

347 Central Avenue Committee of Sale Meeting Minutes  
Wednesday, March 28, 2018  
5:00 PM

Members Present: Chair Sofee Noblick, Alderwoman Stacy Gould, Gary Schnip, James Quarto and Darryl Wickham

Members Absent: Tucker Braddock Jr. and James Heist

Others present: Building Official James Troeger

1. Call to Order: Sofee Noblick called the meeting to order at 5:06 PM.
2. Determination of a Quorum: It was determined a quorum was present.
3. Review of Minutes: On a motion by Alderwoman Gould, seconded by Darryl Wickham, the minutes of February 28, 2018 were unanimously approved as presented.
4. Public Comments: None
5. Communications: None
6. Discussion:

Sofee reported there was one respondent to the RFP. After review it was decided to ask the respondent for proof of ownership of the three LLCs referenced in the response and a statement from Chelsea Groton Bank, along with verification of ownership of the account. The committee also decided to ask for clarification of the respondent's figures for repairs versus budget and a drawing of the proposed floor plan including the plan for rebuilding the deck.

Jim Quarto reported on a clarification of performance bond requirements in the RFP. The RFP needs to state whether a check will be accepted. In future RFPs, the requirements for the performance bond need to be specified in the RFP.

The committee agreed to schedule a Special Meeting for April 9, 2018 at 5:30 pm in the Union Street Conference Room to discuss the details of the respondent's reply to the request for more information and to vote on a recommendation to the City Council.

7. Other: None

8. Adjournment: Upon a motion by Gary Schnip, seconded by Jim Quarto, the Committee unanimously voted to adjourn at 5:30 PM.

Next Meeting: The next regular meeting will be Wednesday, April 25, 2018, at 5 PM.

*Respectfully Submitted, Melinda Wilson, Recording Secretary*