

**CITY OF NORWICH  
DEPARTMENT OF PUBLIC WORKS**

November 19, 2018

**TO:** City Clerk  
**FROM:** Director of Public Works  
**FILE #:** PWD 168-18  
**SUBJECT:** **MINUTES OF PUBLIC WORKS & CAPITAL IMPROVEMENTS  
COMMITTEE**

The meeting of the Public Works and Capital Improvements Committee was held on Monday, November 19, 2018 in the conference room at the Public Works Headquarters, 50 Clinton Avenue. Attendance was as follows:

**Committee Members**

Mayor Peter Nystrom  
Aldерwoman Stacy Gould  
Alderman Sam Browning

**Administration**

Ryan E. Thompson, Director  
Patrick J. McLaughlin, City Engineer  
Robin Dauda, Recording Secretary

**1. CALL TO ORDER**

The meeting was called to order at 8:05 a.m.

**2. APPROVAL OF MINUTES**

The Meeting minutes of the October 15, 2018 were unanimously approved.  
(Motion: Gould, Second: Browning).

**3. CITIZEN COMMENT: None**

**4. OLD BUSINESS:**

**A. Plaques and Monuments**

Sikh Monument will be displayed at an alternate site, Otis Library, indoors. This is in agreement with all involved.

**B. Public Works Projects Updates**

- Pleasant Street Bridge is completed and final inspection is today.
- Sunnyside Bridge project went out to bid and even the lowest bid was higher than expected. The project will be scaled back by reducing the amount of masonry walls being reconstructed. It will go back out to bid again next month. Re-classifying the project as a small bridge will also open it up to more contractors and make the bid more competitive.
- Sherman Street Bridge project is entering preliminary design phase.
- Vehicle Wash building is expected to be operational the week after Thanksgiving. Certificate of Occupancy is expected by December 1, 2018.

- Paving is completed in the Sturtevant/Sholes area. Some small apron work remains.
- Paving Alice Street remains a priority. Weather is a factor and would like to finish this before the asphalt plant closes around the middle of December.
- Talk about next FY contract language concerning incentives/disincentives regarding schedule.
- Sidewalk program is priced at about \$120,000 for ten properties and project not expected to advance until springtime.
- Buckingham roof should be completed in a few days, weather permitting. Then only the gutter installation remains.
- Transfer Station Scale specifications have been re-written. Winter will be a good time for the work to begin since transfer station traffic will be down.
- Indian Springs/Hill roads have an estimated cost of \$56,392.00. There are four property owners that would need to agree to the cost share terms determined by the City.

## **5. NEW BUSINESS:**

### **A. Capital Request for next fiscal year**

- Preparing for standard requests like road and lot resurfacing, sidewalks & MS4 compliance.
- Some requests will be to bring some areas of buildings to OSHA standards after recent audits.
- Informal highlights of other projects around the city that may be of interest.

### **B. Property Disposition Discussion**

- Public Works Director and City Planner explored the various city owned parcels throughout the city. There are some buildings that should ultimately come down and some small parcels could be offered to property abutters for sale. There are also open space areas that the City should retain.
- 482-492 Norwich Avenue through the Dangerous Buildings Committee will be sending this to a Committee for Sale and it's recommended the building be modified into less occupancies.

### **C. Dodd Stadium**

- New lease agreement when executed will determine some funding request possibilities.
- Lighting and HVAC funding still in place at a total cost of approximately \$500,000.00.
- Stadium "re-branding" discussion and its use for European Soccer teams to temporarily utilize the field.

## **6. OTHER BUSINESS:**

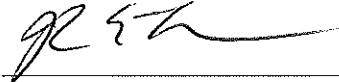
### **A. Old Ballfield Project in Taftville**

Alderman Browning relayed a third party question from a Taftville resident about why a project remains unfinished. The project was funded by Community Development Block Grant (CDBG) monies made available to communities with a low median income and

after Phase I (a trail and parking lot) and Phase II (a playground) were completed Taftville no longer qualified for the funds for the remaining phase (a toddler playground and pavilion).

**7. ADJOURNMENT**

The meeting adjourned at 9:13 a.m. by unanimous vote.  
(Motion: Gould, Second: Nystrom/Browning)



---

Ryan E. Thompson, P.E.  
Director of Public Works

**Committee Members:**

Alderman Stacy Gould (Chair), Mayor Peter Nystrom, Alderman Sam Browning  
Mayor and Members of the City Council, City Manager