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To: Mayor Hinchey and members of the City Council
From: John Salomone, City Manager
Subject: City Manager's Report
Date: October 17, 2016

On Monday, October 3rd I purchased my new home and became an official Norwich tax payer. I had my weekly meeting with the Mayor and attended the School Facilities Review Committee Meeting.

I attended the CCM Legislative Committee Meeting on October 4th in Meriden and later that day met with a retired NPU employee.

On October 5th, I met with Gary Evans from the Planning & Community Development Office. I also attended a dinner for Steve Juda, retiring assessor from Newington.

On October 6th I met with the Mayor in regard to a TAP Grant Application. I had a meeting with John Wong. I had a conference call regarding the Reid & Hughes building with Todd Levine from the State Historic Preservation Office and city staff. I also had a meeting regarding Capehart Mill with staff and Corporation Counsel. Bond signing was also held in my office.

On Tuesday, October 11th I meet with Aaron Westervelt, member of Laurel Hill Fire Department, Ryan Thompson, Director of Public Works and John Raymond from Fleet Maintenance regarding condition of equipment. Agenda setting was held with the Mayor. I meet with City Assessor Donna Ralston.

On October 12th I attended a meeting with the Registrar's Office and several department members regarding emergency election procedures. I met with Chief Scandariato. I also met with Brigid Marks and Pat Osten regarding personnel issues.

On October 13th I had a meeting with Todd Levine from SHPO after he had toured the Reid & Hughes building with Building Official Jim Troeger, Gary Evans, and Tucker Braddock.

On Friday, Oct 14th I attend a ribbon cutting for *Foundry 66*, NCDC's new co-work space. Fire negotiations were held in my office with Brigid Marks and Pat Osten from Human Resources.

On Sunday Oct 16th I attended the 25th Annual Columbus Banquet sponsored by the Norwich Italian Heritage & Cultural Committee along with my wife and several council members. The event was held at the Holiday Inn. It was a great turnout and nice to meet with the so many members of the community.