

**CITY OF NORWICH
NORWICH PUBLIC PARKING COMMISSION**

The following are the minutes of the Regular Meeting of the Public Parking Commission held at 5: 00 PM, May 21, 2019 at the Intermodal Transportation Center.

PRESENT: Ms. Joanne Philbrick, Mr. Sam Browning, Mr. John Salomone, and Mr. Sean Ryan

ABSENT: Mr. Jeffrey Lord and Mr. William Nash

ALSO: Mr. William Kenny

Ms. Philbrick called the meeting to order at 5:04 pm, noting a quorum was present.

PUBLIC COMMENT:

Mr. William Kenny addressed the Commission related to parking in the areas surrounding NFA. As a resident of the area, he is concerned that the student parking issue should be addressed.

The Commission members thanked Mr. Kenny for his appearance and comments and assured him that his concerns will be addressed.

MINUTES:

A motion was made by Ms. Philbrick, second by Mr. Browning, to accept the minutes of the November 20, 2018 regular meeting.

Attending members voted unanimously to accept the minutes.

FINANCIAL REPORTS & BILLS TO BE PAID:

A motion was made by Mr. Ryan, second by Mr. Salomone to accept the financial reports and accounts payable reports for November & December 2018 and January through April 2019.

The motion was voted on and passed unanimously.

CAMERA PROPOSAL/ VIADUCT & MARKET ST. GRG:

The Commission members were provided with a proposal for installing security cameras in the Viaduct and Market Street garage.

At this time, there is no action required, it is informational only.

PROPOSED BUDGET 2019/2020:

After a brief discussion, a motion was made by Ms. Philbrick to approve the pay raise for the PEO, Mr. Salomone seconded the motion.

Members voted as follows: AYE : Ms. Philbrick, Mr. Salomone and Mr. Browning
NAY: Mr. Sean

Motion passed .

A motion was made by Mr. Browning to approve the budget as presented, (including the wage increase). Motion second by Ms. Philbrick.

Motion was voted on and passed unanimously.

PARKING RECOMMENDATIONS / LINCOLN AVE:

Ms. Rizzuto provided the Commission with information related to parking issues residents are complaining about in the NFA area. Mr. Kenny had earlier addressed the Commission regarding the same topic. Several ideas were discussed.

Mr. Salomone, as City Manager, stated that he would like to further explore the options. He would take a comprehensive approach and attempt to contact NFA for their input as to how to rectify the situation.

The Commission determined that before forwarding any requests to the Public Safety Committee for action, Mr. Salomone would proceed with his suggestion, and report his findings to the Commission.

The Commission gave their approval to add wording to the current list of fines and penalties in the City Code of Ordinances. The addition will clarify the distances required to be in compliance with State and local ordinances.

The information will be forwarded to Corporation Counsel for implementation.

CANCELLATION OF JULY 2019 MEETING:

As in past years, a request was made to cancel the scheduled July meeting of the NPPC. Should it be necessary to have a meeting, a Special Meeting would be scheduled.

A motion was made to cancel the July 2019 meeting, by Ms. Philbrick. The motion was seconded by Mr. Ryan.

Motion was voted on and passed unanimously.

ANYTHING ELSE BEFORE THE COMMISSION: NONE

ADJOURNMENT:

Having no further business to discuss, a motion was made by Mr. Browning , second by Mr. Ryan, to adjourn the meeting. Voted on and passed unanimously.

Meeting was adjourned at 5:40 pm.

Respectfully Submitted,

Judith A. Rizzuto, Administrator
Norwich Public Parking Commission