

19 NORTH CLIFF STREET COMMITTEE OF SALE MEETING MINUTES  
Wednesday, January 24, 2018  
5:00 PM

Members Present: Alderwoman Stacy Gould, Tucker Braddock, Jim Heist, Sofee Noblick, James Quarto, and Gary Schnip

Members Absent: Darryl Wickham

Others Present: Building Official James Troeger, Alderman Sam Browning

1. Call to Order: Jim Quarto called the meeting to order at 5:10 PM.
2. Determination of a Quorum: It was determined a quorum was present.
3. Review of Minutes: On a motion by Jim Heist, seconded by Alderwoman Stacy Gould, the minutes of the January 3, 2018 meeting were approved as presented with one abstention from Gary Schnip due to non-attendance.
4. Public Comment: None
5. Communications: None
6. Discussion:

Project Update: Jim Quarto reported on the status of the project. Attorney Michael Driscoll's office is not yet in possession of the state registration form for Burnham Square Development Agency LLC. According to Lori Hopkins-Cavanagh, the LLC registration is in process. Once the contract is complete and ready to be signed, she will post the required bond.

Lori has contractors lined up to work on the property. She plans to have the property development complete in three months. She noted there are low hanging electric wires. She needs them moved so that she can get a dumpster onto the property. Norwich Public Utilities requires the owner of the building be the one to request work on electrical hook-ups from the street to a building. Jim Troeger will call NPU to order the work to be done. Jim Q confirmed with her that work cannot begin until the development contract with the City is signed.

Jim Q also reported that the second respondent was completely understanding about another respondent being chosen to develop the property. Jim T mentioned that he contacted them about 347 Central Avenue.

7. Adjournment: On a motion by Jim Heist, seconded by Tucker Braddock, the Committee unanimously voted to adjourn at 5:16 PM.

Next meeting: The next regularly scheduled meeting will be February 28, 2018 at 5 PM in the Union Street Conference Room.

*Respectfully Submitted,  
Melinda Wilson  
Recording Secretary*