

Norwich Ice Arena Authority

Special Meeting Minutes

Held Virtually via Zoom

October 28, 2020

1. Call to Order – Meeting was called to order by Chairman Mark Bettencourt at 6:02pm.
2. Determination of Quorum – A quorum was present; all members were in attendance. In addition, Deputy Comptroller Tony Madeira, Accountant Bridgette Pearson (City of Norwich), Accountant Mike Plude (Norwich Rose Garden Ice Arena), Lisa Fedick (NRIA), and Shannon Fitzgerald (NRIA) were in attendance.
3. Acceptance of Minutes from Previous Meeting – A motion to accept the minutes from the January 15, 2020 meeting was made by Gary Makowicki, seconded by Mark Sicuso and passed unanimously by voice vote.
4. Public Comment – DC Madeira reviewed the correspondence (see attached) that he had sent the authority, including updated financials. Also noted that we received a request that some capital improvements be applied to the rent. Chairman Bettencourt noted that this might be appropriate to discuss in executive session. DC Madeira also noted that he had sent the authority a couple of documents sent to him by Lisa Fedick that day, a balance sheet and a revenue sharing calculation sheet (all attached). The sign work and cleanup around the gully looked good. There was no other public comment.
5. Correspondence – Covered under public comment.
6. Old Business
  1. Discussion and possible action regarding lease terms, compliance and audits- DC Madeira asked NRIA Accountant Mike Plude to comment. Mike Plude stated that he's been working with Lisa Fedick 2015-2019 audits. The items are pretty much complete. The biggest issue is the revenue sharing agreement, specifically what is covered by the authority or by NRIA, more specifically Excess Routine Capital Improvements need to be defined or agreed to by the parties. DC Madeira would share the old schedule he had regarding prior issues with Mike Plude and meet with him sometime next week to discuss. The chair stated that in all likelihood we would schedule another special meeting to discuss some of these issues once we had some answers.

A motion was made by Chairman Bettencourt to go into executive session for the purpose of discussing commercial and financial information and advice to be given in confidence and not subject to disclosure and to discuss the terms of the lease or possible changes. DC Madeira and Bridgette Pearson would be invited to participate in all or part of the

executive session at the pleasure of the authority. Seconded by Joann Beguhl and passed unanimously.

A motion was made by Chairman Bettencourt to come out of executive session noting no votes were taken. Seconded by Mark Sicuso and passed unanimously. Lisa Fedick was allowed back in the meeting from the waiting room. Chairman Bettencourt explained to her that nothing at this point has changed and that we would be taking a look at the information and schedule another meeting to which she would be invited.

7. New Business

1. Meeting Schedule 2021 – A motion to pass the regular meeting schedule for the following dates: 1/20/2021; 4/21/2021; 7/21/2021; 10/20/2021 to be held at 6pm at the Rose Garden Ice Arena unless posted as a virtual meeting was made by Joann Beguhl, seconded by Mark Sicuso and passed unanimously.

8. Adjournment – Motion to adjourn by Gary Makowicki, seconded by Mark Sicuso and passed unanimously at 7:11pm.

Respectfully submitted,

Mark Bettencourt  
Chairman