

BOARD OF REVIEW - DANGEROUS BUILDINGS MINUTES  
Wednesday, October 23, 2019, 5:00 PM

Committee members present: Chair Gary Schnip, Tucker Braddock, James Heist, Stacy Gould and James Quarto

Committee members absent: Darryl Wickham

Others Present: Building Official James Troeger and Blight Officer Brittany Williams

1. Call to Order: Chair Gary Schnip called the meeting to order at 5:17 PM.
2. Determination of a Quorum: It was determined that a quorum was present.
3. Acceptance of Minutes: On a motion by Tucker Braddock, seconded by Jim Heist, the minutes of the September 25, 2019 meeting of the Board of Review (BOR) were unanimously approved as presented.
4. Public Comment: None
5. Communications: None presented
6. Dangerous Buildings and Blight Concerns:

Blight Officer Brittany Williams presented information from other municipalities about blight remediation. She is working on a "restoration agreement" for the City that would be a contract between the property owner and the City concerning the schedule of work that needs to be completed and compliance issues without blight fines or violations being issued while the work is ongoing. She also spoke about creating a "vacant property registration" and fees that could be assessed and how we could implement this proposal. Brittany also brought up the concept of land banking conservatorship and how it could be implemented in Norwich. There is a conference on the topic in Hartford on October 30th. She also discussed the issue of landlord registration and fees to conduct periodic inspections of rental properties. This would assist the Building Department in determining exactly how many rental units are available in Norwich and hold landlords accountable for sub-standard units. The program fees would create revenue to sustain the program. The goal was to improve the quality of the housing. The system could allow less periodic inspections for landlords that had repeated good inspections. The housing inspections would be a proactive measure to prevent blight from starting. There was also discussion concerning B & B's and Air B & B's and if the need exists for new or improved regulations.

7. Other:

- Public Works Committee (PWC) Report: Alderman Gould reported:
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- 29 Boswell Avenue was sold by the City on September 6, 2019, 212 Prospect Street will be listed for sale with Allyn & Associates, 36 Huntington Avenue will be recommended to demolish.

9. Next meeting: The next regular meeting will be Wednesday, December 4, 2019 at 5 PM.

10. Adjournment: On a motion by Jim Heist, seconded by Jim Quarto, the Board of Review unanimously adjourned at 7.05 PM.

*Respectfully Submitted,*  
*Stacy Gould*  
*Acting Recording Secretary*

TOM GIFF/CLERK  
NORWICH, CT  
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