

DRAFT

Community Development Advisory Committee (CDAC)
March 7, 2019 – 4:30 PM
Basement Conference Room – 23 Union Street

Members Present: Les King, Sean Barnes, Gemma Fabris, Mark Marcy and Kevin Saythany

Members Absent: Robert Moore

Others Present: Kathy Crees and Tianne Curtis

1. Call to Order
The CDAC meeting was called to order at 4:30 PM.
2. Approval of Minutes
Motion was made & seconded to approve the minutes of the 2/27/19 meeting.
3. 2019 CDBG Application Presentations
The presentation schedule was as follows:

4:30 PM Community Development Demolition

Community Development Director Kathryn Crees presented. Ms. Crees explained that after attending meetings of the Board of Review / Dangerous Buildings Committee, she determined there was a need to request funding for demolition. Subsequently it has come to her attention that the City is proposing \$500,000.00 of demolition funding in the annual budget; therefore there does not seem to be an immediate need for funding from CDBG.

4:40 PM City of Norwich Property Rehabilitation & CD Administration

Community Development Director Kathryn Crees presented. Ms. Crees stated that the CD office has achieved spending thresholds of multi-year project money as well as revolving loan. It took a great deal of work to reach this goal and we will need to be able with the applications the office continues to receive for the program.

Ms. Crees stated the CD Administration is what it will take to run the office. The amount requested is determined by 20% of the HUD approved funding combined with the revolving loan expenditures. Ms. Crees noted that both the 5 Year Consolidated Plan and Analysis of Impediments will be coming due this year; this would cost approximately \$35,000 to hire a private consultant to prepare.

4. Deliberations
 - The ARC of NL County application was withdrawn. The request was ineligible because the applicant was not the owner of the house.
 - The Norwich Code Enforcement application was withdrawn. The HUD Regulations do not allow for the activities needed by the department.
 - The Norwich Fire Dept. EOC application was withdrawn. The equipment was not eligible as a City-Wide activity.

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After discussion and careful consideration, the Committee voted to fund the applications as follows:

CDBG Requests - PY 45 (2019-2020)		
Anticipated PY 2019 Allocation	\$ 836,068.00	
PY 44 Recapture	\$ 8,722.35	
	\$ 844,790.35	
	PY 2019 Request	CDAC Recommendation
CD Office - Administration	\$ 167,213.60	\$ 167,213.60
20% of Grant Funds and ROL	\$ 11,356.40	\$ 11,356.40
Public Services		
NHS Norwich Works	\$ 50,000.00	\$ 50,000.00
NHS Rapid Rehousing & Shelter Diversion	\$ 15,000.00	\$ 15,000.00
Children in Placement	\$ 10,000.00	\$ -
Safe Futures	\$ 15,000.00	\$ 15,000.00
TVCCA Home Again	\$ 20,000.00	\$ 20,000.00
OIC of NL County	\$ 25,000.00	\$ -
NPD Community Policing	\$ 316,461.00	\$ -
Total Public Services	\$ 451,461.00	\$ 100,000.00
Non-Public Services		
NHA Rosewood Manor Phase III	\$ 100,000.00	\$ 100,000.00
Norwich Rec. Taftville Basketball Courts	\$ 96,000.00	\$ 90,000.00
Norwich CD Demolition	\$ 100,000.00	\$ -
Norwich CD Property Rehabilitation	\$ 200,000.00	\$ 200,000.00
DPW Taftville Park Gazebo	\$ 41,800.00	\$ 40,000.00
DPW Greeneville Playground	\$ 135,057.00	\$ 76,400.00
DPW ADA Ramps	\$ 82,300.00	\$ 71,176.75
Total Non-Public Services	\$ 755,157.00	\$ 577,576.75
Public Service	\$ 451,461.00	\$ 100,000.00
Non-Public Service	\$ 755,157.00	\$ 577,576.75
CD Administration / ROL	\$ 178,570.00	\$ 178,570.00
Total All Requests	\$ 1,385,188.00	\$ 856,146.75

Upon motion by Mark Marcy, second by Kevin Saythany, the Committee voted to approve the funding as discussed. Motion carried unanimously. The funding approvals will be forwarded to the City Council for their vote.

5. Adjournment - Meeting adjourned at 6:15PM.

Respectfully submitted,

Tianne Curtis
CD Program Assistant