

~This was a virtual/remote meeting. ~

I. Roll Call

Meeting called to order by Paul Schroder at 1:00 pm.

A. Members Present

1. Paul Schroder, Chair (voting member)
2. Chris Golas (voting member)
3. Shiela Hayes (voting member)
4. Nate Kannas (voting member)
4. Richard Morelli (alternate - seated as a voting member)

B. Members Absent

1. John John (voting member)
2. Rob Dempsey (alternate)

C. Others Present

1. Brigid Marks, Director of Human Resources
2. Sandra Pimentel, P&P Secretary

II. Minutes

A. Minutes of the March 12, 2020 Personnel & Pension Board Special Meeting.

Motion to approve the March 12, 2020 meeting minutes made by Shiela Hayes, seconded by Rich Morelli, all in favor.

III. New Business

A. Reappointment of Shiela Hayes to the Board.

Motion to acknowledge the re-appointment of Shiela made by Paul Schroder, seconded by Chris Goals, all in favor.

B. Election of Chair and Vice-Chair.

Motion to elect Shiela Hayes as Vice-Chair made by Paul Schroder, seconded by Nate Kannas, all in favor.

Motion to re-elect Paul Schroder as Chair made by Shiela Hayes, seconded by Nate Kannas, all in favor.

C. Applications for Retirement:

1. Christopher Callaway, Police Lieutenant, for a normal retirement effective May 2, 2020.
2. Linda Smith, Administrative Specialist, for a normal retirement effective May 9, 2020.
3. Lynn DePina, Preschool Director-BOE, for a normal retirement effective July 1, 2020.
4. Andre Rosedale. Police Officer, for a normal retirement effective February 11, 2021.

Motion to approve the applications for retirement made by Shiela Hayes, seconded by Rich Morelli, all in favor.

D. Pension Calculations:

1. Kim Pepas, retired January 28, 2020. Her annual pension is calculated for \$13,146.93. Her application was approved at the November 2019 meeting.
2. Scott Suplita, retired February 15, 2020. His annual pension is calculated for \$49,138.69. His application was approved at the February 2020 meeting.

3. Griselda Rodriguez, retired February 15, 2020. Her annual pension is calculated for \$17,770.09, payable July 28, 2038. Her deferred retirement was approved at the February 2020 meeting.
 4. Sandra Kuchta, retired February 15, 2020. Her annual pension is calculated for \$9,490.87, payable April 30, 2026. Her deferred retirement was approved at the February 2020 meeting.
 5. James Troeger, retired February 20, 2020. His annual pension is calculated for \$57,157.59. His application was approved at the February 2020 meeting.
 6. Denise Amburn, retired February 29, 2020. Her annual pension is calculated for \$36,234.90. Her application was approved at the January 2020 meeting.
 7. Jarrell Roberts, retired March 3, 2020. His annual pension is calculated for \$32,907.97. His application was approved at the January 2020 meeting.
 8. Christopher Callaway, retired May 2, 2020. His annual pension is calculated for \$75,569.82. His application is on the agenda at this meeting.
 9. Linda Smith, retired May 9, 2020. Her annual pension is calculated for \$34,366.91. Her application is on the agenda at this meeting.
Motion to approve the pension calculations made by Shiela Hayes, seconded by Nate Kannas, all in favor.
- D. Applications for refund/rollover of pension contributions
1. Donna Fenter, Paraeducator-BOE, who withdrew effective January 31, 2020. Refund of \$6,566.85 including interest.
 2. Stefanie Montejano, Paraeducator-BOE, who withdrew effective March 12, 2020. Refund of \$8,621.52 including interest.
Motion to accept the refund application made by Shiela Hayes, seconded by Rich Morelli, all in favor.
- E. Request from Acting Chief Wucik to extend the Firefighter eligibility list for one year.
Motion to extend the Firefighter eligibility list for one year made by Shiela Hayes, seconded by Rich Morelli, all in favor.
- F. Notification of Death:
1. Jane Barry, DOD February 16, 2020, surviving spouse of David Barry who retired from NPU on May 7, 1996. No further benefit due.
 2. Jean Gauvin, DOD May 1, 2020, DRO recipient of Rene Sylvestre who retired from NPU on February 1, 2003. No obituary, notified by husband on May 8, 2020 and verified with Social Security records. No further benefit due.
 3. Peter Bialowas, DOD May 8, 2020, who retired from the Fire Department on September 7, 1975. No further benefit due.
Motion to acknowledge the notifications of death made by Paul Schroder, seconded by Rich Morelli, all in favor.
- G. Invoice from Milliman for the actuarial valuation as of July 1, 2019 per schedule set forth in RFP.
Motion to approve payment of Milliman's July 1, 2019 invoice made by Shiela Hayes, seconded by Nate Kannas, all in favor.
- H. Invoice from Ryan & Ryan LLC in the amount of \$350.
The outsourcing of legal services without the prior consent of the Board was discussed.
Motion to approve Ryan & Ryan LLC invoice made by Shiela Hayes, seconded by Rich Morelli, all in favor.

Motion to send a letter to Corporation Counsel requesting Board notification before outsourcing professional services made by Paul Schroder, seconded by Nate Kannas, all in favor.

- I. Request from Sandra Pimentel to rescind the deferred General City retirement for Sandra Kuchta on the agenda to be approved. She is to be re-admitted to the fund as a BOE participant at this meeting effective February 18, 2020.
- J. Request from Sandra Pimentel to rescind the deferred General City-NPU retirement for Griselda Rodriguez on the agenda to be approved. She is to be re-admitted to the fund as a BOE participant at this meeting effective February 18, 2020.

Motion to rescind the deferred pensions for Sandra Kuchta and Griselda Rodriguez made by Shiela Hayes, seconded by Rich Morelli, all in favor.

- K. New Employees:

Motion to acknowledge the new employees made by Shiela Hayes, seconded by Rich Morelli, all in favor.

NAME	POSITION	DATE OF HIRE	CITY/STATE
Amanda Gregoire	Account Clerk II-NPU	03/16/2020	Baltic CT
Daniel Carroll	911 Dispatcher	03/30/2020	Lisbon CT
Robert Castronova	Purchasing Agent	04/13/2020	Preston CT
Matthew Perras	Laborer	04/13/2020	Norwich CT

- L. Employees to be admitted into the City of Norwich Employees' Retirement Fund:

Motion to admit the following employees into the City of Norwich Employees' Retirement Fund made by Shiela Hayes, seconded by Chris Golas, all in favor.

NAME	POSITION	DATE OF HIRE	ACADAMY GRADUATION DATE	LAST DAY ON PROBATION	REQUEST /EVAL RECEIVED
Jessica Goulet	Nurse LPN-BOE	10/01/2019	n/a	12/30/2019	05/06/2020
Lozada, Suzanne	Paraeducator-BOE	08/26/2019	n/a	01/27/2020	01/30/2020
Holly Gorman	Paraeducator-BOE	08/26/2019	n/a	01/30/2020	03/19/2020
Cathleen Smith	Paraeducator-BOE	08/26/2019	n/a	1/30/2020	03/19/2020
Susilene Nascimento	Paraeducator-BOE	09/03/2019	n/a	02/03/2020	03/19/2020
Sandra Kuchta	Manager of Financial Services - BOE	02/18/2020	n/a	n/a	02/28/2020
Griselda Rodriguez	Payroll Manager - BOE	02/18/2020	n/a	n/a	02/28/2020
Cody Southworth	Laborer	2/19/2019	n/a	02/18/2020	02/07/2020
Mary Ellen Murano	HR Director-BOE	02/24/2020	n/a	n/a	02/28/2020
Stacy Harvey	Nurse RN-BOE	12/02/2019	n/a	03/02/2020	04/24/2020
Jennie Robbins	Administrative Asst for Registration-BOE	12/02/2019	n/a	03/02/2020	04/24/2020
Krystal Rankin	Paraeducator-BOE	10/07/2019	n/a	03/10/2020	03/19/2020

Carrien Williams	Paraeducator-BOE	10/07/2019	n/a	03/10/2020	03/19/2020
Lorie Trainor	Senior Center Van Driver	9/30/2019	n/a	03/29/2020	04/08/2020
Lindy Fregeolle	Multilingual Learner Director-BOE	3/30/2020	n/a	n/a	04/17/2020
Mallory McCoy	Kitchen Worker	1/14/2020	n/a	04/14/2020	04/24/2020
William Owens	Field Services Technician-NPU	11/04/2019	n/a	5/3/2020	05/06/2020
Erin Haggan	YFS Coordinator	10/28/2019	n/a	04/28/2020	04/29/2020
Christian Case	Code Enforcement Officer	11/04/2019	n/a	05/03/2020	04/24/2020

IV. Correspondence

None

V. Adjournment

Motion to adjourn made by Chris Golas, seconded by Rich Morelli, all in favor. Meeting was adjourned at 1:29 pm.

Respectfully submitted,

Sandra Pimentel, Secretary