

**CITY OF NORWICH
DEPARTMENT OF PUBLIC WORKS**

November 22, 2019

TO: City Clerk
FROM: Director of Public Works
FILE #: PWD 198-19
SUBJECT: MINUTES OF PUBLIC WORKS & CAPITAL IMPROVEMENTS COMMITTEE DRAFT

A meeting of the Public Works and Capital Improvements Committee was held on Monday, November 18, 2019 in the conference room at the Public Works Headquarters, 50 Clinton Avenue. Attendance was as follows:

Committee Members

Alderman Stacy Gould
Alderman Sam Browning
Mayor Peter Nystrom

Administration

Patrick McLaughlin, Director
Brian Long, City Engineer
Nicole Doyle, Recording Secretary
Deanna Rhodes, City Planner

1. CALL TO ORDER

The meeting was called to order at 8:06 a.m.

2. APPROVAL OF MINUTES

The meeting minutes of the October 21, 2019 meeting were unanimously approved.
(Motion: Browning, Second: Nystrom)

3. CITIZEN COMMENT:

- Citizen attended and wanted to stay for the meeting to view how a meeting proceeds.

4. OLD BUSINESS:

A. Public Works Projects Updates

- Sherman Street Bridge – Public informational meeting is on 11/19/19.
- Sunnyside Bridge – out for re-bid and construction expected to start next year.
- Annual Paving – on hold due to weather.
- Franklin Square Roundabout – A consultant (VHB), has been selected and design will begin.
- Capital Sidewalk Project –almost complete with only one or two more properties to finish.
- Fire Escape at 23 Union Ave – Scholar Painting to finish the Roof work and expected to be completed by end of November.
- Yantic Street Parking Lot – under construction; silt fencing and sediment basin in place. The contractor has been working diligently to finish. Mid December is the estimated project completion.

B. Property Disposition

- 36 Huntington Ave – per Deanna’s discussions with state, this property could be part of the Bean Hill Historic District. On hold for demolition until more research is done.
- 702 New London Tpke – per Deanna; need to review this property because it was a Caulkins property. Tilcon, as an abutter, is interested in this property.

- 115 Central Ave – NPU has requested not to sell the property as there are sewer mains running through the property. As the neighbor’s driveway and play equipment on the property, the neighbor should provide insurance for the property. Deanna will speak with Attorney Michael Driscoll.
- 58 Division Street – Brian looked at the inside and condition is fair. Unanimous vote in favor to bring this property to council with the recommendation to list to sell. (Motion: Nystrom, Second: Browning)
- 21 Fairmount St – Fire Department is interested in the back portion of the property.
- 82-84 Franklin St – Deanna will send a letter to the owner(s) of Franklin St., informing them the City will not be selling.
- 11 Lake St – Deanna requested to move this property along for the previous recommendation to demolish. The City will need an environmental review prior to demolition.
- Martin Ave – the committee recommends the city should offer the property to the adjacent/abutting property owner and would need the buyer to pay for expenses.
- 18 Falls Ave – per Deanna, need more time to discuss this property and need variances because it’s non-confirming.
- 270 West Thames St – Nystrom motioned to bring to council with the recommendation to demolish. Browning seconded and all in favor.

C. Meeting Schedule for 2020

- Nystrom motioned to accept the draft meeting schedule for 2020 as listed, and Browning seconded Browning motioned to amend the meeting schedule for 2020 to change the meeting time to 4pm, Nystrom seconded; all in favor. The original motion was then voted on, all in favor.
- Meeting schedule for 2020 has been sent to the City Clerk for positing.

D. Smoking in Public Areas

- Browning updated the Committee on the Mohegan Park Committee discussion whereby they had voted to take no action at this time.
- After discussing public smoking with the committee, Nystrom motioned taking no action at this time; Browning seconded; and all in favor.
- Public Works & CIC will send a copy of both committee minutes, with a cover letter to Mr. Swaranjit Singh Bhatia, who had requested the non-smoking zones at our public places and parks.

5. NEW BUSINESS:

- McLaughlin mentioned the CT DOT will be doing emergency road work on Route 32 near Falvey’s after Thanksgiving and traffic will be detoured during the road work, which should last up to two weeks.

6. OLD BUSINESS: None

7. ADJOURNMENT

The meeting adjourned at 8:50 a.m. by unanimous vote. (Motion: Nystrom, Second: Browning)

Patrick J. McLaughlin, P.E.
Director of Public Works

Committee Members:

Alderwoman Stacy Gould (Chair), Mayor Peter Nystrom, Alderman Sam Browning
Mayor and Members of the City Council, City Manager, City Planner