

347 Central Avenue Committee of Sale Meeting Minutes  
Wednesday, January 24, 2018  
5:00 PM

Members Present: Tucker Braddock Jr., Alderwoman Stacy Gould, James Heist, Sofee Noblick, Jim Quarto, and Gary Schnip

Members Absent: Darry Wickham

Others present: Building Official James Troeger, Alderman Sam Browning

1. Call to Order: Gary Schnip called the meeting to order at 6:25 PM.
2. Determination of a Quorum: It was determined a quorum was present.
3. Public Comments: None
4. Communications: None
5. Discussion:

Property Disposition: On a motion by Jim Quarto, seconded by Alderwoman Stacy Gould, Sofee Noblick was unanimously appointed Chair of the committee.

On a motion by Tucker Braddock, seconded by Jim Heist, the committee unanimously agreed that the property disposition should be via issuance of a Request for Proposals for development.

2018 Meeting Schedule: On a motion by Jim Heist, seconded by Tucker Braddock, the committee unanimously approved the 2018 committee meeting schedule with meetings held concurrently to the Board of Review/Dangerous Buildings committee meetings.

Review of Request for Proposal template: The committee decided there would be no open houses. Showings will be by appointment only with Jim Troeger. The sewer connection fee information was added to the RFP. The preferences were to be listed in order: owner occupied, rental, selling, use not listed above. The statement regarding preference for the proposal most greatly increasing the value of the property was removed. The phrase "over and above" was to be added to the bond language. The table of contents was to be corrected to properly reflect the financial qualifications section. The dates of issuance of the RFP and due date for responses were to be determined by the city's purchasing agent, Bill Hathaway.

On a motion by Tucker Braddock, seconded by Jim Heist, the committee unanimously voted that Sofee Noblick was to present the changes to the RFP to Bill Hathaway and Attorney Michael Driscoll, and to approve such changes.

6. Adjournment: Upon a motion by Gary Schnip, seconded by Jim Heist, the Committee unanimously voted to adjourn at 6:51 PM.

Next Meeting: The next regular meeting will be Wednesday, February 28, 2018, at 5 PM.

*Respectfully Submitted,*  
*Melinda Wilson*  
*Recording Secretary*