

NORWICH EMERGENCY MANAGEMENT

Household Emergency Plan

Template



Norwich Emergency Management wishes to
Acknowledge content and contributions from:
University of Missouri Outreach and Extension
FEMA
CDC
American Red Cross

Household Name	
Address (1):	
Address (2):	
Address (3):	
Phone:	
Cell Phone:	



Household Plan


HOUSEHOLD MEMBER INFORMATION

Name	Date of Birth	Social Security #	Home & Cell #	Work / School #	Work / School Address	Other Contact #
Pet Name / Species License # Microchip #	Age	Veterinarian	Vet Contact info		Vet Address	



Household Plan

UTILITIES / SERVICE CONTRACT / INSURANCE INFO

Provider Information		Emergency Contact #	Account #
Water		860-887-2555	
Sewer		860-887-2555	
Electric		860-887-2555	
Gas		860-887-7207	
Telephone			
Cable / Internet			
Home/Renters Insurance (Agency and Agent)			
Auto/Boat/Other Insurance (Agency & Agent)			



Household Plan

EMERGENCY CONTACTS (RELATIVES / FRIENDS / NEIGHBORS)

Name	Relationship	Address	Home/Work/ Cell #'s	Email
Out of Town Contact				
Out of Town Contact				

- ✓ Note: People listed in this table should be the people you will turn to for assistance in a time of emergency. This includes relatives, neighbors, friends, AND Out of Town Contacts
- ✓ Identify at least two (2) out-of-town contacts: Ensure all household members know the contact info for the OTC's If local telephone lines are overloaded, complete one call to the out-of-town contact and let them attempt to contact others
- ✓ Identify at least two (2) friends/neighbors, agree to check on each other
- ✓ It is suggested that all persons listed have a copy of this plan



Household Plan

EMERGENCY PROCEDURES:

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Household members should **know emergency procedures for each other's** work, school, or other places where they regularly spend time. **Identify, discuss and document** these with **all** household members!

Also discuss how to reunite if a disaster strikes while household members are away from the home. Make plans for where household members should go and whom they should contact when the home is not habitable, safe or if they cannot return to the home. Refer to your *Relatives / Friends / Neighbors* list (p.4).

Emergency procedures (including those needed for evacuation events and the reunification process) **need to address** when 1) Household members, especially children, are away from the home, 2) How to deal with **pets**, and 3) Household members with **disabilities**.

School Emergency Procedures:
Workplace Emergency Procedures:
If we cannot enter the household:
If we cannot return to the household:
If we are not together:



Household Plan

HOME LAYOUT / DIAGRAM

A large, empty rectangular box with a black border, intended for drawing a home layout or diagram.