

DRAFT

COMMUNITY DEVELOPMENT ADVISORY COMMITTEE (CDAC)
ZOOM MEETING MINUTES
CDBG-CV FUNDING ROUND 2
February 11, 2021 5:00 PM

ZOOM Platform Audioconference – Meeting ID: 869 7507 8460 Password: 182162

Members Present: Les King, Sean Barnes, Mark Marcy, Gemma Fabris, Tucker Braddock

Others Present: Kathy Crees and Tianne Curtis

- I. The meeting was called to order at 5:00 PM.
- II. Approval of Minutes – Upon motion by Tucker Braddock, second by Sean Barnes, the Committee voted to approve the minutes of the January 25, 2021 meeting. Motion passed unanimously. Upon motion by Tucker Braddock, second by Mark Marcy, the Committee voted to suspend the rules for the purpose of amending the agenda to accept the following communications. Motion passed unanimously.
 - a. Email dated 1/27/21 from NCDC requesting their application remain under consideration for funding.
 - b. Email from ARC responding to the Committee’s questions at the 1/25/21 meeting
 - c. Emails from Norwich Housing Authority responding to the Committee’s questions at the 1/25/21 meeting
 - d. Email from HUD CPD Office providing guidance on cost reasonableness

III. Discussion/Decision on Applications

It was stated for the record that any additional funding to the NCDC Employee Retention Program would be managed under the same policies and procedures the Community Development Office has currently set in place; with SeCTer providing the underwriting.

After careful consideration and review, the applications were discussed individually. Motion was made by Mark Marcy, second by Gemma Fabris, to approve the funding as stated and to forward the recommendations to City Council for Resolution (Exhibit A) Motion passed unanimously.

CD Office - Administration	\$	44,143.00
The ARC of Eastern CT	\$	-
NHS Norwich CARES	\$	275,000.00
United Way of SECT	\$	75,000.00
Norwich Housing Authority	\$	-
NCDC Employee Retention Program	\$	150,000.00

IV. Adjournment

Upon motion by Les King, second by Mark Marcy, the Committee voted unanimously to adjourn at 6:03 PM.

Respectfully submitted.

Tianne Curtis

CD Program Assistant

CITY OF NORWICH - CDBG-CV Requests (ROUND 2)

PY45 Substantial Amendment #2 CDBG-CV \$ **544,143.00**

	Request	CDAC Recommendation
CD Office - Administration	\$ 49,338.00	\$ 44,143.00
Public Services		
The ARC of Eastern CT	\$ 10,500.00	\$ -
NHS Norwich CARES	\$ 350,000.00	\$ 275,000.00
United Way of SECT	\$ 75,000.00	\$ 75,000.00
Total Public Services	\$ 435,500.00	\$ 350,000.00
Non-Public Services		
Norwich Housing Authority	\$ 150,000.00	\$ -
NCDC Employee Retention Program	\$ 200,000.00	\$ 150,000.00
Total Non-Public Services	\$ 350,000.00	\$ 150,000.00
Public Service	\$ 435,500.00	\$ 350,000.00
Non-Public Service	\$ 350,000.00	\$ 150,000.00
CD Administration	\$ 49,338.00	\$ 44,143.00
Total All Requests	\$ 834,838.00	\$ 544,143.00
Total All Funding	\$ 544,143.00	\$ 544,143.00