

MINUTES OF NORWICH ETHICS COMMISSION MEETING

August 12, 2019

MEMBERS PRESENT: Robert (Mac) Ballard, Christopher Dixon, Robin Lawson, Kathryn Lord and Carol Menard

MEMBERS ABSENT: All present

ALTERNATES PRESENT: Scott Camassar and Karen Lucas

ALTERNATES ABSENT: All present

OTHERS PRESENT: Gregory Schlough and Recording Secretary Melinda Wilson

1. Call to order: Chair Carol Menard called the August 2019 meeting to order at 5:00 PM.
2. Determination of Quorum: It was determined a quorum was present.
3. Approval of Minutes: On a motion by Chris Dixon, seconded by Mac Ballard, the minutes of the June 10, 2019 Ethics Commission (EC) meeting were unanimously approved as presented.
4. Citizen Comment: None
5. Old Business: None
6. New Business: Advisory Opinion 2019-3:

The Commission members reviewed a copy of the Request for Advisory Opinion 2019-3. Gregory Schlough serves as an alternate on the city's Zoning Board of Appeals. He has been asked to Chair the 2020 American Cancer Society Relay for Life. He answered questions of the Ethics Commission members regarding the fundraising process for the Relay for Life. Discussion ensued. Chris Dixon recommended that Greg carry a receipt book to give receipts for transactions. Chair Carol Menard recommended that Greg disclose any donations by businesses that may come before the Zoning Board of Appeals in the future.

On a motion by Kathryn Lord, seconded by Karen Lucas, the Ethics Commission unanimously decided to issue an advisory opinion that the Request for Advisory Option 2019-3 is not a violation of the Norwich Code of Ethics provided that if cash is given as a donation, a receipt is given and appropriate disclosure of any donations made by businesses that may come before the Zoning Board of Appeals in the future.

7. Adjournment: On a motion to adjourn by Robin Lawson, seconded by Karen Lucas, the meeting of the Ethics Commission adjourned at 5:20 PM.