

60 6th Street Committee Meeting Minutes
Wednesday, November 30, 2016
5:00 PM

Members Present: Alderman H. Tucker Braddock Jr., James M. Quarto, Sofee Noblick, Gary Schnip and James Heist

Members Absent: Alderwoman Stacy Gould

Others present: James Troeger, Building Official

1. Call to Order: Sofee Noblick called the meeting to order at 5:04 PM.
2. Determination of a Quorum: It was determined a quorum was present.
3. Acceptance of Minutes: On a motion by Jim Heist, seconded by Gary Schnip, the committee unanimously accepted the minutes of October 26, 2016 as presented.
3. Public Comments: None
4. Communications: Chair Sofee Noblick read the Resolution which formed the Committee. She reported the Committee received the 59-61 School Street Request for Proposals (RFP) as a template for the 60 6th Street RFP.
5. Discussion: The Committee reviewed the template RFP and agreed to use its substance as the format for the 60 6th Street property. Sofee noted several updates specific to the 60 6th Street property. The Committee will request the RFP be on the City Council agenda December 19, 2016. The RFP will go out on January 5, 2017 with a response date of February 16, 2017, which gives 45 days. The Committee will review responses at the February 22, 2017. The Committee will report its recommendation to the Council by the second meeting in March 2017. Scheduling of the open houses was based on Jim Troeger's availability. He will be available as necessary for additional times.

The template with the Committee's suggested edits was given to Alderman Braddock who will sponsor the resolution to issue the RFP and put it on the agenda for second Council meeting in December. He will give the marked template to Bill Hathaway, Purchasing Agent, to make the updates and issue the RFP as indicated by the Council.
6. Next Meeting: The next regular meeting is Wednesday, January 25, 2017, at 5 PM.
7. Adjournment: Upon a motion by Jim Heist, seconded by Alderman Braddock, the Committee unanimously voted to adjourn at 5:39 PM.

Respectfully Submitted,
Melinda Wilson
Recording Secretary