

**CITY OF NORWICH  
DEPARTMENT OF PUBLIC WORKS**

March 20, 2018

**TO:** City Clerk  
**FROM:** Director of Public Works  
**FILE #:** PWD 037-18  
**SUBJECT:** MINUTES OF PUBLIC WORKS & CAPITAL IMPROVEMENTS  
COMMITTEE  
DRAFT

The meeting of the Public Works and Capital Improvements Committee was held on Monday, March 19, 2018 in the conference room at the Public Works Headquarters, 50 Clinton Avenue. Attendance was as follows:

**Committee Members**  
Alderman Stacy Gould  
Alderman Sam Browning

**Administration**  
Patrick J. McLaughlin, City Engineer

Mayor Peter Nystrom absent with notification

**1. CALL TO ORDER**

The meeting was called to order at 8:04 a.m.

**2. APPROVAL OF MINUTES**

The Meeting minutes of the February 20, 2018 were unanimously approved.  
(Motion: Browning, Second: Gould).

**3. CITIZEN COMMENT:** None

**4. OLD BUSINESS:**

**A. Plaques and Monuments**

Nothing at this time.

**B. Public Works Projects Updates**

Update by Pat McLaughlin regarding various projects.

- Pleasant Street Bridge Bid opening is March 21<sup>st</sup>.
- ADA Ramp project also out to Bid.
- Purchasing play equipment for the Lake St. Playground.

**C. Alice Street**

Resolution is with Corporation Council for review.

**D. Snow Budget Update**

As Ryan was not present, this discussion was limited. Overall Material account is still ok, but overtime account is getting very low. Still appears to be sufficient funds in the Employee account, due to vacancies, to cover the Overtime account.

**E. Vehicle Wash Facility**

Pat McLaughlin gave a brief update regarding the funding for the project. NPU has agreed to contribute up to an additional \$50,000 to match the City's Capital commitment of \$350,000. Ryan and Pat also met with Nutmeg, the low bidder to determine how to reduce the scope of the project in order to get the price within budget. Once this is finalized, the City can Award the Bid and move forward with the project.

**F. MS4 Illicit Discharge Ordinance**

Pat McLaughlin gave a brief update regarding the status of the Draft Ordinance. Corporation Counsel is now reviewing the Ordinance, as well as numerous City Commissions, such as Harbor Management, Inland Wetlands, and the Planning Com. It should be ready for action by the PW&CIC by the April or May meeting, for Council action in June.

**5. NEW BUSINESS:**

**A. Property Disposition**

A table of 19 properties which had been prepared by the Public Works Director and the City Planner was distributed. All properties had a staff recommendation and a suggested round, 1 or 2. Mr. Browning wanted the opportunity to discuss the recommendations with the preparers before taking action, so this item was tabled until next month.

**B. Blight Discussion**

Ms. Gould informed the committee that Public Works had addressed three of the six items she had brought to the Superintendents attention last week. The City is still interviewing candidates for the Blight Enforcement Officers position.

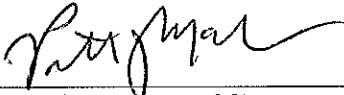
**6. OTHER BUSINESS:**

**A. Broadway Terrace**

Ms. Gould noted that her prior concern about the lack of guiderail on Broadway Terrace has not yet been addressed. Pat assured her that PW would be addressing this in the near future.

**7. ADJOURNMENT**

The meeting adjourned at 8:27 a.m. by unanimous vote.  
(Motion: Browning, Second: Gould)

  
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Patrick J. McLaughlin, P.E.  
City Engineer

Distribution: Alderwoman Stacy Gould (Chair), Mayor Peter Nystrom, Alderman Sam Browning, and Members of the City Council, City Manager