

HARBOR MANAGEMENT COMMISSION MEETING MINUTES

Tuesday, November 19, 2019

City Hall, Room 319, 5:00 PM

MEMBERS PRESENT: Chair Tucker Braddock, Michael Gualtieri, Jerry Martin, Mark Sicuso & Zechariah Stover

OTHERS PRESENT: Kyle Heard and Recording Secretary Melinda Wilson

MEMBERS ABSENT: Alderman Joseph DeLucia and City Manager John Salomone

CITIZENS PRESENT: None

1. Call to Order: Chair Tucker Braddock called the meeting to order at 5:00 PM.
2. Determination of Quorum: It was determined a quorum was present.
3. Approval of Minutes: On a motion by Michael Gualtieri, seconded by Zechariah Stover, the September 24, 2019 meeting minutes of the Harbor Management Commission (HMC) were unanimously approved as presented.
4. Correspondence: Mike Gualtieri reported on the September and October 2019 financial reports. The \$75 debit to Restricted Funds should be from Unrestricted Funds. Mike will look into getting this corrected. On a motion by Mark Sicuso, seconded by Zechariah Stover, the September and October 2019 financial reports were unanimously accepted.
5. Old Business:
 - a) Osprey Nest

Chair Braddock asked Kyle Heard for a summary of his work on the osprey nest. He built two platforms. He raised \$314 for the project. One nest was installed south of the Norwich Police Station. Surplus funds will be donated to the HMC. Chair Braddock requested Kyle keep the second nest until it can be donated to DEEP. Kyle left a copy of his report with the HMC. On a motion by Jerry Martin, seconded by Mark Sicuso, the HMC agreed to have Chair Braddock sign-off on the completed Eagle Scout project paperwork. The members expressed appreciation for Kyle's work.
 - b) Police Station Nautical Flags

Mark reported that he had been told to hold off by Chair Braddock. Chair Braddock reported on the

status of the project. The improvement project near the police station will start-up again in the spring due to the need for warmer weather to do the painting of the mural.

6. New Business:

a) Invoice from Geoff Steadman

Chair Braddock reported that he received an invoice from Geoff Steadman in the amount of \$5,522.00. This includes time spent on the Harbor Management Plan Update and work for the HMC. On a motion by Jerry Martin, seconded by Mark Sicuso, the HMC unanimously approved payment of the invoice to Geoff Steadman for \$5,522.00 from the appropriate HMC funds.

b) Commission Terms

Chair Braddock noted that all members need to reapply for their position on the HMC. Jerry Martin reviewed his many years on the HMC. The HMC members expressed their appreciation for his dedication to the harbor.

c) Schedule of 2020 Meetings

On a motion by Mark Sicuso, seconded by Mike Gualtieri, the HMC unanimously approved the 2020 meeting schedule as presented, continuing with the current meeting schedule of fourth Tuesdays at 5 PM in City Hall Room 319 with the April meeting held at 23 Union Street. Copies of the 2020 schedule were handed out to HMC members.

d) FY21 Budget

Chair Braddock noted that fishing derbies have not been held in recent years. The docks will be the next big project. Mark asked for confirmation that the city portion of the Harbor Management Plan Update was secure for the HMC and would go forward into the next fiscal year. Mike confirmed.

Discussion ensued on the FY21 budget. For years the HMC has requested \$7,000 per year. The HMC members agreed that the monthly fee for the Harbor Cam should be included. On a motion by Jerry Martin, seconded by Mark Sicuso, the HMC agreed to request \$8,000 in the city's FY21 budget.

7. Citizen Comment: None

8. Adjournment: On a motion to adjourn by Mark Sicuso, seconded by Zechariah Stover, the Harbor Management Commission meeting adjourned at 5:32 PM.

*Respectfully submitted,
Melinda Wilson
Recording Secretary*