

19 NORTH CLIFF STREET COMMITTEE OF SALE

Wednesday, August 28, 2019

5:00 PM

Contract Date: March 29, 2018

Members Present: Chair James Quarto, Tucker Braddock, Jim Heist and Gary Schnip
Alderwoman Stacy Gould and Darryl Wickham (arrived at 5:19 PM)

Members Absent: None

Others Present: Building Official James Troeger and Blight Officer Brittany Williams

1. Call to Order: Chair Jim Quarto called the meeting to order at 5:09 PM.
2. Determination of a Quorum: It was determined a quorum was present.
3. Review of Minutes: On a motion by Gary Schnip, seconded by Tucker Braddock, the minutes of the June 26, 2019 meeting were unanimously approved as presented.
4. Public Comment: None
5. Communications: None
6. Discussion:

Project Update: Chair Jim Quarto reported he spoke with Lori Cavanaugh today. He and Jim Troeger toured the property today. Jim Troeger provided a detailed list of items that need completion including utility connection, electrical, plumbing, heating, insulation, handrails and house numbering. The property must be in a condition to occupy prior to the transfer of title.

On a motion by Gary Schnip, seconded by Tucker Braddock, the committee unanimously approved the requirement that a letter of building code compliance be issued prior to title transfer.

In addition the committee decided that Jim T will supply the developer with the list of pending items.

Jim T also noted that the water was previously turned on at the developer's request.

7. Adjournment: On a motion by Tucker Braddock, seconded by Jim Heist, the Committee unanimously voted to adjourn at 5:21 PM.

Next meeting: The next regularly scheduled meeting will be September 25, 2019 at 5 PM in the Union Street Conference Room.

Respectfully Submitted,
Melinda Wilson
Recording Secretary