

To: NGCA Members
From: Barney Caulfield, Chairman NGCA
Re: Minutes of NGCA monthly meeting of October 19, 2016

Members Present

Bernard Caulfield
Charles Whitty
J.P. Mereen
Richard Podurgiel
Michael Driscoll, (7:10)
Richard Strouse
David DiBattista

Others Present

Bruce Morse, Superintendent
Mike Svab, Pro Manager
Sandra Kuchta, Finance Department

Call to Order

- Chairman Caulfield called the meeting to order at 7:02 p.m.

Minutes

- A motion to approve the minutes of the September 21, 2016 meeting was made by Mr. Mereen, seconded by Mr. Strouse and approved by a vote of 6-0, Driscoll absent.

Financial Report

Sandra Kuchta presented the financial report.

Revenues for the month of September 2016 were \$90,069.28 compared to budgeted revenues of \$101,131.03, \$11,061.75 under budgeted revenues and \$4,997.86 under September 2015 revenues.

Year to date revenues for September 2016 were \$1,012,123.19 compared to budgeted revenues of \$1,024,315.96, \$12,192.77 under budgeted revenues and \$10,008.86 over year to date September 2015 revenue.

Expenses for the month of September 2016 were \$113,252.51, compared to budgeted expenses of \$101,287.69, \$11,964.82 over budgeted expenses and \$5,521.93 over September 2015 expenses.

Year to date expenses for September 2016 were \$901,837.13 compared to budgeted expenses of \$878,826.31, \$23,010.82 over budgeted expenses and \$34,185.82 over year to date September 2015 expenses.

Expenses exceeded revenues in the month by \$23,183.23. Revenues in excess of expenses year to date September by \$110,286.06, compared to budgeted figures of \$145,489.65 \$35,203.59 under the budgeted figure.

Cash balance at the end of September 2016 was \$169,525.42.

The Caddy Shack lease is paid in full through the end of October 2016.

A motion to accept the financial report was made by Mr. Mereen, seconded by Mr. Whitty, and approved unanimously.

CADDY SHACK

Lease payments have been made through the end of October 2016. Mr. Bromley on behalf of the Caddy Shack has written to the Authority to advise of his interest in returning as permittee for the 2017-2018 season. His letter complies with the requirement of the lease that a request to extend the lease for one additional year beginning January 17, 2016 be received by the Authority at least 60 days prior to the expiration of the lease term.

CORRESPONDENCE

In addition to the letter from Jason Bromley, Chairman Caulfield noted that Mr. Svab had received a letter from the Diocese of Norwich.

COMMITTEE REPORTS

- **Chairman's Report**

Chairman Caulfield asked Mr. Mereen to report on the ongoing studies to determine whether the course will support an onsite irrigation system, efforts to determine the cost of the same and considerations as to funding if the project is feasible. Mr. Mereen reported on these topics. Given the complexities of the project, Chairman Caulfield proposed establishing a committee to be chaired by Mr. Mereen to shepherd the project.

A motion to establish such a committee to deal with the proposed onsite irrigation system, the committee to be chaired by Mr. Mereen and to include its members, Mr. Strouse and Mr. Svab was made by Mr. DiBattista, seconded by Mr. Podurgiel and approved unanimously.

- **Clubhouse Committee**

No report presented.

- **Greens Committee**

Mr. Strouse noted that work is being performed on rebuilding the trap located by the practice green used for chipping between the 1st and 3rd fairways.

- **Planning Committee**

Mr. DiBattista presented a golf course maintenance survey summarizing a hole by hole review of the course he conducted with Mr. Svab. The report is intended to list improvements to the course which could be accomplished relatively quickly and inexpensively.

- **Beautification Committee**

No report presented.

- **Budget Subcommittee**

Chairman Whitty distributed copies of the minutes of the Budget Subcommittee's meeting of October 18, 2016 and summarized discussions regarding the development of an irrigation system on site which had taken place at that meeting. He requested that Mr. Svab provide the Budget Subcommittee with figures as to the revenues derived in 2016 from dues, greens fees, cart fees, the number of members belonging to the club and rounds played from the next meeting of the Budget Subcommittee.

- **Superintendent's Report**

No report presented.

- **Pro Manager's Report**

No report present.

- **Member's Club**

No report presented

Adjournment

A motion to adjourn the meeting was made at 8:15 p.m. by Mr. DiBattista, seconded by Mr. Mereen, and approved unanimously.