

MINUTES OF NORWICH ETHICS COMMISSION MEETING
June 10, 2019

MEMBERS PRESENT: Robert (Mac) Ballard, Robin Lawson, Kathryn Lord and Carol Menard

MEMBERS ABSENT: Christopher Dixon

ALTERNATES PRESENT: Scott Camassar and Karen Lucas

ALTERNATES ABSENT: All present

OTHERS PRESENT: Recording Secretary Melinda Wilson

1. Call to order: Chair Carol Menard called the June, 2019 meeting to order at 5:01 PM.
2. Determination of Quorum: It was determined a quorum was present. Scott Camassar was seated as a Regular Member.
3. Approval of Minutes: The minutes of the May 13, 2019 Ethics Commission (EC) meeting were presented. On a motion by Mac Ballard, seconded by Kathryn Lord, the May 13, 2019 minutes of the EC were approved as presented.
4. Citizen Comment: None
5. Old Business: None
6. New Business: Discussion ensued on the topic of expiration of terms for three existing EC members in October. It was agreed that Chair Menard issue a letter to Mayor Peter Nystrom and the City Council in late July to remind them of the need for action with respect to commission membership. Chair Menard agreed to issue said letter.

Discussion was held around the subject of printed meeting documents. It was decided that the emailed meeting reminders will include the agenda and minutes as attachments. Members can choose whether to print copies or not. Printed copies will no longer be provided at meetings.

7. Adjournment: On a motion to adjourn by Scott Camassar, seconded by Mac Ballard, the meeting of the Ethics Commission adjourned at 5:10 PM.