

**CITY OF NORWICH
DEPARTMENT OF PUBLIC WORKS**

October 15, 2018

TO: City Clerk
FROM: Director of Public Works
FILE #: PWD 151-18
SUBJECT: MINUTES OF PUBLIC WORKS & CAPITAL IMPROVEMENTS COMMITTEE

The meeting of the Public Works and Capital Improvements Committee was held on Monday, October 15, 2018 in the conference room at the Public Works Headquarters, 50 Clinton Avenue. Attendance was as follows:

Committee Members

Mayor Peter Nystrom
Aldерwoman Stacy Gould
Alderman Sam Browning

Administration

Patrick J. McLaughlin, City Engineer
Angelo Yeitz, Streets Superintendent
Robin Dauda, Clerk

1. CALL TO ORDER

The meeting was called to order at 8:00 a.m.

2. APPROVAL OF MINUTES

The Meeting minutes of the September 17, 2018 meeting were unanimously approved.

(Motion: Browning, Second: Gould).

3. CITIZEN COMMENT: None

4. OLD BUSINESS:

A. Plaques and Monuments

- Stacy Gould announced the Sikh monument as first issue. Mayor Nystrom reported that Mr. Nash still hasn't secured approval on the proposed spot for the Sikh monument and will be looking into an alternative site.

B. Public Works Projects Updates

Update by Pat McLaughlin regarding various projects.

- Pleasant Street Bridge opened on 10-2-18. The railing is about the only item outstanding. An approved temporary one is up for now while the permanent railing is being fabricated.
- Sunnyside Bridge project has gone out to bid for work to begin in April, 2019.
- Sherman Street Bridge will begin design phase soon.
- Vehicle Wash Building is about two weeks behind schedule due to the rain and high humidity preventing the inside painting to be completed. Equipment is expected to be installed next week.
- Quarto Road paving has been completed and work is now to begin in the Sholes Avenue/Pleasant Street area next week. After that paving on Alice Street will commence.
- 23 Union Street ADA compliance project is with the Purchasing Agent to put out for bid.
- Sidewalk bid open this week.
- Buckingham roof work is set to begin this week
- Mohegan Park bathroom project is in the updated design stage
- Transfer Station scale replacement is in the works and looking at a steel deck instead of a concrete deck. Perhaps the City could close the transfer station for a week to save on the costs of delivering and setting up a temporary scale. This would have to be agreed to with Willimantic Waste.

5. NEW BUSINESS:

A. Capital Reallocation – Public Works Van

A new pickup truck was approved in the budget. Additionally there are some funds remaining from the plow truck and paving box funds. Public works has a request to use those funds to replace a van instead of replacing the pick-up truck. Angelo Yeitz, Superintendent was called into the meeting to answer some of the committee's questions concerning condition, use and age of the van. Additionally Mr. Yeitz added that it saves paying differentials to employees and that Public Works has utilized the van for work performed at times by youth intervention programs and that council members have used it for group travel. The issue was tabled to the next meeting when more precise numbers concerning cost are presented as well as summarizing the van's present issues and if van replacement over the truck replacement is critical at this time from the Director.

B. Rogan Terrace

Mr. Yeitz remained for discussion of the storm drain issues at Rogan Terrace and the areas surrounding it. He stated this time of year is a little difficult with the falling of the leaves but that particular drain is a regular maintenance area receiving special attention after rainfall and regular inspection. The fix would be

extremely pricey because the lines extend beyond Backus and increasing flow in that spot makes it likely to cause issues for others downstream.

6. OTHER BUSINESS:

A. Dead Tree in Norwichtown Cemetery

Mayor Nystrom is working on obtaining access to the perpetual care fund with the probate judge for a dangerous tree in the Norwichtown Historic Cemetery that's threatening headstones near a Huntington Family vault. The age of the stones and how they were made make them especially vulnerable to breaking.

C. Indian Spring/Indian Hill Roads

- Public Works will prepare a cost estimate by the next meeting concerning the Indian Hill/Indian Spring area to bring the road into acceptable size for fire apparatus. Cost shares from the property owners to the City to perform the work as well as possible widening the road in the easement area would need to be worked out by the owners and would depend on them reaching an agreement.
- Questions of the homes tying into utilities is an issue for Norwich Public Utilities.

7. ADJOURNMENT

The meeting adjourned at 8:55 a.m. by unanimous vote.
(Motion: Gould, Second: Browning)



Patrick McLaughlin, P.E.
City Engineer

Committee Members:

Alderman Stacy Gould (Chair), Mayor Peter Nystrom, Alderman Sam Browning
Mayor and Members of the City Council, City Manager