

**CITY OF NORWICH
DEPARTMENT OF PUBLIC WORKS**

February 20, 2018

TO: City Clerk
FROM: Director of Public Works
FILE #: PWD 029-18
SUBJECT: **MINUTES OF PUBLIC WORKS & CAPITAL IMPROVEMENTS
COMMITTEE
DRAFT**

The meeting of the Public Works and Capital Improvements Committee was held on Tuesday, February 20, 2018 in the conference room at the Public Works Headquarters, 50 Clinton Avenue. Attendance was as follows:

Committee Members

Mayor Peter Nystrom
Alderswoman Stacy Gould
Alderman Sam Browning

Administration

Ryan E. Thompson, Director
Patrick J. McLaughlin, City Engineer
Suzanne Cicarelli, Recording Secretary

1. CALL TO ORDER

The meeting was called to order at 8:00 a.m.

2. APPROVAL OF MINUTES

The Special Meeting minutes of the January 18, 2018 were unanimously approved.
(Motion: Gould, Second: Browning).

3. CITIZEN COMMENT: None

4. OLD BUSINESS:

A. Plaques and Monuments

Nothing at this time.

B. Public Works Projects Updates

Update by Pat McLaughlin regarding various projects.

- Pleasant Street Bridge anticipates will be out to bid by next week
- Paving for 2018 will be awarded to Pasteryak Paving
- Pavilion at Mohegan Park, waiting for warmer weather to paint. Estimated maybe about a month to two months to complete

C. Alice Street

Resolution is with Corporation Council for review.

D. Proposed Capital Improvement Budget

Ryan discussed a few items he would like to see in the upcoming budget. Such as replacing four older plow trucks, 1995-1997.

E. Snow Budget Update

Ryan Thompson gave a brief update regarding what was left in the Streets 42-21 Account, Materials and Supplies approximately 30% left (this did not include the 2/17/18 snow event). Overtime account approximately 71% left (this did not include the 2/17/18 snow event).

5. NEW BUSINESS:

A. Yard Sales on the Norwichtown Green

After a discussion amongst members it was agreed that Insurance of Certificate of Liability would be required by organization. The Norwichtown Green will not be allowed for private individuals to hold yard sales.

B. Wash Facility

Pat McLaughlin handed out a spread sheet listing the bidders. The lowest bidder was Nutmeg Companies at \$763,400.00. To date \$650,000 has been appropriated for the project, \$350,000 from Public Works and \$300,000 from Norwich Public Utilities. Pat is currently working with Nutmeg regarding line items that Public Works and Norwich Public Utilities can do "in house" to lower the Contract value. Norwich Public Utilities may be asked to increase their contribution amount to 50%.

C. MS4 Illicit Discharge Ordinance

Pat explained a little about the Municipal Separate Storm Sewer System permit requirements and distributed a Draft copy of the proposed Illicit Discharge and Connection Stormwater Ordinance. The City is required to approve such an Ordinance by July 1, 2018. The Stormwater Committee met on Feb. 8th at which time copies of the Draft Ordinance were distributed to members of the Inland Wetlands and Harbor Management Commissions. The mayor suggested that the Commission on the City Plan should also be given a copy to review prior to introducing the Ordinance. The Draft Ordinance will be further discussed at the next meeting.

D. SMART Trash "Pay as you Throw"

Ryan and Pat discussed briefly that this program is proposed through SCRRA. It would reduce the cost of tipping fees the city currently pays. After a discussion amongst members it was agreed that they would possibly revisit this in the future.

6. OTHER BUSINESS:

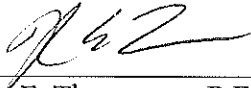
A. Blight

This issue of blight became a very talked about topic. A few areas of town were noted that are being impacted. Ms. Gould noted that she spoke with NPU's spokesperson Chris Riley about helping us inform and educate the residents of what is available to them regarding disposing of "bulky waste" properly. It was noted that there is a position of a new Blight Officer that will be filled. Mayor Nystrom spoke that he will contact NPU

regarding information to be put in the NPU quarterly that goes out in the customers' bills.

7. ADJOURNMENT

The meeting adjourned at 9:30 a.m. by unanimous vote.
(Motion: Gould, Second: Nystrom)



Ryan E. Thompson, P.E.
Director of Public Works

Committee Members:

Aldерwoman Stacy Gould (Chair), Mayor Peter Nystrom, Alderman Sam Browning
Mayor and Members of the City Council, City Manager