
Ad Hoc Tennis Committee Meeting Minutes

DRAFT

Call to order

A meeting of the Ad Hoc Tennis Committee was called to order at Norwich Recreation Department offices on Monday March 9 at 6:01 pm by Fred Phelps, Chairman. Members in attendance included Erin Challinor, Martha Healy, Fred Phelps, Cheryl Hancin Preston (ex-officio) and Roy Wentworth. Absent was Paul Zinewicz.

Citizen Comments

No other members of the community were present

Old Business

Minutes for meeting February 24. Reviewed and accepted (Phelps/Wentworth) unanimously

Review of Action items

Fundraising. Cheryl disseminated a fundraising letter with categories for donating included. Changes were made to decrease the length of the letter and contact information for committee members.

A listing of possible donors and people who expressed interest in the project was included. Erin also shared a listing of possible donors. Cheryl stated that she has software that will enable people to make donations to the tennis funding online through the Recreation Dept. website.

The committee brainstormed other possible interested donors.

An illustration of a possible sign to mark the progress of fundraising was shared by Cheryl. Committee members agreed that it was a very good sign and should be put on the DePina field fence rather than the courts as it will be more visible. An email to be used to donate will be added to the sign in addition to the appropriate city logos.

New Business

Cheryl is receiving complaints to her office from residents about the shape of the Stanton courts yet there are no funds in the current budget for repairs. The courts need to have the cracks filled for safety, and court and lines painted for play. The committee discussed the need to do this at this time. Roy mentioned that he has two nets if needed. A member of the committee will take pictures of the courts to assist in determining what needs to be done for those courts.

Budget update: City Budget information for FY 20-21 is not out yet but we anticipate we it will be out soon.

Roy reported that he met with the chairperson of the NFA Foundation and the board about the tennis courts. NFA is in desire for six (6) courts for their teams and would like the committee to obtain quotes for constructing all six courts, along with paving the parking lot and upgrading the lights. They are also interested in the history of the naming of the courts and whether Armstrong would be included in the new name.

It was decided that the fundraising letters will not be sent out until the changes were made and after the next meeting.

Action Items

Get updated quote for paved parking lot and lights and 6 courts- Cheryl

Determine cost of resurfacing, fill cracks and/or painting lines at the Stanton courts.- Cheryl

Locate the Master Plan for the area from an engineering firm for the next meeting.- Cheryl

Update fundraising letters and banner- Cheryl

Next Meeting; March 23 6pm at the Recreation department

Adjournment 7:32 pm

Respectfully submitted,

Martha B. Healy
Secretary

Date of approval