia M. Chernoby

MAY 11, 1914 - APRIL 14, 2010 NORWICH - Virginia M. (Crowell) Chernoby, 95, wife of the late William Chernoby of West Ave., died Thursday morning, April 14, 2010, at the Manor in Waterford. Born in Stowe, VT on May 21, 1914, she was the daughter of the late Logan and Arlie (Cowan) Crowell. In August 1946, at St. Mary Ukrainian Church in Colchester she was united in marriage to William Chernoby who died on June 9, 1972.

She is the cherished mother of Jean Williams-Tudisco and her husband Mike of Plant City, FL, Linda Yarr of Deltona, FL, William J. Chernoby of Norwich, Vickie Corpus and her husband Anthony of Casseberry, FL, Larry Chernoby and his wife Patricia of Pinellas Park, FL, Donna Stoll and her husband Keith of Volantown, Robert W. Chernoby of Bourah, and Janice Majcher and her husband John of Preston; two sisters Beverly Astar of VT and Ernestine friend Crowell of VT; a longtime friend Peter Warynski of Oakland; 21 loving grandchildren, several great grandchildren, a great great grandchild, and numerous nieces and nephews. She was predeceased by a son Thomas G. Chernoby, three sisters Emory Meredith, Madeline LaRosa, Madeline Marchant, and three brothers Robert Crowell, Richard Crowell, and Richard Crowell. Visitation Sunday 5 to 7 p.m. at the Labenski Funeral Home, 107 Boswell Ave., Norwich. A funeral service will be held in the funeral home on Monday at 10 a.m. Interment to follow in St. Joseph Cemetery. In lieu of flowers memorial donations in Virginia's memory may be made to Hospice of SECT, 221 Mainham St., Norwich, CT 06360.

Marie A. Vigeant

FUTNAM - Marie A. Vigeant, 92, of School St, Putnam, died Wednesday at Westview Nursing Center in Dayville. Born in Worcester, MA, daughter of Joseph and Rose (Rochelle) Barry. She was a 1916 graduate of St. Joseph High School in Worcester. She was 67 years of Raymond Vigeant. She died in 2005. She was a communicant of St. Mary Church of the Visitation. Marie sang at the Church for 50 years, a volunteer at Day Kimball Hospital for 45 years, and ran the Gift Shop for 40 years, a member of the Women's Board for 50 years, served as president for 3 terms, and active with the Red Cross. Marie was an accomplished artist, painting and working with ceramics. She leaves her children: Raymond J. Vigeant Jr. and his wife Yvonne of Danielson; Annette Marie Hillefeld and her husband Frank of Chicago, IL; Charles P. Vigeant of Lake Jackson, TX; grandchildren: Michael Alan Vigeant of Houston, TX, Suzanne Marie Lewis of Massachusetts, NW Thomas Mark Spitznagel of Virginia, VA, John Joseph Spitznagel of St. Louis, MO; great grandchildren: Daniel S. Lewis, Sarah V. Lewis, Nicholas J. Spitznagel, Benjamin T. Spitznagel sisters-in-law: Patricia and Irene both of Groton, MA, predeceased by siblings: Helen, Anna, Lillia, Marguerite and Charles. Calling hours Sunday, from 2 to 4 PM and 6 to 8 PM at Smith & Walker Funeral Home, 118 Grove St., Putnam. Mass of Christian Burial Monday at 10:00 AM in St. Mary Church of the Visitation, 218 Providence St., Putnam. Burial in St. Mary Cemetery. In lieu of flowers donations to Daily Bread, PO Box 211, Putnam, CT 06280 or Day Kimball Hospital, PO Box 631, Putnam, CT. To share a memory, "Light a Candle" at www.smithandwalker.com

Fonda J. McElhane

NORWICH - Fonda J. McElhane, 61, of 15 Broadway died early Tuesday morning at the Backus Hospital. She was born in Westerly, RI on June 14, 1948 the daughter of Abbie and Grandfather Wilton of Noank and the late Arthur H. McDonough Sr. Besides her mother she is survived by one son, Matthew S. Adcock of Middletown and one daughter, Christina Adcock of Norwich. Three brothers, Arthur H. McDonough Jr. of Mystic, Stephen McDonough of Norwich and Vincent Sauer of Westerly, RI, one sister Patricia Banks of Noank and nieces and nephews.

Funeral services and burial will be private. Gulliot Funeral Home, 75 South B St., Tisbury is in charge of arrangements.

Penguins take first swim at Mystic



Penguin trainer Kyle Hurst works with an adult African penguin and its chicks at the Mystic Aquarium on Thursday. The chicks took their first swim. See more photos and video at www.NorwichBulletin.com

EDUCATION CALENDAR

Subscribers for the Education Calendar must be received by The 8:25th at least three days before an event to ensure they are included in the daily listing. To submit information or photos for the Education Calendar, email schools@norwichbulletin.com

Colchester

William J. Johnston Middle School, 360 Norwich Ave., (860) 537-2313. Parent-teacher organization meetings are at 6:30 p.m. every second Thursday by the media center.

Griswold

Griswold Public Schools: Griswold schools are accepting registration for 2010-11 kindergarten classes. Children must be 5 years old by Jan. 1, 2011. Registration is from 10 a.m. to 4 p.m. at the Griswold Elementary School Office at 303 State Ave. Parents must bring proof of residency, child's birth certificate and child's Social Security card. Children must have their immunizations up to date four weeks before starting kindergarten. The physician must complete a blue Connecticut state physical form. Parents must bring that to a school office as soon as it is completed. For information, call (860) 376-7610.

Ledyard

Ledyard public schools: Through its Early Childhood Program, Ledyard will offer a free preschool screening in May for Ledyard/Gales Ferry residents only. Screening, which is offered to 4-year-olds born in 2006, includes vision, hearing, speech/language skills, and a parent questionnaire. The standardized instrument used is the Brigance Preschool Screen II, 2005. Parents are asked to call (860) 572-0250 between 9 a.m. and 3 p.m. April 26 and 27 to schedule an appointment. The screenings will be May 6 and 7 at the Gullip Hill School.

Lisbon

Lisbon Central School, 15 Newent Road, (860) 376-2403: Registration for the 2010-11 kindergarten classes is being accepted. Children must be 5 by Jan. 1, 2011. Registration packets are available in the main office from 8 a.m. to 3:30 p.m.

Putnam

Putnam Public Schools: Putnam Public Schools will hold a free preschool screening today at the Putnam Elementary School, 33 Wicker St. Children 3 and 4 years old who live in Putnam are eligible to participate. For more information and to schedule an appointment, call the Putnam Family Resource Center at (860) 963-6940.

Salem

Salem Public Schools: The Salem Public School System is responsible for locating, evaluating and identifying any child with a disability who lives in Salem. It will provide screening and diagnostic evaluation to determine if a child

POLICE REPORT

Montville state police April 14 William J. McKenna, 67, 12 Moss Point Trail, Old Lyme, 2:37 p.m. operating under suspension, driving under the influence of alcohol or drugs, court date April 22, New London Superior Court.

East Lyme police April 14 Robert Katz, 21, 11 Windrop Drive, East Lyme, 9:20 p.m., third-degree assault, interfering with police, breach of peace, court date April 28, New London Superior Court. Teresa Laska, 36, 129 Boston Post

Sprague St. Joseph School, 10 School Hill Road, Baltic, (860) 822-6141: Registration for the 2010-2011 school year is open at St. Joseph School in Baltic. For information, call Sister Mary Patrick at (860) 822-6141.

Taftville Sacred Heart School, 15 Hunters Ave., (860) 857-7275: Registration for the 2010-11 school year is open. The school is accepting students in pre-kindergarten through eighth grade. Registration will be 8:30 a.m. to 2 p.m. every school day during hours are by appointment only.

Scholarships

The Shiloh Development Corporation Women of Excellence announces the start of its Dabulante Scholarship Program. Applications are being accepted for high school students 16 to 18 years old who live in the Eastern Connecticut. Registration forms are available at local high school guidance offices and at the Shiloh Development Corp. Forms must be submitted by April 30. The application will be mailed upon completion of the registration form. For additional information, call (860) 443-4462 ext. 34.

The Connecticut Reading Association offers an annual scholarship to students pursuing a career in education. It is given to a student who lives in the same town as the association's incoming president. This year the \$2,000 scholarship will go to a senior at Ledyard High School because incoming president Nancy Souza lives in Ledyard. The student must have a grade point average of 3.0 or better and plan to pursue a teaching career. Applications are available from the high school career center and must be received by April 30.

Danielson state police April 15 Abdul Aziz Dorn, 18, 1 River St., Nashua, N.H., 11:21 a.m., second-degree sexual assault, risk of injury to a minor, court date April 28, Danielson Superior Court. Ernest L. Lamontagna Jr., 11 Penville Road, Boltonville, 2:53 p.m. operating under the influence of alcohol or drugs, breach of peace, court date April 28, Danielson Superior Court.

HOMESTEAD RENOVATIONS Full Service Remodel and Home Repair. Water Damage Repairs. Quality Workmanship at a reasonable price. Free estimate • My written quote is what you pay. Call 860-367-4581

CITY OF NORWICH. Notice is hereby given that a Public Meeting/Hearing will be held by the Community Development Advisory Committee for the purpose of explaining program requirements and receiving recommendations from the public on the use of Community Development Block Grant (CDBG) funds for Program Year 36. PUBLIC MEETING/HEARING NORWICH CITY HALL Wednesday, May 5, 2010 at 3:00 p.m. Public Hearing/Deliberations Room 335, Norwich City Hall, 100 Broadway. It has been estimated that the City of Norwich will receive approximately \$1,091,004 of Community Development Block Grant funds for fiscal year 2010-11 which will become available September 2010. Further information is available at the Office of Community Development, 23 Union St., Norwich, CT. Telephone 823-3770

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**CDAC PUBLIC HEARING MINUTES
PUBLIC FACILITIES
MAY 5, 2010
3:00 P.M.
ROOM 210**

Members Present: Chairman Les King, Lynn Norris (in at 3:13 p.m.), Demo Angelopoulos, Red McKeon, John Mathieu, and Ed Derr

Others Present: Beverly Goulet, Susan Goldman, Linda Lee Smith

Chairman Les King called the public hearing to order at 3:05 p.m.

Motion was made by John Mathieu, seconded by Red McKeon to accept the minutes of the March 24, 2010 meeting. Motion carried unanimously.

Motion was made by John Mathieu, seconded by Red McKeon to accept the minutes of the April 7, 2010 as amended. All were in favor as amended.

Motion was made by John Mathieu, seconded by Demo Angelopoulos to accept the minutes of the April 13, 2010 meeting. Motion carried unanimously.

Public Hearing

Below are listed the names of the organizations who presented and the amount of funding requested for PY 36.

SCADDAItruism House Front Door Replacement - \$8,000 – Jack (John) Malone
CD Office Rehabilitation Program - \$300,000 – Wayne Sharkey
NHS/Senior Center - \$50,400 - Janice Thompson
Redevelopment Agency/Reid and Hughes - \$100,000 – Tom Marien

Philip Michalowski, from Milone and MacBroom the Consultant selected to do the Five-Year and Annual ConPlan gave a brief presentation. He handed out maps of Norwich target block groups with comparison low mod population. These maps will be submitted along with other information for the ConPlan. He has requested to meet again with the CDAC in a couple of weeks and will post a draft copy of the ConPlan.

He gave a brief overview of what the ConPlan is and explained that the stated goals and objectives serve as a guide during the annual allocation process. Part of it is to identify the eligible project activities form. This will go along with a narrative as well.

Philip Michalowski told the CDAC that the Property Rehab Program is a core activity of CDBG funding. Older communities rely on these funds to help maintain their housing stock. There were also Stimulus funds that were awarded for lead remediation.

Philip Michalowski said that the Draft ConPlan would be posted on the City's website. The Public Hearing for comment on the ConPlan and Annual Action Plan is scheduled for June 7, 2010. The Council could vote at the July 6, 2010 meeting and is due to HUD by July 16, 2010. The next CDAC meeting to review the Draft ConPlan scheduled for May 25, 2010 at 3:00 p.m.

Lynn Norris made a motion, seconded by John Mathieu to recapture unexpended funds totaling \$91,972.64 as listed below: All were in favor.

CD Administration account	\$23,813.08
Property Rehab	\$ 8,793.56
26 Shipping Street Roof	\$50,000.00
Reliance House	\$ 9,366.00

These reallocated funds will be added to PY 36 funding, alleviating the need to do an additional recapture in the middle of the year with all the necessary public hearings and extra newspaper ad costs to be placed in the newspaper.

In the future the CDAC will plan on restructuring their meetings to having two daytime and one evening public hearings.

Motion was made by John Mathieu and seconded by Lynn Norris to adjourn. Motion carried unanimously. The CDAC meeting ended at 5:23 p.m.

**CDAC MINUTES
DELIBERATIONS
MAY 10, 2010
3:00 P.M.
ROOM 335**

Members Present: Chairman Les King, Lynn Norris, Demo Angelopoulos, Red McKeon, and Ed Derr

Others Present: Beverly Goulet, Susan Goldman, Linda Lee Smith

Chairman Les King called the public hearing to order at 3:07 p.m.

John Mathieu was away on vacation but emailed his recommendations to the committee. The committee will take his recommendations into consideration.

This year because of the state of the economy they didn't want budget line items and duplication of services. They wanted to help people with basic needs.

The total Public/Social Service Requests received totaled \$484,042 and the maximum eligible is \$217,000. The Construction Projects totaled \$828,182 requests, and the Community Development/Administration totaled \$218,000; and CD/Rehabilitation Program \$300,000.

A motion was made by Demo Angelopoulos and seconded by Red McKeon to approve \$218,200 for CD Administration. All were in favor.

A motion was made by Demo Angelopoulos and seconded by Lynn Norris not to fund \$10,000 to the Thames Valley Music School. All were in favor.

A motion was made by Red McKeon and seconded by Lynn Norris to fund the Norwich Adult Education ESL Class for \$15,000. Motion carried with Ed Derr recusing himself because he works for the Norwich Public Schools.

A motion was made by Lynn Norris and seconded by Red McKeon not to fund the CT Legal Services, Inc. for \$20,000. Motion carried unanimously. They have current grants and foundations of \$3.7 million.

A motion was made by Lynn Norris made a motion and seconded by Demo Angelopoulos to fund the NHS/Food Pantry for \$10,000. All were in favor.

There were other organizations that also wanted to administer food pantries. The committee would like to see all of the food pantries under the NHS umbrella and purchase their items together in order to take advantage of bulk rate pricing.

A motion was made by Demo Angelopoulos and seconded by Lynn Norris to fund the NHS/Hospitality Center for \$29,500; and if they have to adjust this amount because of other needs more relevant they could do so. All were in favor.

This program was funded last year. Cold New England weather makes this program a necessity. The CDAC was also concerned about it being a line item. The Connecticut Coalition on Homelessness awarded the Community Care Team as a model for the State. The committee would like a copy of a text report with statistics on how many people were served and how much money they've done.

A motion was made by Lynn Norris and seconded by Ed Derr to fund the Supportive Housing Program for \$15,000. All were in favor.

The committee wanted to focus on basic needs of food and shelter. This program keeps people in housing and is a preventive measure to the Norwich Hospitality Center.

A motion was made by Lynn Norris and seconded by Red McKeon to fund the NHS Childcare Assistance Program for \$15,000. All were in favor.

A motion was made by Lynn Norris and seconded by Demo Angelopoulos not to fund Reliance House Scholarship for \$7,500. All were in favor.

This is duplication of services.

A motion was made by Demo Angelopoulos and seconded by Lynn Norris not to fund the Katie Blair House for \$10,000. All were in favor.

A motion was made by Demo Angelopoulos and seconded by Lynn Norris not to fund the TVCCA Shelter for Homeless Client Rental Assistance for \$30,000. All were in favor.

This is duplication of services but they did receive funds from PY 35 last year. This would have only helped ten families with \$3,200 - \$3,600 per family.

A motion was made by Red McKeon and seconded by Demo Angelopoulos to fund the Norwich Recreation Summer Day Camp Scholarships for \$15,000. Motion carried unanimously. Lynn Norris briefly left the meeting. They are requesting \$25,000. The total number of scholarships would be reduced but the committee could come back to give more funding later in the deliberations if there was more funding available.

A motion was made by Demo Angelopoulos and seconded by Ed Derr to fund the NAACP for \$7,000. Motion carried unanimously. This funding goes directly to program and services.

A motion was made by Demo Angelopoulos and seconded by Red McKeon not to fund the Martin House for \$6,889.00. All were in favor.

They had approved funding to the NHS/Food Pantry and this was another duplication request similar to NHS pantry and this would only help 12 residents.

A motion was made by Demo Angelopoulos and seconded by Red McKeon to fund the Women's Center \$5,000. All were in favor.

The total amount they were requesting was \$15,000. This \$5,000 would at least help with the court advocate services.

A motion was made by Demo Angelopoulos and seconded by Red McKeon not to fund Big Brothers/Big Sisters for \$4,000. All were in favor.

With the funding levels and all the PY 36 requests received discussion was not to fund the mentoring program, and they were not funded last year.

Lynn Norris returned.

A motion was made by Demo Angelopoulos and seconded by Red McKeon not to fund the NPS/Uniform Assistance for Homeless Families for \$12,500. All were in favor including Lynn Norris, and Ed Derr recusing himself because he is employed by the Norwich Public Schools.

This is a very important program to put children in uniforms but not at this time.

A motion was made by Lynn Norris and seconded by Demo Angelopoulos to approve \$10,000, not the \$12,000 requested to fund Literacy Volunteers. All were in favor.

This program works in conjunction with the Adult Ed ESOL Program and not a duplication of services. It will provide services at different times and places, and it will also provide training for high school students.

A motion was made by Red McKeon and seconded by Lynn Norris not to fund the UCFS for \$30,000. Motion carried unanimously.

There have been large budget cuts this year on the State and Federal levels and their entire funding is for salaries.

A motion was made by Les King and seconded by Demo Angelopoulos not to fund the NHS Senior Center for \$50,400 and not to fund the Youth and Family \$107,616. Motion was carried unanimously.

The CDAC decided not to fund these two applications because the City plans on cutting these paid positions. This was a very difficult decision for the committee to make especially for the Senior Center and the Youth and Family Program these are two items that they should be looking at but they need to stand behind their decision of not setting a precedent.

A motion was made by Lynn Norris and seconded by Demo Angelopoulos to fund NHS/Norwich Works for \$51,000. All were in favor. The CDAC would like them to seek other EMT training that would be more reasonably priced.

They have a total of \$44,500 left for Social Services and the maximum amount of is \$217,000. They will talk about this at the next meeting May 17, 2010 at 3:00 p.m.

For the next deliberations meeting it was suggested to prioritize the construction applications using a ranking system like they had in the previous year. The CDAC compared their allocations with John Mathieu's recommendations that he had submitted while being away on vacation.

For next year they are going to want an update on all the organizations funded the previous year. A form could be done with how many have been served.

A motion was made by Red McKeon and seconded by Demo Angelopoulos to adjourn at 5:46 p.m. Motion carried unanimously.

**CDAC MINUTES
DELIBERATIONS
MAY 17, 2010
3:00 P.M.
ROOM 210**

Members Present: Chairman Les King, Demo Angelopoulos, Red McKeon, Ed Derr, and Lynn Norris

Others Present: Beverly Goulet, Susan Goldman, and Linda Lee Smith

Chairman Les King called the CDAC meeting to order at 3:10 p.m.

A motion was made by Red McKeon and seconded by Demo Angelopoulos to approve the minutes of the April 19, 2010 meeting. Motion carried unanimously.

The committee members used the ranking system used previously to prioritize the construction applications.

A motion was made by Demo Angelopoulos and seconded by Ed Derr to fund the Property Rehab Program \$300,000. Motion carried unanimously. This Rehab Program is a match for the \$1.6 million in Lead Program funds.

A motion was made by Lynn Norris and seconded by Red McKeon to fund the Norwich Housing Authority \$100,000. All were in favor. This was a high priority City property project, and this will be the completion of the Rosewood Manor bathroom project. This will help eliminate the mold issue.

A motion was made by Red McKeon and seconded by Demo Angelopoulos to fund the Norwich Human Resources/ADA Compliance, Hearing Solutions totaling \$2,000. Motion carried unanimously.

The City needs to be ADA Compliant and these hearing devices would be available for public Council meetings.

A motion was made by Red McKeon and seconded by Demo Angelopoulos to approve \$48,000 for roof replacement at the Taftville Fire Department. Motion carried unanimously.

They had requested funding last year and the CDAC didn't have any money left to allocate to them. The City needs to take care of their volunteer fire departments as well as the paid fire departments.

A motion was made by Demo Angelopoulos and seconded by Lynn Norris to fund the Norwich Fire Dept. for \$34,000. Motion carried unanimously.

This is a continuation to bring the Greeneville Fire House up to code, and with these funds it will be close to completion. This is a basic necessity.

A motion was made by Lynn Norris seconded by Ed Derr to fund the Norwich Redevelopment Agency/Reid and Hughes Roof for \$100,000. Motion carried unanimously.

We need to take care of our City properties and the roof needs to be sealed up and the building preserved.

A motion was made by Lynn Norris and seconded by Ed Derr not to fund the YMCA Boiler Replacement for \$250,000 based upon too many unknowns, including its not a City owned building at this present time. Please reference the document that was received from HUD on this matter. Motion carried unanimously.

A suggestion was that the Norwich Recreation Dept. could try and get Home 108 funds.

A motion was made by Ed Derr and seconded by Red McKeon not to fund the Disabilities Network for \$11,400. Motion carried unanimously.

Ramps are absolutely necessary but not for the amount of money for only three ramps.

A motion was made by Red McKeon and seconded by Lynn Norris not to fund SCADD/Altruism House Front Door Replacement for \$8,000. Motion carried unanimously.

They can apply to the Property Rehab Program for funding.

A motion was made by Lynn Norris and seconded by Red McKeon not to fund the NAC/Storefront Revitalization at the Donald Oat Theatre for \$24,876.00. Motion carried unanimously.

Motion to site the letter of guidance addressed to Beverly Goulet from Caroline Foley Carlson, Program Manager at HUD dated May 6, 2010.

A motion was made by Red McKeon and seconded by Lynn Norris not to fund the NAC/Floor Repairs at the Donald Oats Theatre for \$6,665.00. Motion carried unanimously. Motion to site the qualifying statement of guidance addressed to Beverly Goulet from Caroline Foley Carlson, Program Manager at HUD dated May 6, 2010.

A motion was made by Lynn Norris and seconded by Demo Angelopoulos not to fund the NAC/Assistive Listening System for \$2,326.00.

It is an ADA qualified project but it is the first device that would be used by paid patrons and not as a free community service.

Lynn Norris withdrew the motion and Demo Angelopoulos withdrew his second motion. Motion carried.

They wanted to come back to this project later.

A motion was made by Demo Angelopoulos and seconded by Red McKeon not to fund the Bethsaida Community Inc./Katie Blair House for \$5,000. Motion carried unanimously.

This is a great program, but they can come to the Property Rehab Program and apply for funding.

A motion was made by Demo Angelopoulos and seconded by Ed Derr and to be consistent with the previous application and not fund the Thames River Family Program/Children's Center Renovation for \$5,915.00. Motion carried unanimously.

They made a recommendation that they apply to the Property Rehab Program.

A motion was made by Demo Angelopoulos and seconded by Lynn Norris to fund the Habitat for Humanity of Southeastern Connecticut for \$30,000. Motion carried unanimously.

This would be for the acquisition of two properties in Norwich. This would be very beneficial and good use of the \$30,000, and it would bring property taxes to the City.

A motion was made by Demo Angelopoulos and seconded by Lynn Norris not to fund the NAC/Assistive Listening System for \$2,326.00. Motion carried unanimously.

ADA Compliant is automatically eligible.

A motion was made by Lynn Norris and seconded by Demo Angelopoulos to fund Big Brothers and Big Sisters for \$4,000. All were in favor, except with Red McKeon opposing. Passed 4-1.

The committee thought this was an excellent and valuable program.

A motion was made by Demo Angelopoulos and seconded by Lynn Norris to fund the NPS Uniform Assistance for Homeless Families and fund it entirely for \$12,500. Motion carried with Ed Derr recusing himself, he works for the Norwich Public Schools.

A motion was made by Ed Derr and seconded by Demo Angelopoulos to fund the Norwich Recreation – Summer Scholarship for \$20,000 instead of the \$15,000 originally deliberated on May 10, 2010. Motion carried unanimously.

A motion was made by Red McKeon and seconded by Lynn Norris to fund \$156,776.00 to Norwich Dept. of Public Works for sidewalks. All were in favor.

This would complete the project for the sidewalks on West Thames Street to the Mohegan Casino.

Bev Goulet told the committee that the recaptured monies were going to the Council for approval. The allocations made will be pending approval of recaptured funds at the City Council meeting tonight. If the recaptured funds are not approved this evening they will call a special meeting.

A resolution on for tonight is the resolution for the 5 Year Consolidated Plan and Action Plan Public Hearing for June 7, 2010.

A motion was made by Demo Angelopoulos and seconded by Lynn Norris to adjourn. All were in favor. The meeting ended at 5:15 p.m.

**CITY OF NORWICH
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that at a regular meeting of the Council of the City of Norwich held May 17, 2010, the following resolution was passed and a public hearing is set for June 7, 2010 at 7:30 PM in Council Chambers:

WHEREAS, the City of Norwich is eligible to receive approximately \$1,031,000 in Community Development Block Grant (CDBG) entitlement funds for the 2010 program year, and anticipates receiving and expending additional property rehabilitation program income funds;

WHEREAS, these funds extended under the 1974 Housing and Community Development Act of 1974, as amended to 1977, as well as other regulations promulgated by the Department of Housing and Urban Development; and

WHEREAS, the City's Community Development Advisory Committee will be adopting a preliminary plan for the allocation of the CDBG funds and forwarding its recommendations to Council; and

WHEREAS, the City will be submitting a five year Consolidated Plan and an Annual Action Plan; and

WHEREAS, in accordance with the Open citizen participation plan, a public hearing must be held for the purposes of receiving comments from the public on these preliminary plans, and wishes to obtain citizen views on the City's priority housing and non-housing, Community Development needs, social service needs, economic development needs, housing, crime prevention, and fair housing issues affecting Norwich citizens;

NOW, THEREFORE BE IT RESOLVED BY THE NORWICH CITY COUNCIL that a public hearing be scheduled on Monday, June 7, 2010, at 7:30 PM in the Council Chambers to receive public comment on the Preliminary Community Development Plan.

Copies of the proposed conditions are available for inspection and distribution at the Office of the City Clerk, 100 Broadway, Norwich, CT.

Dated at Norwich, CT this 17th day of May, 2010.

Sandra Greenough
Town Clerk

CITY OF NORWICH

Notice of Availability for Public Comment Proposed Action Plan for Program Year 36 (2010-11)

The Community Development Advisory Committee, a citizen advisory group that makes recommendations to the Office of Community Development, has voted to fund the following projects for the upcoming program year 2010-11. These recommendations address the administration of the City's Community Development Block Grant (CDBG) Program funded by the Department of Housing and Urban Development (HUD).

2009-10 Funds Available for allocation: \$1,091,004
 Recaptured Funds: 91,972
 Total Available Funding: \$1,182,976

The proposed projects are listed below:

Public Services:

1. NHS Food Pantry - \$10,000
Funding is for community food pantries.
2. Norwich Human Services/Norwich Works - \$61,000
Job Training Programs including scholarships in health sciences.
3. Norwich Human Services/Hospitality Center - \$29,500
Winter shelter for homeless individuals.
4. Norwich Human Services/Childcare Assistance Program - \$15,000
Financial Assistance for childcare costs for eligible parents.
5. Norwich Recreation Department Summer Program - \$20,000
Funding is to provide scholarships to low income working households for the summer program.
6. NAACP - \$7,000
Funds will provide for the Summer Youth Learn and Jam Program.
7. Literacy Volunteers - \$10,000
Funding to provide literacy tutoring and English as a second language.
8. Norwich Adult Ed ESL Class - \$15,000
Funding to provide essential English language instruction.
9. Norwich Human Services Supportive Housing Services - \$15,000
Funds to provide supportive housing services for homeless and those at risk of becoming homeless.
10. Big Brothers/Big Sisters - \$4,000
Funding is for a children's mentoring program.
11. Norwich Public Schools - School Uniform Assistance Program - \$12,500
Funds to provide school uniforms for income eligible and homeless students to meet dress code.
12. Women's Center - \$5,000
Funds to provide for crisis intervention and advocacy services for victims of domestic violence.

Public Facility Needs/Improvements

1. Norwich Housing Authority - \$100,000
Funding will provide for Phase III Rosewood Manor Bathroom Renovations.
2. Norwich Fire Department - Greenville Renovation - \$34,000
Funding provides for continuing renovations at Greenville Fire Station.
3. Habitat for Humanity of Southeastern Connecticut - \$30,000
Funding will provide for the acquisition of two properties.
4. Norwich Human Resources - ADA Compliance - \$2,000
Purchase an assistive listening device for use at City Council meetings for hearing impaired persons.
5. Taftville Fire Dept./Roof Replacement - \$48,000
Funding to be used to replace the roof section over the office area of the Taftville Fire Station.
6. Norwich Redevelopment Agency/Reid and Hughes - \$100,000
Funding to repair a portion of the roof system.
7. Norwich Public Works - \$156,776
Route 32 Sidewalks - Thamesville.

Rehabilitation and Preservation

1. Property Rehabilitation Fund - \$300,000
Rehabilitation of substandard housing.

Planning and Administration

1. Community Development Administration - \$218,200
Administration.

Proposed Plan Availability Public Comment Period

This Proposed Plan is based on the community recommendations, which the Community Development Advisory Committee heard at public hearings on April 19, 2010, April 26, 2010 and May 5, 2010, as well as staff recommendations. The Community Development Advisory Committee voted on the above recommendations on May 10, 2010 and May 17, 2010. These recommendations are available for review and public comment for a 30-day period beginning May 28, 2010 and ending June 28, 2010. All comments should be submitted to the Community Development Office, 23 Union Street, Norwich, CT 06360; tel: (860) 823-3770. All comments received will be taken into consideration.

MORNING STAR COMPANY

**CDAC MINUTES
MAY 25, 2010
3:00 P.M.
ROOM 319**

Members Present: Chairman Les King, Demo Angelopoulos, Red McKeon, Ed Derr, John Mathieu, and Lynn Norris

Others Present: Beverly Goulet, Susan Goldman, and Linda Lee Smith

Chairman Les King called the CDAC meeting to order at 3:07 p.m.

Philip Michalowski, the Consultant for the ConPlan handed out copies of the Draft (for Discussion Only) 5-Year Consolidated Plan and the Annual Action Plan. There are two review tasks. The draft copy is accurate enough to put out as a document for public review. He asked that the committee members get their comments on the draft Plan to Beverly Goulet by Thursday May 27, 2010 so that any corrections could be made and get it back to the City on Friday May 28, 2010. He wanted feedback on any large errors that were stated in the ConPlan so they could be corrected and modifications made so it could be put on the City's website for the 30 day comment period. If there are any areas that need to be elaborated on, or need to include other information, the 30-day comment period can be used to take care of those kinds of issues. The purpose of the ConPlan is beyond the allocation of CDBG funds. There are other programs that HUD offers that need to be consistent with the Consolidated Plan.

Philip Michalowski handed out a table with a list of what block grant funds can be used for and the funds that could be spent over the next five years. The ConPlan will be updated annually.

Any formal comments that are received will have to be responded to. The ConPlan Public Hearing is scheduled for June 7, 2010. The Council can modify the document based on the comments by July 6, 2010, and its due to HUD by July 16, 2010.

The next CDAC meeting will be Monday, June 14, 2010 at 3:00 p.m.

A motion was made by Red McKeon and seconded by Ed Derr to adjourn. All were in favor. The meeting ended at 4:08 p.m.

CITY OF NORWICH

Notice of Availability for Public Comment Notice of Public Hearing Proposed Consolidated Housing and Community Development Strategy and Plan

Overview/Public Hearing

On June 7, 2010 at 7:30 p.m. in the City Council Chambers, 100 Broadway, the City of Norwich will hold a public hearing to receive comments on its proposed Consolidated Housing and Community Strategy and Plan (Consolidated Plan) for Fiscal Years 2010-2014. This plan addresses the administration of the City Community Development Block Grant (CDBG) Program funded by the Department of Housing and Urban Development (HUD). The function of the Consolidated Plan is threefold: it is a planning document, a strategy to be followed in administering HUD programs, and an application for federal funds.

Goals of Consolidated Plan

The goals of the Consolidated Plan are to develop viable urban communities by providing decent housing and a suitable living environment and expand economic opportunities for low and moderate-income persons.

An Outline of the City's proposed Consolidated Plan follows:

- I Introduction
 - A. General Introduction
 - B. Coordination/Management
 - C. Citizen Participation/Consultation
- II Housing and Community Development Needs
 - A. Housing and Homeless Needs
 - B. Housing Market Analysis
 - C. Non-Housing and Community Development Needs
- III Housing and Community Development Strategic Plan
 - A. Strategy Area Description
 - B. Housing and Community Development Objectives, Priorities and Strategies

Part IV, the Action Plan, contains the City's proposed projects, programs, and funding to be carried out with CDBG funds for Fiscal Year 2011, which begins September 1, 2010.

Sources: Recaptured Funds \$ 81,972
 FY 2010 Grant Allocation \$1,091,004
 Funds Available for Allocation \$1,182,976

<u>Public Facilities & Improvements</u>	<u>Amount</u>	<u>Description of Activity</u>
Norwich Housing Authority	\$100,000	Bathroom Renovations
Norwich Fire Department	\$ 34,000	Greenville Fire Renovations
Habitat for Humanity	\$ 30,000	Acquisition Two Properties
Norwich Human Resources	\$ 2,000	Assistive Listening Device
Tatville Fire Dept	\$ 48,000	Roof Replacement
RDA/Reid and Hughes	\$100,000	Roof Repairs
Norwich Public Works	\$166,776	Route 32 Sidewalks
<u>Public Services</u>		
Norwich Human Services	\$10,000	Food Pantry
Norwich Human Services	\$51,000	Norwich Works Program
Norwich Human Services	\$29,500	Hospitality Center
Norwich Human Services	\$15,000	Childcare Program
Norwich Human Services	\$15,000	Supportive Housing Services
Norwich Recreation Department	\$20,000	Summer Scholarship Program
NAACP	\$ 7,000	Summer Youth & Jam Program
Literacy Volunteers	\$10,000	Literacy Tutoring
Norwich Adult Ed	\$15,000	ESL Instruction
Big Brothers/Big Sisters	\$ 4,000	Children's Mentoring Program
Norwich Public Schools	\$12,500	Uniform Assistance Program
Women's Center	\$ 5,000	Services for Domestic Violence
<u>Rehabilitation and Preservation</u>		
Norwich Community Development Office	\$300,000	Property Rehabilitation Program
<u>Planning and Administration</u>		
Norwich Community Development Office	\$218,200	CDBG Program Administration

Proposed Plan Availability/Public Comment Period

The proposed Consolidated Plan will be available for review and comment for a 30-day period beginning May 28, 2010 and ending June 28, 2010. All comments received by close of business on June 28, 2010 will be reviewed and taken into consideration by the Council for inclusion in the final document to be submitted to HUD. Copies of the proposed plan are available for review at the City Clerk's Office, the Norwich Public Library and the Office of Community Development and the City's website norwichct.org click Departments then select Community Development.

Copies of the Plan can be obtained from the Office of Community Development. Comments can be made

A regular meeting of the Council of the City of Norwich was held June 7, 2010 at 7:34 PM in Council Chambers. Present: Aldermen Desaulniers, Nash, Braddock, Caron, Hinchey, Popovich and Mayor Nystrom. City Manager Bergren and Corporation Counsel Michael Driscoll were also in attendance. Mayor Nystrom presided.

Ald. Nash read the opening prayer, and Ald. Braddock led the members in the Pledge of Allegiance.

Upon motion of Ald. Popovich, seconded by Ald. Braddock, it was unanimously voted to adopt the minutes of May 3 & 17 and Public Hearing May 6, 2010.

Mayor Nystrom called for a public hearing on

WHEREAS, the City of Norwich is eligible to receive approximately \$1,091,004 in Community Development Block Grant (CDBG) entitlement funds for the 2010 program year; and anticipates receiving and expending additional property rehabilitation program income funds;

WHEREAS, these funds extended under Title I of the Housing and Community Development Act of 1974, as amended in 1977, as well as other regulations promulgated by the Department of Housing and Urban Development; and

WHEREAS, the City's Community Development Advisory Committee will be adopting a preliminary plan for the allocation of the CDBG funds and forwarding its recommendations to Council; and

WHEREAS, the City will be submitting a Five Year Consolidated Plan and an Annual Action Plan; and

WHEREAS, in accordance with the City's citizen participation plan, a public hearing must be held for the purposes of receiving comments from the public on these preliminary plans and wishes to obtain citizen views on the City's priority housing and non-housing community development needs, social service needs, economic development needs, housing, crime prevention and fair housing issues effecting Norwich citizens.

NOW, THEREFORE BE IT RESOLVED BY THE NORWICH CITY COUNCIL that a public hearing be scheduled on Monday, June 7, 2010 at 7:30 pm in the Council Chambers to receive public comment on the Preliminary Community Development Plan.

David Crabb, 47 Prospect St., thinks Norwich should advertize the CDBG program and a format that follows the other municipalities that run ads in the Bulletin. He doesn't recall these planned dollars being in the ad. The administration cost seems kind of rich. He feels the Otis Library should be included in the public services category and there seems to be duplicated allocations.

Jane Daigneault, 335 Hamilton Ave., is not looking for any extra money and she wants to see arts & crafts and hobbies at the YMCA.

Keith Ripley, Meadow Lane, stated this was a very thorough and balanced situation but there should have been a comparison to previous years. He is and always has been in favor of sidewalks on Rt. 32. He thinks Habitat for Humanity is a great concept and he touched on all the other activities.

John Mathieu, 84 Hunters Rd., explained that this is a five year plan and they had lots of public hearings with other agencies for input. He asked the council to carefully look over the plan and to pass it. We need to continue with programs that are working.

Sheila Hayes, 8 Pin Oak Terrace, feels that because of the limited funding, public services should receive the bulk of the funding. She hopes the council will support the recommendations for the funding.

Ron ward, 121 Golden St., believes that if the council excises, or puts aside for the time being, the \$100,000 for the Reid & Hughes roof and the \$150,000 for the sidewalks, we could get through this budget.

Andy Depta, 105 Vergason Ave., wondered if the City of Norwich was still in negotiations on the Reid & Hughes building and the council should find out where we are on this before repairing the roof.

Amy Dimicco, Habitat for Humanity, is glad that they have been supported and is looking forward to coming back to Norwich.

There being no further speakers, Mayor Nystrom declared the public hearing closed.

Mayor Nystrom called for a public hearing on **WHEREAS**, the R.E. Van Norstrand Neighborhood Assistance Act, Chapter 228a of the Connecticut General Statutes (C.G.S. 12-630aa-12-638) offers certain benefits to municipalities desiring to obtain the same and is administered by the State Department of Revenue Services (Commission of Revenue Services); and

WHEREAS, the Neighborhood Assistance Act provides a tax credit for business firms which sponsor local programs; and

WHEREAS, such programs must be proposed and conducted by private non-profit agencies or municipalities and be approved by the local legislative body;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH: A public hearing will be held on June 7, 2010 to review applications and receive comments relative to the Neighborhood Assistance Act.

David Crabb, 47 Prospect St., is puzzled by the Connecticut General Statutes Neighborhood Assistance Act. This resolution seems vague as far as what kind of write of it is. He suggested to limit the recipients to the Otis Library and United Community Services agencies.

There being no further speakers, Mayor Nystrom declared the public hearing closed.

Upon motion of Ald. Desaulniers, seconded by Ald. Braddock, it was unanimously voted to accept the following report from the Commission on the City Plan:

CITY OF NORWICH
Commission on the City Plan
23 Union Street, Norwich, CT 06360

Telephone: (860) 823-3766, Fax: (860) 823-3715

Ralph Page, Chairman

Jeremy Booty, Vice-Chairman

May 20, 2010

TO: THE HONORABLE MAYOR AND ALDERPERSONS OF THE COUNCIL OF THE CITY OF NORWICH

C.G.S 8-24 Referral: Resolution relative to the discontinuance of a portion of Burton Avenue as a through street.

At the meeting of the Council of the City of Norwich (Council) held on **April 19, 2010**, the resolution described above was introduced and referred to the Commission on the City Plan (Commission) for a report pursuant to Chapter XV, Section 4 of the City Charter.

The Commission on the City Plan, at its **May 18, 2010** regular meeting reviewed the above-referenced referral.

Seated were Chairman Ralph Page, Frank Manfredi, Arthur Sharron, P. Michael Lahan, and Les King.

After discussion and careful consideration, the Commission voted unanimously to forward an **UNFAVORABLE** recommendation. In reaching the unfavorable recommendation, the Commission deemed that the proposed closure is not justified by available statistics with respect to vehicle speed and the occurrence of accidents; and, that such closure would hinder access for emergency vehicles; and, that the possibility of the establishment of a one-way street may be worth exploring.

If you have any questions, please contact the Planning Director or City Planner.

Respectfully submitted,

Ralph Page, Chairman

City Manager Bergren gave his report as follows:

DATE: June 7, 2010
TO: Mayor Peter A. Nystrom & Council Members
FROM: Alan H. Bergren, City Manager
SUBJECT: City Manager's Report

-
1. FEMA Individual and Small Business Assistance

The federal government has reversed their decision and made disaster assistance available to individuals and small businesses in New London County. All residents looking for flood damage assistance must register with FEMA as soon as possible by calling 1-800-621-3362 or on-line at www.DisasterAssistance.gov. FEMA also has a Disaster Recovery Center open at Three Rivers Community College. Hours are Monday – Friday 9 a.m. to 7 p.m. and Saturdays 9 a.m. to 4 p.m.

2. **Budget-Union Concession Negotiations**

I am pleased with the progress that we have made with several employee groups regarding concessions. We are in the process of wrapping up negotiations with the final two groups. Public Utilities Director, John Bilda has negotiated with the three NPU unions; IBEW, United Steelworkers and AFSCME for concessions. The three unions have voted on the concessions, but have not yet signed the agreements. The agreements are expected to be executed by July 1, 2010.

3. **Bond Rating Upgrade**

The City of Norwich has been informed by Moody's Investor Services, a New York based rating agency, that it has recalibrated its Municipal ratings and awarded Norwich an upgrade of two steps, from A1 to Aa2. This is part of a sweeping move by Moody's to apply "a fairer standard" by which to rate municipal governments and other government entities. This recalibration is designed to put Moody's municipal rating and qualifying processes on par with the way the agency has rated private entities. In addition, Fitch Ratings Service have recalibrated also, increasing Norwich's rating from AA- to AA.

Furthermore, the "AA" rating from Fitch and "Aa2" rating from Moody's is one notch higher than the "AA-" rating Standard & Poor's Rating Service has outstanding on the City's outstanding bonds. The City has already benefited in previous bond sales by maintaining credit ratings in the "AA" category. The City issued bonds in December 2009 without having to purchase credit enhancement and was also able to refinance outstanding bonds to produce approximately \$300,000 in debt service relief in the next 5 fiscal years.

The City continues to have prudent financial management and feels this rating recalibration is another example of access to the capital markets for the City's future infrastructure needs.

Mayor Nystrom called for citizen comment.

Kenneth Maury & Michael Pierce, both of Burton Ave., spoke on the different aspects of closing Burton Ave. from the police department, public safety committee etc. They stated that six out of the seven residents affected would like to see the street closed.

Joanne Philbrick, 10 Elm Ave., spoke on resolution 12 stating we are still in bad economic times. Money is being thrown away. Why would you ask for \$10,000 for the Lincoln Portrait? When does the money stop going out and start coming in?

David Crabb, 47 Prospect St., opposes resolutions 7, 11 & 12 and he is neutral on 9. He commented on an article about leaders in another municipality being paralyzed over their budget. Business as usual is a recipe for disaster during this financial crisis.

Keith Ripley, Meadow Lane, is in favor of resolutions 11 & 12. He is strongly in favor of the way the funding from the Sachem Fund was distributed. He also spoke on the DPU portion of the budget.

Deb Kieviets, 252 Old Canterbury Tpke., spoke on behalf of the Bullybusters. She disapproved the recommendations from the Sachem Fund Committee. They asked for the minimum amount of money as they rely on donations and it goes back into the economy.

John Mathieu, 84 Hunters Rd., is opposed to the closing of Burton Ave. based on the findings from the police study.

Andy Depta, 105 Vergason Ave., questioned the legality of having a third public hearing. He has thoroughly gone through the Charter and can't find where it states anything about a third hearing and he doesn't see any reason for it.

Ron ward, 121 Golden St., spoke on the budget as he is an advocate for education and kids. He is active in the community and feels that it is often that the kids are left behind in times of crisis. He doesn't want to lose Adult Ed. as this is where the neediest people go to learn languages, how to get jobs etc. He asked to please find somewhere else to get the \$164,000.

Sheila Hayes, 8 Pin Oak Terrace, suggested making Burton Ave. a cul-de-sac instead of closing it. She feels this is necessary because it has become a safety issue.

There being no further speakers, Mayor Nystrom declared citizen comment period closed.

Upon motion of Ald Braddock, seconded by Ald. Caron, it was unanimously voted that the members of the Norwich City Council go into Executive session for the purpose of discussing strategy or negotiations with respect to collective bargaining. City Manager Alan H. Bergren, Director of Human Resources, Brigid Marks, Comptroller Joseph Ruffo, Deputy Comptroller Josh Pothier and Corporation Counsel Michael E. Driscoll shall be asked to participate during all or portions of this Executive Session at the request of the City Council. The council was in Executive Session from 8:55 PM until 9:19 PM, at which time Mayor Nystrom stated that no votes were taken.

Upon motion of Ald. Braddock, seconded by Ald. Caron, it was unanimously voted to adopt the following resolution introduced by Mayor Nystrom and Ald. Desaulniers:

WHEREAS, Chapter VII Section 10 of the Charter of the City of Norwich provides that "...not later than the second Monday in June, the Council shall adopt the budget, the appropriation ordinances and the tax levy ordinances.;" and,

WHEREAS, Chapter V, Section 4 of the Charter of the City of Norwich provides that the Council shall meet regularly on the first Monday of each month and may, by resolution, establish additional regular meeting dates; and

WHEREAS, by resolution adopted May 16, 2005, the Council of the City of Norwich established the second Monday of June as the date of a regular meeting of the Council of the City of Norwich, which regular meeting was to be cancelled if the budget of the City of Norwich had been adopted on or before the first Monday of June; and

WHEREAS, ongoing budget deliberations and the intention of the Council to schedule a third public hearing on the budget on Thursday, June 10, 2010 make it inadvisable to adopt the budget of the City

of Norwich for fiscal year 2010 - 2011 at the meeting of the Council of the City of Norwich to be held on the first Monday in June 2010.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY NORWICH that a regular meeting of the Council of the City of Norwich be set and hereby is scheduled for the second Monday in June, June 14, 2010, at 7:30 PM at City Council chambers in City Hall, 100 Broadway, Norwich, to consider and act upon items before it including, among other things, the adoption of the budget, the appropriation ordinances and the tax levy ordinances, and that the Clerk of the City and Town of Norwich be and hereby is directed to post and give appropriate notice of the same to comply with the requirements of the Charter and Ordinances of the City of Norwich and with the Freedom of Information Act of the State of Connecticut.

Upon motion of Ald. Desaulniers, seconded by Ald. Nash, it was unanimously voted to adopt the following resolution introduced by Mayor Nystrom and Ald. Desaulniers:

WHEREAS, the Council of the City of Norwich desires to schedule a third public hearing concerning the budget for the 2010-2011 fiscal year

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that a third public hearing be held on Thursday, June 10, 2010 commencing at 7:30 p.m. at council chambers in Norwich City Hall, 100 Broadway, Norwich, CT.

Ald. Desaulniers made a motion, seconded by Ald. Braddock, to amend the following resolution introduced by Mayor Nystrom and Ald. Desaulniers, to add exhibit A:

RESOLVED, that the budget of the City of Norwich and the City Consolidated District for the Fiscal Year 2010-11 as submitted by the City Manager on April 5, 2010, and as tentatively adopted by the Council of the City of Norwich on May 3, 2010 be, and the same hereby is, adopted.

Exhibit A

To make changes to General City appropriations in City Manager's Proposed 2010-2011 Budget

Page #s	Department	Line #s	Description	Change in Revenues/ Expenditures
163	Economic Development	86015	Increase in Professional Services and Project Contingency and increase in SECTER funding	(10,000)
163	Economic Development	81000	Decrease in Professional Services and Project Contingency and increase in SECTER funding	(2,641)
163	Economic Development	87113	Decrease in Professional Services and Project Contingency and increase in SECTER funding	12,541
129	Human Services	20012, 68066	Add back 25% of Salary and Fringe for Human Services Supervisor that had been allocated to ODBG in the Manager's Proposed Budget	18,500
53	Miscellaneous Revenue	70253	Car rent revenue from ODBG	(18,500)

Purpose:
To provide funding for SECTER & reallocate 25% funding for Human Services Director back to General Fund to comply with program and contract requirements

Effect on mill rate:
NONE

Proposed by Mayor Nystrom and President Pro-tem Desaulniers.

Exhibit A

Ald. Desaulniers made a motion, seconded by Ald. Nash, to amend the above resolution by adding exhibit B as follows:

Exhibit B

To accept concessions from bargaining units and restore some positions that were eliminated or reduced in the Manager's Proposed Budget

Page #s	Department	Line #s	Description	Change in Revenues/ Expenditures
69	Finance	83012, 85959	Salary & Fringe Benefits to increase Collector of Delinquent Taxes to Full-Time	20,248
77	Assessor	83012, 85959	Salary & Fringe Benefits to increase Assistant Assessor to Full-Time	25,248
82	Human Resources	83012, 85959	Delay Hire of Assistant HR Director until 9/1/2011	(49,956)
82	Human Resources	83012, 85959	Restore Salary and Fringe Benefits for one Human Resources Assistant	58,727
87	City Clerk	83012, 85959	Salary & Fringe Benefits to increase Assistant City Clerk to Full-Time	23,414
102	Norwich Fire	83012, 85959	Restore Salary and Fringe Benefits for one 21-hour Fire Code Clerk	40,959
121	Recreation	83012, 85959	Salary & Fringe Benefits to increase Facilities Maintainer II to Full-Time	12,938
121	Recreation	83012, 85959	Salary & Fringe Benefits to increase Facilities Maintainer I to Full-Time	11,452
121	Recreation	83013	Add Lifeguards for Monegan Park beach	20,000
129	Human Services	83012, 85959	Salary & Fringe Benefits to increase Caseworker to Full-Time	24,800
132	Senior Center	83012, 85959	Salary & Fringe Benefits to increase Program Administrator to Full-Time	25,248
132	Senior Center	83012, 85959	Salary & Fringe Benefits to increase Office Coordinator to Full-Time	19,218
132	Senior Center	83012, 85959	Salary & Fringe Benefits to increase Receptionist to Full-Time	13,842
133	Senior Center	83012, 85959	Increase Salary and Fringe Benefits for 1 Full-time Van Driver	45,268
133	Senior Center	83012, 85959	Increase Salary and Fringe Benefits for one 21-hour Outreach Administrator	52,400
138	Youth & Family Services	83012, 85959	Salary & Fringe Benefits to add back Youth & Family Therapist	79,728
138	Youth & Family Services	83012, 85959	Salary & Fringe Benefits to increase Clinical Coordinator to Full-Time	31,480
151	Planning & Development	83012, 85959	Salary & Fringe Benefits to add back an Administrative Secretary	61,549
151	Planning & Development	83012, 85959	Salary & Fringe Benefits to add back a Code Enforcement Official	75,001
174	Non-Departmental Expense	83010	Decrease Unemployment Compensation for positions restored	(145,000)
95	Police	83012	Savings from vacancies during recruitment process	(35,466)
147	PW-Transfer Station, Recycling & Refuse	83012	Reduction in Pension contribution budget less through an increase in recycling rate	(45,175)
149	PW-Streets & Parks	83012, 85959	Savings from vacancies during recruitment process	(63,225)
96	Police	83012, 85959	Savings from Police Union concessions	(64,000)
102	Norwich Fire	83012, 85959	Savings from Fire Union concessions	(68,000)
145-161	Various PW Positions	83012, 85959	Savings from Public Works Supervisors' Union concessions	(12,700)
68-161	Various City Departments	83012, 85959	Savings from City Hall Employees Union concessions	(179,000)
68-161	Various City Departments	83012, 85959	Savings from City Hall Supervisors Union concessions	(10,000)

Purpose:
To accept concessions from employee groups restore positions from savings.

Effect on mil rate:
NONE

Proposed by Mayor Nystrom and President Pro-tem Desaulniers.

Upon motion of Ald. Desaulniers, seconded by Ald. Braddock, it was unanimously voted to postpone the above resolution as amended until June 14, 2010.

Upon motion of Ald. Hinchey, seconded by Ald. Popovich, it was unanimously voted to postpone the following resolution introduced by Mayor Nystrom and Ald. Desaulniers until June 14, 2010:

RESOLVED, that the appropriations ordinance of the City of Norwich and the City Consolidated District for the Fiscal Year 2010-2011 submitted by the City Manager on April 5, 2010, as tentatively adopted by the Council of the City of Norwich on May 3, 2010, be and hereby is, adopted.

Upon motion of Ald. Braddock, seconded by Ald. Hinchey, it was unanimously voted to postpone the following resolution introduced by Mayor Nystrom and Ald. Desaulniers until June 14, 2010:

RESOLVED, that the tax levy ordinance of the City of Norwich for the Fiscal Year 2010-2011 as submitted by the City Manager on April 5, 2010, setting the tax rate at ____ mills be, and the same hereby is, adopted.

Upon motion of Ald. Nash, seconded by Ald. Hinchey, it was unanimously voted to postpone the following resolution introduced by Mayor Nystrom and Ald. Desaulniers until June 14, 2010:

RESOLVED, that the tax levy ordinance of the City of Norwich for the Fiscal Year 2010-2011, as submitted by the City Manager on April 5, 2010 setting the tax rate at ____ mills for fire services upon the ratable estate within the City Consolidated District of the inhabitants of said District and of all others in said District liable to pay taxes therein,

AND FURTHERMORE, setting the tax rate at ____ mills for fire services upon the ratable estate within the Town Consolidated District of the inhabitants of said District and of all others in said District liable to pay taxes therein be, and the same hereby is, adopted.

Upon motion of Ald. Braddock, seconded by Ald. Caron, it was unanimously voted to adopt the following resolution introduced by Ald. Desaulniers and Braddock:

WHEREAS, the City of Norwich Harbor Commission has received requests that it accept donations to purchase and install a plaque in the harbor area recognizing Ronald Aliano for his service to the Harbor Commission and the City of Norwich; and

WHEREAS, the Harbor Commission estimates the cost of this plaque including installation to be \$5,000; and

WHEREAS, the Harbor Commission anticipates that the cost of this plaque will be paid by private donations solicited by members of the Harbor Commission.

NOW THEREFORE, BE IT RESOLVED, BY THE COUNCIL OF THE CITY OF NORWICH, that the Finance Department establish a City of Norwich Ronald Aliano Memorial Account (S9920-78000) into to which such donations may be deposited; and

BE IT FURTHER RESOLVED, BY THE COUNCIL OF THE CITY OF NORWICH, that any donations placed in such account and any expenditure made from such account follow all rules, policies and procedures of the City of Norwich, including but not limited to, accounting, purchasing, fund and risk management and cash handling; and

BE IT FURTHER RESOLVED, BY THE COUNCIL OF THE CITY OF NORWICH, that should the sum of donations fall short of the price to purchase and install the commemorative plaque, funds may be transferred from Harbor Commission Account S9901-80000 (to the City of Norwich Ronald Aliano Memorial Account S9920-78000) for the plaque upon vote of the Harbor Commission; and

BE IT FURTHER RESOLVED, BY THE COUNCIL OF THE CITY OF NORWICH, that should donations exceed the cost of purchasing and installing the plaque any excess funds will be transferred to the Harbor Commission Account S9901-80000 upon completion of the project; and

BE IT FURTHER RESOLVED, BY THE COUNCIL OF THE CITY OF NORWICH, that City Manager Alan H. Bergren be and hereby is authorized, at a time thought appropriate by him, to enter into any contracts or agreements for the purpose of designing, purchasing and installing said plaque and funds are available and on hand in the City of Norwich Ronald Aliano Memorial Account S9920-78000 through the processes described herein.

Ald. Nash made a motion, seconded by Ald. Caron, to amend the following resolution introduced by Ald. Nash, Braddock and Caron:

WHEREAS, residents of Burton Avenue have requested that Burton Avenue be discontinued as a through street due to the high volume of motorist using the same; and

WHEREAS, a proposal to discontinue Burton Avenue as a through street has been presented to the City of Norwich Public Safety Committee; and

WHEREAS, Burton Avenue connects Smith Avenue to Hamilton Avenue; and

WHEREAS, the City Council has determined to alleviate the excessive use of the street by discontinuing the first 53 feet of Burton Avenue as a highway commencing at its intersection with Hamilton Avenue but reserving to the City of Norwich all rights to enter upon the same to maintain the sewer line, maintain and install drainage, and maintain or install other public easements.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Norwich, that a portion of Burton Avenue specifically, that the first 53 feet of Burton Avenue commencing at its intersection with Hamilton Avenue be discontinued as a highway, reserving to the City of Norwich all rights to enter upon the same to maintain the sewer line, maintain and install drainage, and maintain or install other public easements.

The above resolution, as amended, passed on a vote of 5-2 with Ald. Desaulniers and Hinchey voting in opposition.

Upon motion of Ald. Hinchey, seconded by Ald. Nash, it was unanimously voted to adopt the following resolution introduced by City Manager Bergren:

WHEREAS, Chapter 228a of the Connecticut General Statutes (C.G.S. 12-631aa-12-638) authorizes the Neighborhood Assistance Act to be administered by the State Department of Revenue Services; and

WHEREAS, the Neighborhood Assistance Act provides a tax credit for business firms which sponsor local programs; and

WHEREAS, such programs must be proposed and conducted by private non-profit agencies or municipalities and be approved by the local legislative body; and

WHEREAS, a public hearing has been duly noticed and held on applications submitted to the City Manager's Office.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that it approves the following program proposals under the Neighborhood Assistance Act:

1. Connecticut Radio Information System (CRIS)-Radio Reading Service
2. Habitat for Humanity Homes in Southeastern Connecticut
3. Artworks to Empower, Inc. – Artworks Expressive Art Therapy Program
4. United Community & Family Services, Inc. – Medical & Dental Care
5. Otis Library – Community Literacy
6. Montessori Discovery School, Inc. – Energy & Education
7. Montessori Discovery School, Inc. – Financial Assistance Program
8. Norwich Historical Society, Inc. – Program for Capacity Building
9. Norwich Historical Society, Inc. – Saving Energy, Saving History, Saving
Norwich
10. Norwich Human Services – Norwich Safety Net Team

Mayor Nystrom withdrew the following resolution introduced by Mayor Nystrom:

BE IT RESOLVED that Jeremy Minter be appointed to the Board of Appeals (Building Code) as an alternative member for a term to expire on January 1, 2012 or until a successor is appointed.

Upon motion of Ald. Braddock, seconded by Ald. Caron, it was unanimously voted to adopt the following resolution introduced by Ald. Nash:

WHEREAS, Bassem Salahi of Yantic Village, LLC has applied to the Sachem Fund Committee for a Grant in the amount of \$15,000.00 for the purpose of purchasing property located at 81 Yantic Road, Norwich, Connecticut to expand his existing business known as Lazizah Bakery by adding and improving a section for outdoor dining overlooking the Yantic River;

WHEREAS, the Sachem Fund Committee has approved Bassem Salahi's application on the condition that the monies be used toward the acquisition of property located at 81 Yantic Road and paid over only upon that occurrence; that the grant be secured by a note and mortgage in favor of the City of Norwich to be forgiven over a Five (5) year period, from the date of acquisition, at a rate of \$3,000.00 per year, but that the note be repaid in full to the City of Norwich to be recredited to the Sachem Fund if said property is transferred without the consent of the Sachem Fund Committee within Five (5) years from the date of acquisition or the date of the grant, whichever occurs later;

WHEREAS, Alan H. Bergren, City Manager, can accept the note and mortgage in the amount of \$15,000.00 from Bassem Salahi as member/manager of Yantic Village, LLC.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY NORWICH that City Manager Alan H. Bergren be and hereby is authorized and directed to accept a note and mortgage in the amount of \$15,000.00 to be recredited to the Sachem Fund upon collection following the unauthorized transfer of the property known as 81 Yantic Road, otherwise to be forgiven over a Five (5) year period at a rate of \$3,000.00 per year.

Upon motion of Ald. Nash, seconded by Ald. Braddock, it was unanimously voted to adopt the following resolution introduced by Ald. Nash:

WHEREAS, the Council of the City of Norwich established the Sachem Fund with ordinance 1553 dated January 2, 2007 for the purposes of furthering the economic development of the City of Norwich and the cultural experience of its residents and tourists; and

WHEREAS, the Sachem Fund Board has been delegated the role of reviewing applications to the Sachem Fund and making recommendations based on the applications contribution to the goals of the funds, and

WHEREAS, the Sachem Fund Board met on May 5, 2010 to review applications submitted on or before March 1, 2010 to the Sachem Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE Council of the City of Norwich, that the following recommendations made by the Sachem Fund Committee are therefore approved:

Organization	Purpose	Amount
NAACP	Cultural events and tourism	\$5,000
City of Norwich	Lincoln portrait prize	10,000
Norwich Arts Council	Cash match on CT Tourism grant	28,500
Otis Library	Non-fiction enhancements	7,450
Lazizah, LLC	Property purchase with restrictions	<u>15,000</u>
	Total	<u>\$65,950.00</u>

Upon motion of Ald. Braddock, seconded by Ald. Caron, it was unanimously voted to adjourn at 9:55 PM.

CITY CLERK

A regular meeting of the Council of the City of Norwich was held July 6, 2010 at 7:35 PM in Council Chambers. Present: Aldermen Desaulniers, Nash, Braddock, Caron, Hinchey, Popovich and Mayor Nystrom. City Manager Bergren and Corporation Counsel Michael Driscoll were also in attendance. Mayor Nystrom presided.

Ald. Nash Read the opening prayer and Ald. Hinchey led the members in the Pledge of Allegiance.

Upon motion of Ald. Braddock, seconded by Ald. Desaulniers, it was unanimously voted to adopt the minutes of June 7, 14, 21 and Public Hearing June 10, 2010.

Mayor Nystrom called for a public hearing on **AN ORDINANCE AMENDING SUBSECTION (b)(1) OF SECTION 15.2 LICENSES-REQUIRED; FEES; EXEMPTIONS OF THE NORWICH CODE OF ORDINANCES TO REDUCE THE LICENSE FEE FOR UP TO FIVE EMPLOYEES OF A LICENSED PEDDLER, HAWKER OR VENDOR OF GOODS TO \$75.00 PER YEAR.**

David Crabb, 47 Prospect St., is opposed to the excessive fees. You will break the system for dime and dollar businesses to death. The ordinance should be change to include ten police background checks with the cost.

William Dickerson, 288 Central Ave., was vending in Hartford for fifteen years before coming to Norwich. He came here to start his own business. He was shut down on May 25, 2010 and doesn't understand why. The \$75.00 fee is not good enough. This is not really a big thing but the city is making it a big thing. You (the council) give the police too much power.

Susan Misenheimer, 57 Sholes Ave., understands that Mr. Dickerson wants to keep his expenses down but he shouldn't compare his business with Dunkin' Donuts, Chinese restaurants etc. The difference is they own the business and five employees benefits. He should have two or three employees that have had good background checks to come in to work if he needs them.

Andy Depta, 105 Vergason Ave., is in favor of this ordinance but feels the fee should be lower. He feels Mr. Dickerson's comments are right on. He doesn't believe this is a revenue generator.

There being no further speakers Mayor Nystrom declared the public hearing closed.

Upon motion of Ald. Caron, seconded by Ald. Nash, it was unanimously voted to waive the reading of the following ordinance introduced by Ald. Nash and Caron:

AN ORDINANCE AMENDING SUBSECTION (b)(1) OF SECTION 15.2 LICENSES-REQUIRED; FEES; EXEMPTIONS OF THE NORWICH CODE OF ORDINANCES TO REDUCE THE LICENSE FEE FOR UP TO FIVE EMPLOYEES OF A LICENSED PEDDLER, HAWKER OR VENDOR OF GOODS TO \$75.00 PER YEAR.

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORWICH that, Subsection (b)(1) of Section 15.2 License-Required; Fees; Exemptions of the Norwich Code of Ordinances be amended by adding the following language to the same:

"(b) The following sums shall be paid as fees for such licenses:

- (1) Peddlers, hawkers or vendors of goods, wares, merchandise and other commodities, \$200.00 per year. Any peddler, hawker or vendor of goods, wares, merchandise or other commodities, so licensed, may employ up to five other persons in such business, each of whom must have a license from the Chief of Police, but as to whom the fee paid for each additional license shall be \$75.00 per year."

On a roll call vote, the above ordinance passed 7-0.

City Manager Bergren gave his report as follows:

DATE: July 6, 2010
 TO: Mayor Peter A. Nystrom & Council Members
 FROM: Alan H. Bergren, City Manager
 SUBJECT: City Manager's Report

1. Budget Overview 2010-11

The combined tax increase was 2.35% in the Town District and 3.36% in the City District, the difference being the paid fire department service in the City District. If you isolate just the increase for the paid fire department, that portion is 9.64%, however that is only a portion of the entire tax and, again, the entire tax increase is 3.36% in the City District. The attached spreadsheet outlines the numbers.

2. Brown Park Seawall Project Update

The contract work for the seawall project is 100% complete. There are a few tasks that remain including a brick paver walkway along the seawall, repairs to the small wooden look-out deck and rebuilding the stone wall at the entrance to the seawall area (formerly Putts-Up-Dock). The specifications and bid documents for the walkway are nearly complete and should be advertised within a week. Repairs to the look-out deck and rebuilding the stone wall will be done utilizing Public Works staff, some time after the walkway is complete.

3. Sherman Street Bridge Public Informational

The Public Works Department held a public informational meeting this evening at 7:00 PM in room 335. The Director and the City Engineer reviewed the Sherman Street Bridge project for area residents and users of the bridge. SCCOG approved the project at their June 16, 2010 meeting. Staff is available at tonight's meeting to answer any questions council members may have.

4. RDA Quarterly Brownfields Report & Norwich Planning & Development Quarterly Report

The attached reports outline the activity of the RDA on developing a comprehensive list of brownfield sites located within the City and the Planning & Development office's coordinated economic development activity for the quarter.

5. Norwich Economic Development Functions & Roles

Attached is the matrix of roles and responsibilities that were self selected by each organization as their key activities in Norwich's economic development.

6. Norwich Public Schools Grease Trap Project

Please see the attached sheet which outlines the D.E. P. specifications for the above project.

7. Emergency Cooling Center

Emergency Management will be utilizing the Rose City Senior Center as an Emergency Cooling Center on Tuesday, July 6th and Wednesday, July 7th from 8:00 a.m. until 4:00 p.m. Additional days and hours of operation will be added if the situation warrants. The shelter is primarily for the elderly, those with respiratory problems, complications from pregnancy or other health problems that

may be aggravated from extreme temperatures. Other individuals seeking relief from the heat should be encouraged to go to places such as the mall or gaming facilities.

Mayor Nystrom called for citizen comment on resolutions.

David Crabb, 47 Prospect St., is neutral on resolutions 1 & 8. These two are excellent learning tools for wrapping up a trying budget session. Don't overlook the dollars in the budget for sidewalk administration. An increase in utility rates will drive people out of the city.

Keith Ripley, Meadow Lane, is in favor of resolutions 1 & 8 as both have parts dedicated to sidewalks and he has always been in favor of sidewalks. Now is the time for everyone to come to aid the City, neighbors and the children.

Rodney Bowie, 62 Roosevelt Ave., questioned the \$100,000 for the Housing Authority bathrooms. They should be able to support itself instead of coming for money from the City every year. We need to spend that money better somewhere else.

Andy Depta, 105 Vergason Ave., had questions on resolutions 2-6. He wanted explanations as to where the additional dollars are coming from. He can't find the line item in the budget for the Board of Ed general funds.

There being no further speakers Mayor Nystrom declared citizen comment period closed.

Upon motion of Ald. Hinchey, seconded by Ald. Popovich, it was unanimously voted to adopt the following resolution introduced by City Manager Bergren.

WHEREAS, The City of Norwich is eligible to receive \$1,091,004 in Community Development Block Grant (CDBG) entitlement funds for the 2010-11 fiscal year; and

WHEREAS, these funds are extended under Title I of the Housing and Community Development Act of 1974 (Public Act 93-383), as amended in 1977, and

WHEREAS, the Department of Housing and Urban Development requires the submittal of a Five Year Consolidated Plan and Annual Action Plan as part of its regulations; and

WHEREAS, the Community Development Advisory Committee held public hearings in March and April 2010 to receive citizen input in order to develop a preliminary plan, and

WHEREAS, a request for proposals for CDBG funding was published in January, 2010 for applications due in March, 2010. Public hearings were held in April, 2010 by the Community Development Advisory Committee regarding these funds, and

WHEREAS, the Community Development Advisory Committee approved funding recommendations on May 5, May 10 and May 17, 2010 for the CDBG entitlement grant of \$1,091,004 and Recaptured Funds of \$91,972

WHEREAS, the preliminary plan was received by the Council and a Public Hearing was held on June 7th, 2010

NOW THEREFORE BE IT RESOLVED BY THE NORWICH CITY COUNCIL that the sum of \$1,091,004 in CDBG entitlement grant funds and the sum of \$91,972 in recaptured funds be allocated as follows, and that the Director of

Human Services is directed to submit the Five Year Consolidated Plan and Annual Action Plan for the City of Norwich to the Department of Housing and Urban Development by July 16, 2010.

<u>Public Facilities & Improvements</u>	<u>Amount</u>	<u>Description of Activity</u>
Norwich Housing Authority	\$ 100,000	Bathroom Renovations
Norwich Fire Department	\$ 34,000	Greenville Fire Renovations
Habitat for Humanity	\$ 30,000	Acquisition Two Properties
Norwich Human Resources	\$ 2,000	Assistive Listening Device
Taftville Fire Dept	\$ 48,000	Roof Replacement
RDA/Reid and Hughes	\$ 100,000	Roof Repairs
Norwich Public Works	\$ 156,776	Route 32 Sidewalks
<u>Public Services</u>		
Norwich Human Services	\$ 10,000	Food Pantry
Norwich Human Services	\$ 51,000	Norwich Works Program
Norwich Human Services	\$ 29,500	Hospitality Center
Norwich Human Services	\$ 15,000	Childcare Program
Norwich Human Services	\$ 15,000	Supportive Housing Services
Norwich Recreation Department	\$ 20,000	Summer Scholarship Program
NAACP	\$ 7,000	Summer Youth & Jam Program
Literacy Volunteers	\$ 10,000	Literacy Tutoring
Norwich Adult Ed	\$ 15,000	ESL Instruction
Big Brothers/Big Sisters	\$ 4,000	Children's Mentoring Program
Norwich Public Schools	\$ 2,500	Uniform Assistance Program
Women's Center	\$ 5,000	Services for Domestic Violence
<u>Rehabilitation and Preservation</u>		
Norwich Community Development Office	\$ 300,000	Property Rehabilitation Program
<u>Planning and Administration</u>		
Norwich Community Development Office	\$ 218,200	CDBG Program Administration
Total	\$1,182,976	

Upon motion of Ald. Desaulniers, seconded by Ald. Popovich, it was unanimously voted to adopt the following resolution introduced by City Manager Bergren:

WHEREAS, the Board of Education, in its plan for renovating school facilities to become compliant with current state codes, plans to remove and replace the existing grease trap in the kitchen at Veterans Memorial School as the existing grease trap is not in compliance with current state codes and,

WHEREAS, the Board of Education intends to apply for funding from the State of Connecticut Department of Education to support the grease trap replacement project and,

WHEREAS, this project is expected to cost \$50,000 and,

WHEREAS, should the Commissioner of the State of Connecticut Department of Education approve a School Construction Grant for this purpose, the estimated grant would be \$38,000.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that the Norwich City Council authorizes the Norwich Board of Education, through the Superintendent of Schools, to apply to the Commissioner of Education for a grant to support the grease trap replacement project and to accept or reject such grant, if awarded.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that the Norwich Public School Superintendent as a Building Committee of One is hereby established as the building committee with regard to the grease trap code update project at the Veterans Memorial School.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that the Norwich City Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the grease trap code update project at the Veterans Memorial School.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that upon the award and acceptance of a State of Connecticut School Construction Grant in the sum of \$38,000, the sum of \$50,000 be appropriated from the School Construction Fund for the grease trap replacement project at Veterans Memorial School. Said appropriation shall be met by the aforementioned State of Connecticut School Construction Grant of \$38,000 and a transfer of \$12,000 from 2010-11 Board of Education General Fund budget (01070-80700) to School Construction Fund.

Upon motion of Ald. Nash, seconded by Ald. Popovich, it was unanimously voted to adopt the following resolution introduced by City Manager Bergren:

WHEREAS, the Board of Education, in its plan to renovating school facilities to become compliant with current state codes, plans to remove and replace an existing grease trap in the kitchen at Thomas W. Mahan School as the existing grease-trap is not in compliance with current state codes and,

WHEREAS, the Board of Education intends to apply for funding from the State of Connecticut Department of Education to support the grease trap replacement project and,

WHEREAS, this project is expected to cost \$150,000 and,

WHEREAS, should the Commissioner of the State of Connecticut Department of Education approve a School Construction Grant for this purpose, the estimated grant would be \$114,000.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that the Norwich City Council authorizes the Norwich Board of Education, through the Superintendent of Schools, to apply to the Commissioner of Education for a grant to support the grease trap replacement project and to accept or reject such grant, if awarded.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that the Norwich Public School Superintendent as a Building Committee of One is hereby established as the building committee with regard to the grease trap code update project at the Thomas W. Mahan School.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that the Norwich City Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the grease trap code update project at the Thomas W. Mahan School.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that, upon the award and acceptance of a State of Connecticut School Construction Grant in the sum of \$114,000, the sum of \$150,000 be appropriated from the School Construction Fund for the grease trap replacement project at Thomas W. Mahan School. Said appropriation shall be met by the aforementioned State of Connecticut School Construction Grant of \$114,000 and a transfer of \$36,000 from 2010-11 Board of Education General Fund budget (01070-80700) to School Construction Fund.

Upon motion of Ald. Nash, seconded by Ald. Hinchey, it was unanimously voted to adopt the following resolution introduced by City Manager Bergren:

WHEREAS, the Board of Education, in its plan for renovating school facilities to become compliant with current state codes, plans to remove and replace the existing grease trap in the kitchen at John M. Moriarty School as the existing grease trap is not in compliance with current state codes and,

WHEREAS, the Board of Education intends to apply for funding from the State of Connecticut Department of Education to support the grease trap replacement project and,

WHEREAS, this project is expected to cost \$150,000 and,

WHEREAS, should the Commissioner of the State of Connecticut Department of Education approve a School Construction Grant for this purpose, the estimated grant would be \$114,000.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that the Norwich City Council authorizes the Norwich Board of Education, through the Superintendent of Schools, to apply to the Commissioner of Education for a grant to support the grease trap replacement project and to accept or reject such grant, if awarded.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that the Norwich Public School Superintendent as a Building Committee of One is hereby established as the building committee with regard to the grease trap code update project at the John M. Moriarty School.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that the Norwich City Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the grease trap code update project at the John M. Moriarty School.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that, upon the award and acceptance of a State of Connecticut School Construction Grant in the sum of \$114,000, the sum of \$150,000 be appropriated from the School Construction Fund for the grease trap replacement project at John M. Moriarty School. Said appropriation shall be met by the aforementioned State of Connecticut School Construction Grant of \$114,000 and a transfer of \$36,000 from 2010-11 Board of Education General Fund budget (01070-80700) to School Construction Fund.

Upon motion of Ald. Braddock, seconded by Ald. Nash, it was unanimously voted to adopt the following resolution introduced by City Manager Bergren:

WHEREAS, the Board of Education, in its plan for renovating school facilities to become compliant with current state codes, plans to remove and replace the existing grease trap in the kitchen at Teachers' Memorial Middle School as the existing grease trap is not in compliance with current state codes and,

WHEREAS, the Board of Education intends to apply for funding from the State of Connecticut Department of Education to support the grease trap replacement project and,

WHEREAS, this project is expected to cost \$150,000 and,

WHEREAS, should the Commissioner of the State of Connecticut Department of Education approve a School Construction Grant for this purpose, the estimated grant would be \$114,000.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that the Norwich City Council authorizes the Norwich Board of Education, through the Superintendent of Schools, to apply to the Commissioner of Education for a grant to support the grease trap replacement project and to accept or reject such grant, if awarded.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that the Norwich Public School Superintendent as a Building Committee of One is hereby established as the building committee with regard to the grease trap code update project at the Teachers' Memorial Middle School.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that the Norwich City Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the grease trap code update project at the Teachers' Memorial Middle School.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that, upon the award and acceptance of a State of Connecticut School Construction Grant in the sum of \$114,000, the sum of \$150,000 be appropriated from the School Construction Fund for the grease trap replacement project at Teachers' Memorial Middle School. Said appropriation shall be met by the aforementioned State of Connecticut School Construction Grant of \$114,000 and a transfer of \$36,000 from 2010-11 Board of Education General Fund budget (01070-80700) to School Construction Fund.

Upon motion of Ald. Hinchey, seconded by Ald. Braddock, it was unanimously voted to adopt the following resolution introduced by City Manager Bergren:

WHEREAS, the Board of Education, in its plan for renovating school facilities to become compliant with current state codes, plans to remove and replace the existing grease trap in the kitchen at Uncas School as the existing grease trap is not in compliance with current state codes and,

WHEREAS, the Board of Education intends to apply for funding from the State of Connecticut Department of Education to support the grease trap replacement project and,

WHEREAS, this project is expected to cost \$50,000 and,

WHEREAS, should the Commissioner of the State of Connecticut Department of Education approve a School Construction Grant for this purpose, the estimated grant would be \$38,000.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that the Norwich City Council authorizes the Norwich Board of Education, through the Superintendent of Schools, to apply to the Commissioner of Education for a grant to support the grease trap replacement project and to accept or reject such grant, if awarded.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that the Norwich Public School Superintendent as a Building Committee of One is hereby established as the building committee with regard to the grease trap code update project at the Uncas School.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that the Norwich City Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the grease trap code update project at the Uncas School.

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH, that upon the award and acceptance of a State of Connecticut School Construction Grant in the sum of \$38,000, the sum of \$50,000 be appropriated from the School Construction Fund for the grease trap replacement project at Uncas School. Said appropriation shall be met by the aforementioned State of Connecticut School Construction Grant of \$38,000 and a transfer of \$12,000 from 2010-11 Board of Education General Fund budget (01070-80700) to School Construction Fund.

Upon motion of Ald. Nash, seconded by Ald. Caron, it was unanimously voted to adopt the following resolution introduced by City Manager Bergren:

WHEREAS, the City Clerk's Office has been approved for a Historic Document Preservation Grant in the amount of \$6,000 to update vault with additional storage and workspace;

WHEREAS, there are no matching funds required by the City.

THEREFORE, BE IT RESOLVED, that City Clerk, Sandra Greenhalgh and City Manger, Alan Bergren be authorized to sign any and all applications and supporting documents relating to the execution of this grant and deliver the same.

Upon motion of Ald. Braddock, seconded by Ald. Hinchey, it was unanimously voted to adopt the following resolution introduced by City Manager Bergren:

WHEREAS, the property owners listed below want to participate in a cost sharing program with the City of Norwich to construct concrete sidewalks along their property; and

WHEREAS, the City of Norwich wants to improve sidewalks throughout the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NORWICH that: granite curbing and concrete sidewalks will be constructed at the following locations where the property owners will pay for an assessment for the cost of the sidewalks and the City of Norwich will pay for the cost of the curbing and miscellaneous items.

Name	Location Address	Estimate
Daniel Guzman	81 Fifth Street	\$1,050.00
Linda M. Crootof	8 Elm Avenue	\$2,810.00
Corey Butterfield & Teresa M. Jackson	13 Julian Terrace	\$2,094.00
Glen M Simpson & Shannon Simpson	38-40 South A Street	\$3,075.00
Joanne M. Brown	130 Platt Avenue	\$2,500.00

BE IT FURTHER RESOLVED that the cost of this project be funded from the existing capital budget line item for sidewalks, Construction Account #81000 and the Special Assessment Fund, Fund #40000, and that a public hearing be set at the second meeting of the City Council in July 2010.

The estimated city's cost for curbing and miscellaneous construction items are estimated to be \$7,350.

Upon motion of Ald. Popovich, seconded by Ald. Nash, it was unanimously voted to waive the reading and set a public hearing on July 19, 2010 for the following ordinance introduced by Mayor Nystrom and City Manager Bergren:

AN ORDINANCE EXEMPTING CONGREGATION BROTHERS OF JOSEPH SYNAGOGUE FROM THE PAYMENT OF TAXES ON CERTAIN PROPERTY LOCATED AT 2 SLATER AVENUE

WHEREAS, that certain property located at 2 Slater Avenue, Norwich, Connecticut was purchased by Congregation Brothers of Joseph Synagogue on December 11, 2008 to be used as the dwelling house of the Rabbi; and,

WHEREAS, said property since December 11, 2008 has been used as the dwelling house of the Rabbi by the Congregation Brothers of Joseph Synagogue; and,

WHEREAS, said property would not be tax exempt on the Grand List of October 1, 2008; and,

WHEREAS, Connecticut General Statute Section 12-81(b) provides that any municipality may, by ordinance, provide that the property tax exemption authorized by any of subdivisions (7-16), inclusive, of section 12-81 shall be effective as of the date of acquisition of the property to which the exemption applies and shall, in such ordinance, provide procedure for reimbursement of the tax-exempt organization for any tax paid by it for a period subsequent to said date; and,

WHEREAS, Connecticut General Statute Section 12-81(15) provides that real property, used by officiating clergymen as dwellings, shall be exempt from taxation; and,

WHEREAS, Congregation Brothers of Joseph Synagogue has paid the annual real estate taxes for the property located at 2 Slater Avenue in the total amount of \$3,334.54; and,

WHEREAS, Congregation Brothers of Joseph Synagogue, owned the property located at 2 Slater Avenue for a period of 262 days on the October 1, 2008 grand list; and,

WHEREAS, the daily taxes for the property located at 2 Slater Avenue are \$9.14; and,

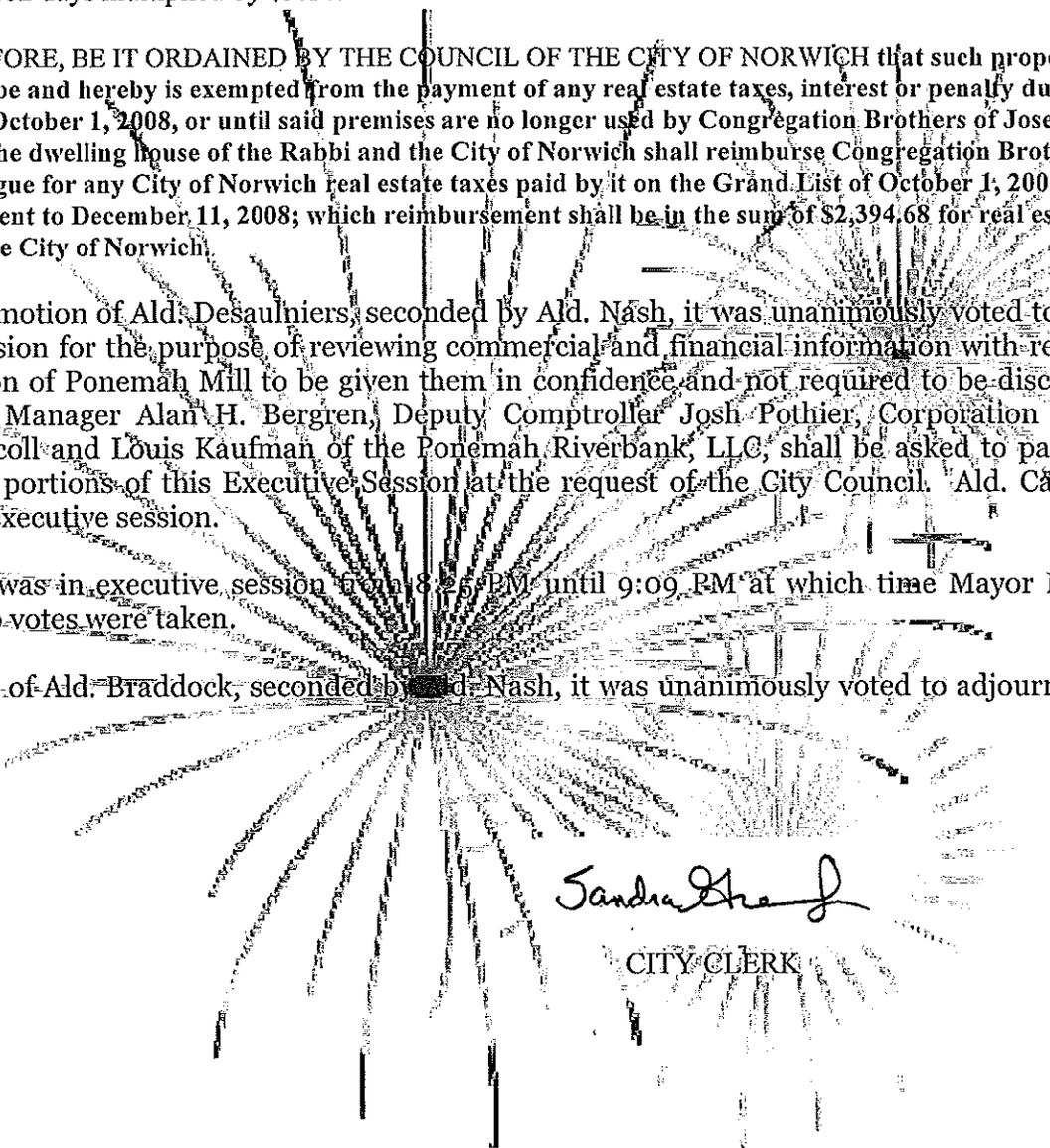
WHEREAS, Congregation Brothers of Joseph Synagogue would be entitled to a reimbursement in the amount of \$2,394.68; 262 days multiplied by \$9.14.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NORWICH that such property at 2 Slater Avenue be and hereby is exempted from the payment of any real estate taxes, interest or penalty due on the Grand List of October 1, 2008, or until said premises are no longer used by Congregation Brothers of Joseph Synagogue as the dwelling house of the Rabbi and the City of Norwich shall reimburse Congregation Brothers of Joseph Synagogue for any City of Norwich real estate taxes paid by it on the Grand List of October 1, 2008 for the period subsequent to December 11, 2008; which reimbursement shall be in the sum of \$2,394.68 for real estate taxes paid to the City of Norwich.

Upon motion of Ald. Desaulniers, seconded by Ald. Nash, it was unanimously voted to go into executive session for the purpose of reviewing commercial and financial information with respect to the restoration of Ponemah Mill to be given them in confidence and not required to be disclosed by statute. City Manager Alan H. Bergren, Deputy Comptroller Josh Pothier, Corporation Counsel Michael Driscoll and Louis Kaufman of the Ponemah Riverbank, LLC, shall be asked to participate during all or portions of this Executive Session at the request of the City Council. Ald. Caron was absent from executive session.

The Council was in executive session from 8:25 PM until 9:09 PM at which time Mayor Nystrom stated that no votes were taken.

Upon motion of Ald. Braddock, seconded by Ald. Nash, it was unanimously voted to adjourn at 9:10 PM.



Sandra Shea J

CITY CLERK



CITY OF NORWICH
Office of Community Development

TO: CDAC Members
FROM: Les King, Chairman
DATE: June 24, 2010
SUBJECT: CDAC Meeting Notice

Please be advised there is a Community Development Advisory Committee meeting scheduled for Tuesday, June 29, 2010 at 4:30 p.m. in City Hall, 100 Broadway, Room 319, Norwich, Connecticut.

AGENDA

1. Call to Order
2. Determination of Quorum
3. Approval of Minutes (March 31, 2010, April 26, 2010, May 5, 2010, May 10, 2010, May 17, 2010, May 25, 2010)
4. Old Business
 - a. ConPlan
5. New Business
 - a. Discussion on Future Meetings
6. Other
7. Adjournment

**CDAC MINUTES
JUNE 29, 2010
4:30 P.M.
ROOM 319**

Members Present: Chairman Les King, Demo Angelopoulos, Red McKeon, Ed Derr, and Lynn Norris

Others Present: Beverly Goulet, Susan Goldman, and Linda Lee Smith
Michael Looney of Milone and MacBroom

Chairman Les King called the CDAC meeting to order at 4:34 p.m.

The minutes of the March 31, 2010 meeting were not approved because there wasn't a quorum of persons who had attended that meeting to approve them. They will be put on the next agenda for approval.

Motion was made by Demo Angelopoulos, seconded by Ed Derr to accept the minutes of the April 26, 2010 meeting. Motion carried unanimously.

Motion was made by Demo Angelopoulos, seconded by Red McKeon to accept the minutes of the May 5, 2010 meeting. Motion carried unanimously.

Motion was made by Demo Angelopoulos, seconded by Ed Derr to accept the minutes of the May 10, 2010 meeting. Motion carried unanimously.

Motion was made by Demo Angelopoulos, seconded by Red McKeon to accept the minutes of the May 17, 2010 meeting with the changes discussed previously. All were in favor with the amended changes.

Motion was made by Demo Angelopoulos, seconded by Red McKeon to accept the minutes of the May 25, 2010 meeting. Motion carried unanimously.

ConPlan

The 5-Year Consolidated Plan and the PY 36 Annual Action Plan is scheduled to go before the City Council on July 6, 2010.

A corrected proposed Action Plan for PY 36 needed to be re-advertised in the newspaper. The total amount under Property Rehabilitation/Lead is \$300,000 for rehabilitation of substandard housing. It also needed to be stated that it also included the project delivery costs for partial salary and fringe benefits for rehab/lead officer, secretary and program assistant.

Michael Looney of Milone & MacBroom brought the committee up to date on the 5-Year ConPlan his office was working on and some minor corrections from the committee.

Bev Goulet brought the committee up to date on the recapturing of Reliance House funds. Chris Gonzales from CIL had been involved. HUD will need to review it. Reliance House did not appear at any of the public hearings and there hasn't been any contact this year. Reliance House needed to address the lead hazards at the property for the window replacement until September 1, 2010.

The CDAC members want clarification on the time line for any monies authorized for recapture.

For next years application the committee would like to see a written report with the status of their programs, and official quarterly report forms filled out, as well as copies of their income tax and financial statements. Presently it states to describe their financial ability. The Social Service Application this year was incomplete and omitted Section C which stated how do they verify and monitor those serving low to moderate income individuals. If agencies re-apply for more funding the committee wants to see how they did with the previous years project and their accountability.

Discussion on Future Meetings

On future meetings when someone is being appointed to the CDAC they should be briefed ahead of time so they know how much time and what is entailed by being appointed to this committee. The meetings will be compressed into a March April timeframe, mostly late afternoon early evening. Next year they will have one public hearing late afternoon and one in the evening.

A motion was made by Demo Angelopoulos, seconded by Red McKeon to adjourn. All were in favor. The meeting ended at 5:38 p.m.

**CDAC MINUTES
DECEMBER 13, 2010
4:00 P.M.
ROOM 319**

Members Present: Chairman Les King, Demo Angelopoulos, Red McKeon, Ed Derr, John Mathieu and Lynn Norris

Others Present: Beverly Goulet, Gary Evans, Susan Goldman, Amy D'Amico from Habitat for Humanity, and Linda Lee Smith,

Chairman Les King called the CDAC meeting to order at 4:10 p.m.

Beverly Goulet introduced Gary Evans, the new CD Supervisor to the committee.

Motion was made by Lynn Norris, seconded by John Mathieu to accept the minutes of the March 31, 2010 meeting. Motion carried unanimously.

Motion was made by John Mathieu, seconded by Red McKeon to accept the minutes of the June 29, 2010 meeting. Motion carried unanimously.

Old Business

None

New Business

Habitat for Humanity – Change in Use

A memo had been emailed to the committee members pertaining to Habitat for Humanity's Change in Use for their PY 36 funds that were approved. Their original application was approved for funding to support the acquisition of two properties that were to be rehabilitated or newly constructed. While waiting for the approved funding allocation, they had an opportunity to acquire a property at a very good price, and they used leverage funds to acquire it.

Habitat for Humanity sent a letter to the C.D. office requesting an amendment to their approved allocation to use \$10,000-\$15,000 of their funds to reflect for hard costs related to infrastructure, site clearance, site development and to tie into the Department of Public Utilities instead of for acquisition.

One question raised – was the property on Fairmount Street a buildable site? The property is .2 acres with a very small frontage and with setbacks they weren't sure. The Habitat for Humanity Construction Manager will be checking with zoning if the property meets the requirements. If the property does not meet the requirements they could go to the Zoning Board of Appeals and ask for exceptions.

The recommendation was to approve the change due to the fact that the end use of the funded project is still the same. In addition, HUD finds favor when projects using CDBG funds leverage other existing funding sources. This request is in line with CDBG requirements.

Lynn Norris made a motion to accept the revised Habitat for Humanity allocation for funding with the contingency that it be approved to be built on through the zoning process for approved residential building in accordance with the letter dated July 23, 2010 using the \$10,000 - \$15,000. John Mathieu seconded. The motion carried unanimously.

Application Process

Gary Evans spoke to the committee on the Social Service and Construction applications for PY 37 and asked for any changes that need to be made to the application. He handed out information for the committee members entitled Things to Consider When Reviewing the Existing Application Form with definitions for inputs, activities, outputs, and outcomes. The conversation stressed the need for applicants to understand and define true outcomes – changes in behavior, attitude, circumstance, knowledge and skills.

The committee members discussed other changes they would like to see on the application. They have in the past had concerns and have asked for finance information from the organizations applying for funds, which is very important. Also whether the funding they are looking for is for a pre-existing agency that is offering duplication of services. They also would like to see partnering of different agencies and a question on the application asking "where does your application fit in to the objectives of the 5 Year ConPlan.

There was some discussion on having a pre-application workshop for those that want to put in an application with a meeting to discuss any new changes in the application. It could also help them to define and write their application. It would give Gary Evans a chance to talk about the need to define and produce measurable outcomes.

Chairperson Les King will take all the information from the committee members until December 25th on their input and changes to the Social Service and Construction Applications. At the January meeting they can review and discuss all changes to be made on the applications and vote on it.

Gary Evans told the committee that there is a big push from HUD to measure Section 3 Business hiring. To insure that mostly construction contractors but also non-construction contracts are looking to impact the lives of the local residents with a main focus on low to moderate income individuals with helping with employment and training. It also pushes contractors to consider hiring and

retaining individuals who are lower income into employable jobs where they have to increase their skill level and get training.

There will be a Section 3 Plan and documents attached to the PY 37 application. Contractors don't need to be Section 3 but they need to agree to hire Section 3 low to moderate-income workers when possible.

For future discussion at the next meeting January set up the calendar with all CDAC meetings and public hearings. There will be one public hearing in the evening.

The Final ConPlan went out in mid July and approved by HUD. Gary Evans will put the approved ConPlan on the City's website. Linda Lee Smith will bring a copy to the meetings for referencing.

There was recapture of funding for Reliance House on Penobscot Street. The property was sold to CIL and they didn't want to use C.D. funding because they would have to use Davis Bacon wage rates. They had other funding of their own. Yes there was a letter sent to Reliance House and they had to answer by December 2010. A letter will be sent to them and signed and that they understand.

The next meeting will be Monday, January 10, 2010 at 4:00 p.m.

Motion was made by Lynn Norris, seconded by John Mathieu to adjourn. Motion carried unanimously. The CDAC meeting ended at 4:55 p.m.

FUN AND GAMES

ARIES (March 21-April 19): Get all of your paperwork in order. You have to know where you stand financially before you can make any decisions that will affect your home or family. Check your credit. You can make a very quick and prosperous deal. 3 stars
TAURUS (April 20-May 20): You'll tend to overreact regarding personal matters and relationships. You are best to keep your head and your key until you have a more objective view of your situation. Channel your energy into learning and self-improvement. 3 stars
GEMINI (May 21-June 20): Personal and personal relationships will flourish with a little charm and encouragement. Use your imagination and you will make a good contribution to a job or project. Love is on the rise and can lead to a stronger commitment. 3 stars
CANCER (June 21-July 22): Keep a close watch over what everyone around you is doing and saying before you choose to make a move that will be difficult to reverse. Bide your time and you will have a clear awareness of what is actually happening. 5 stars
LEO (July 23-Aug. 22): Don't let your emotions take over. You have to follow your head, not your heart. If you want to come out on top, slow down, network, and meeting with new people will all lead to positive changes. Don't settle for less than what you want. 2 stars
VIRGO (Aug. 23-Sept. 22): Open up discussions that will help you resolve any pending problems at home. You will learn from the people you encounter and can add this knowledge to your resume. Experience will help you choose your friends wisely. 4 stars
LIBRA (Sept. 23-Oct. 22): The help you will receive will be appreciated and bring you in contact with people you want to befriend. Mix business with pleasure and you will get ahead. Love is a high tide and will bring about a sudden change regarding your future. 3 stars
SCORPIO (Oct. 23-Nov. 21): Your emotions will be difficult to control as your passionate nature escalates. Utilize your time wisely. Put your interests in a creative project and work with the one you love, or at least, find your dream partner. 3 stars
SAGITTARIUS (Nov. 22-Dec. 21): You can stabilize your position if you are able to help others around you. If you are able to help others, your future. Honestly play an important role in any of your activities. Don't promise anything you cannot deliver. Love is on the rise. 3 stars
CAPRICORN (Dec. 22-Jan. 19): Be realistic about your dreams and set yourself out to be a hard worker. Don't argue over petty differences. Concentrate on financial, emotional and physical improvements. 5 stars

JUMBLE THAT SCRAMBLED WORD GAME... FTRNO, GBYGA, NOIWNM, DEDPDA, PICKY VOCAL GENTLY BROKEN... CRYPTOQUOTE QI HWUAIYKX ZYW XKRF. CUL ABI AEKTOIW TZ BYTO: XVDAIT AZ AEI QWOD. UTO OZT'A BUAI TZQZOL. IKQVI QXUFI Yesterday's Cryptquote: IT IS DURING OUR DARKEST MOMENTS THAT WE MUST FOCUS TO SEE THE LIGHT. — ARISTOTLE ONASSIS

CROSSWORD BY THOMAS JOSEPH ACROSS 43 Farm, 44 Reduces, 45 Distort, 46 Bridge, 47 goof, 48 Mahal, 49 site, 50 Turkey, 51 farming, 52 choice, 53 Seedy, 54 tuber, 55 Wild party, 56 Wears, 57 Skirt edge, 58 Appeals, 59 wine, 60 Trap, 61 Maximum, 62 Director, 63 Hood, 64 films, 65 Like the Sahara, 66 Aerobically, 67 Indiana, 68 player, 69 Instructional, 70 Moore's, 71 kin, 72 Stellar, 73 ram, 74 Losing, 75 plan, 76 Airport, 77 screening, 78 org., 79 Holiday, 80 event, 81 Pride, 82 member, 83 Cherished

Truck Parts Counter Person... Child & Family Agency... Personnel Department, Child and Family Agency, 265 Hempstead Street, New London, CT 06320.

Lawn Care, Antiques & Collectibles, Wanted To Buy

Household, Goods, BUREAU, MICROVAPE, WASHING, TURKEYS, TURNIPS, FIREWOOD, Firewood, Misc. For Sale

Stalls Here, Pets, ADOPT A CAT, BIRDS, KITTENS, PUPPIES, LABRADOR, PUPPIES, PUPPIES, PUPPIES, PUPPIES, PUPPIES

Help Wanted, Material Handlers, DRIVERS, NOW HIRING

Truck Parts Counter Person, Child & Family Agency, Personnel Department

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Automotive, Rentals - Apartments, LEGALS

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ROSS RECYCLING, Norwiche Bulletin.com

LEGAL, NOTICE TO CREDITORS, NOTICE TO DEMOLITION LIEN FOR NOT MORE THAN FIFTEEN YEARS

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