

19 NORTH CLIFF STREET COMMITTEE OF SALE MEETING MINUTES
Wednesday, January 3, 2018
5:00 PM

SPECIAL MEETING

Members Present: Alderwoman Stacy Gould, Tucker Braddock, Jim Heist, Sofee Noblick and James Quarto

Members Absent: Gary Schnip and Darryl Wickham

Others Present: Building Official James Troeger

1. Call to Order: Jim Quarto called the meeting to order at 5:06 PM.
2. Determination of a Quorum: It was determined a quorum was present.
3. Public Comment: None
4. Communications: None
5. Discussion:

Discussion of Request for Proposals (RFP) Responses:

One potential developer could not make it to the meeting. The committee agreed to do the interview via phone. Copies of the RFP responses were handed out to committee members.

Developer Interviews:

The first RFP respondent was called at 5:21 PM. Jim Q explained the intent of the interview and led questioning. Jim Q confirmed that proof of funds was supposed to be made available to the committee at this meeting, however it was not. Questions were asked by various committee members throughout the interview. The respondent fielded questions.

The interview with the second RFP respondent began at 5:42 PM. Jim Q explained the intent of the interview and led questioning. The response package was complete. Committee members asked questions of the respondent throughout the interview which were addressed by the respondent.

Recommendation to City Council:

Discussion ensued. On a motion by Jim Heist, seconded Tucker Braddock, the committee unanimously voted to recommend Burnham Square Development Agency LLC to the City Council as preferred developer for 19 N Cliff Street.

It was decided that Jim Q would notify both potential developers of the committee's decision.

7. Next meeting: The next regularly scheduled meeting will be January 24, 2018 at 5 PM in the Union Street Conference Room.
9. Adjournment: On a motion by Sofee Noblick, seconded by Alderman Braddock, the Committee unanimously voted to adjourn at 6:17 PM.

*Respectfully Submitted,
Melinda Wilson, Recording Secretary*