

City of Norwich Ellis Walter Ruley Committee  
2016\_09\_12 Ellis Ruley Committee Minutes

Attendance: Frank Manfredi, Lottie B. Scott and Shiela Hayes, Frank Manfredi  
Subcommittee members: Robert Groner and Joe Cooper

Meeting was convened at 10:00am.

A motion to approve the Minutes of September 12 was made by Lottie B. Scott and seconded by Shiela Hayes. Motion carried.

**Financials:** A motion to accept the Financial Report of \$13,173.69 was made by Shiela Hayes and seconded by Lottie B. Scott. Motion passed.

**Fundraising:**

**Grants:** Letters of Intent were filed with Community Foundation of Eastern CT for both the Norwich Grant – *Arts Educational Festival* and Southeast Grant – *Ellis Walter Ruley: His Life and Art*. The Community Foundation of Eastern CT will let the committee know if a full application is requested in December 2016.

**Circle of Friends:** Wally Lamb Foundation has committed to donate \$1,000.00. Lottie will continue to pursue additional donors. \$1,200.00 in donations from Lottie B. Scott Birthday Party Gala was received.

Lottie B. Scott proposed to have a gala event in the City of Norwich to raise additional funds to assist with the planned activities of the committee in 2017. Some proposed arenas could be NAC, Chestnut Street Playhouse, Norwich Free Academy or other. This will be discussed more at a later date. Lottie and Shiela will look into performers who are locally and well known and report back to the committee

**Old Business:**

**Update on 28 Hammond Avenue:** Joe Cooper submitted the topographical map. The property has been roped off and the millings need to settle into the ground. Bob will contact a couple of local florist and landscaping businesses to get estimated cost for water fountain, plants, pavers, and other items to prepare a preliminary budget for creating a park. The estimated cost for both panels will be \$7,500 - \$10,000. The benches are about \$900.00 each.

**Update on Ellis Ruley Arts Festival and Exhibit:** As mentioned during the fundraising, we will continue to pursue grants as they become available. Chairman Manfredi submitted a draft Memorandum of Understanding between the Ellis Walter Ruley Committee and Writer's Block, Inc. for the committee members to review and comment by the December meeting.

**New Business:** None

**Citizens Comment:** None

Next meeting is December 12<sup>th</sup> at 10:00am.

Motion to adjourn was made by Lottie B. Scott and seconded by Shiela Hayes at 10:55am. Motion carried.

Respectively Yours,

Shiela Hayes,  
Secretary