

Norwich Ice Arena Authority
Regular Meeting
The Norwich Municipal Ice Rink
641 New London Turnpike
Minutes
July 18, 2018

1. Call to Order at 6:25 by Chairman Bettencourt
2. Determination of Quorum. All members were present. Also present was Lisa Fedick, operator, John Ferguson, pro shop operator and Deputy Comptroller Tony Madeira.
3. Acceptance of Minutes from January 17, 2018. Motion to accept made by Mark Sicuso, seconded by Gary Makowicki and passed unanimously.
4. Public Comment - none
5. Correspondence none submitted
6. New Business
 1. Update and discussion regarding audits. Lisa gave the Deputy Comptroller checks for copier lease and computed rental numbers that are presently due the city. Tony Madeira reported that an accountant has been selected. A conference call is set tentatively for August to evaluate where we are going. Hopefully we'll get caught up in near future.

The authority members discussed with the rink operators programming and other opportunities for programs including looking into grants for programs in cooperation with other city departments, i.e the Recreation Department and the BOE.

2. Budget FY 2018. A motion to approve the budget as presented (see at end of minutes) by Mark Sicuso and seconded by Gary Makowicki. During discussion it was noted that the authority should look for a reduction in fees for the future.
3. Gift card situation was reviewed but no action needs to be taken at this time.

4. The pitched roof should be OK for now. Public Works will continue to monitor. Flat roof repairs last year should last about 5 years. Finance will be looking at the issue of how to pay for replacing the roof in the future.
5. The Authority asked the operator for communication regarding rink activities to be presented at the quarterly meetings to which Lisa Fedick agreed.
6. Lisa Fedick reported that they were in the process of buying new speakers and the sound system will be “pristine” by September.
7. Information regarding maintenance contracts was requested from Lisa Fedick and will be reviewed at the next meeting.

There being no other business a motion to adjourn was made by Mark Sicuso, seconded by Gary Makowicki and passed by voice vote at 7:00 pm

Respectfully submitted,

Mark Bettencourt
Chairman

NORWICH ICE RINK BUDGET FY 2019

REVENUES Fiscal Yr 2019

33507-70058 Rent Revenue	36,469.00
Total Revenue	36,469.00

EXPENSES

Rink Admin

33507-80015 Professional Service	2,500.00
33507-80073 Insurance	2,600.00
33507-89010 Share Finance Dept	4,500.00
Total Expenses	9,600.00

Revenues	36,469.00
Expenses	9,600.00
Net Profit/(Loss)	26,869.00