



ESTABLISHED 1659

# CITY OF NORWICH

CONNECTICUT

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## Motor Vehicles- Recommended Standard Forms of Proof

The tax bill on your motor vehicle covers the period of October 1, \_\_\_\_ to September 30, \_\_\_\_\_. If the motor vehicle was sold, demolished, totaled, stolen and not replaced or junked, you may be eligible for an adjustment.

The following types of documentation are required to be provided to the Assessor's Office. Each must be dated and must identify the vehicle (ie: year, make model and vehicle identification number) for which an adjustment is requested.

1. **Marker plate receipt from the Department of Motor Vehicles** (DMV) indicating that the vehicle's registration has been cancelled, or that the vehicle's registration plate has been lost or stolen.
2. **PLUS** any one of the following – in addition to the plate receipt
  - (a) **A notarized copy of the vehicle's bill of sale**. A bill of sale section is now included on the bottom of the vehicle owner's registration form and transfer information must be recorded on the back of said form before it is submitted to the DMV.
  - (b) **A copy of the vehicle's transfer of Title**. or new owners' registration of said vehicle.
  - (c) **Out of State Registration**: Proof of residency in another State and a copy of the original registration showing the date the vehicle was actually registered in that State.
  - (d) **Stolen Vehicle**: A statement from the vehicle owner's insurance company indicating that the vehicle was stolen and NOT recovered.
  - (e) **Totaled Vehicle**: A statement from the vehicle owner's insurance Company indicating that the vehicle was totaled.
  - (f) **Junked Vehicle**: A statement from the junk dealer must be provided.
  - (g) **Donated Vehicle**: A statement from the Organization to which the vehicle was given.
  - (h) **Trade-In Vehicle**: A copy of the new vehicle purchase agreement identifying the trade-in vehicle.