

**CITY OF NORWICH  
DEPARTMENT OF PUBLIC WORKS**

October 17, 2016

**TO:** City Clerk  
**FROM:** Ryan E. Thompson, P.E., Director of Public Works  
**FILE #:** PWD 233 -16  
**SUBJECT:** MINUTES OF PUBLIC WORKS & CAPITAL IMPROVEMENTS COMMITTEE  
APPROVED WITH REVISED TYPO ERRORS\*

The regular meeting of the Public Works and Capital Improvements Committee was held on Monday, October 17, 2016 in the conference room at the Public Works Headquarters, 50 Clinton Avenue. Attendance was as follows:

**Committee Members**

Alderman Tucker Braddock (Chair)  
Alderswoman Stacy Gould  
Alderswoman Joanne Philbrick

**Administration**

Ryan E. Thompson, Director of PW  
Patrick J. McLaughlin, City Engineer  
Fred Allyn, Allyn Associates

**Guest Speakers**

David Aldridge, Executive Director SCRARRA  
Rebecca Chapman, SCRARRA

**1. CALL TO ORDER**

The meeting was called to order at 8:05 a.m.

**2. APPROVAL OF MINUTES**

The minutes of the September 19, 2016 were unanimously approved.  
(Motion: Gould, Second: Philbrick).

At this time of the meeting a motion was called by Mr. Braddock, (unanimously approved) to suspend the rules of the formal PWC meeting to allow for a presentation by David Aldridge of SCRARRA. SCRARRA is requesting that each currently participating member town sign a ten year continuation contract with SCRARRA. Several important notes of contract include elimination of minimum tonnage commitment, SCRARRA operates debt free, and SCRARRA is no longer tied to other entities, having paid off their bond in November of 2015.

SCRARRA Packets were handed out to the PWC committee members. Mr. Aldridge's presentation consisted of informing the committee of SCRARRA operation and benefits it provides to 12 participating towns, including Norwich.

Within the packet included a 10-year agreement with the town of Norwich and SCRARRA. Committee/Council members agreed to have this on the council agenda and take this to the November 7<sup>th</sup> council meeting for approval.

At this time motion by Mr. Braddock to resume normal PWC meeting, (unanimously approved)

**3. CITIZEN COMMENT: None**

#### 4. OLD BUSINESS

- a. **Public Works Updates:** Mr. Thompson\* gave a brief update on various Public Works Projects
- Wisconsin Ave & Winnedon Road was awarded to B&W Paving and Landscaping from Waterford, CT for \$520,914 (LOTCIP grant money)
  - Sidewalk program is underway and has been awarded
  - There was discussions on 23 Union Street fire escape at which City Engineer Patrick McLaughlin was asked to join. Questions arose as to why it was needed to have an engineering firm come in and assess the fire escape. Work is anticipated to begin in November.

At this time Ms. Gould asked about the St. Regis culvert. It was stated by Mr. Thompson that it is not a problem caused by the city and the city would not fix or be involved.

Mr. Braddock inquired about the disrepair of fencing at the Little Plains Park. Tabled to the next meeting.

#### b. Dispositon of Properties Owned by the City:

- Fred Allyn gave an update on various City properties;  
Closing\* on 5 parcels today 10/17/16  
165 Prospect St. needs to be cleaned out cost estimate of \$3000.00  
Hinckley Streets cost estimate to clean out \$1,000.00  
181 Hamilton Ave cost estimate to clean out \$1,100.00  
13\* Baltic St. still waiting to clear title.  
East Main Street, Corporation Council is still working on  
19 Ward Street and 13-15 South A Street, Mr. Allyn was asked to look into (not sure why), by Corporation Council

#### 5. NEW BUSINESS: None.

#### 6. OTHER BUSINESS:

- Ms. Gould presented a sign that was designed for "Welocme to Norwich" for the Sikh community. Discussion was tabled till the next meeting pending further information.

#### 7. ADJOURNMENT

The meeting adjourned at 9:14 a.m. by unanimous vote.  
(Motion: Philbrick, Second: Gould)



Ryan E. Thompson, P.E.  
Director of Public Works

#### Committee Members:

Alderman Tucker Braddock (Chair), Alderwoman Joanne Philbrick, Alderwoman Stacy Gould  
Mayor and Members of the City Council  
City Manager  
Fred Allyn